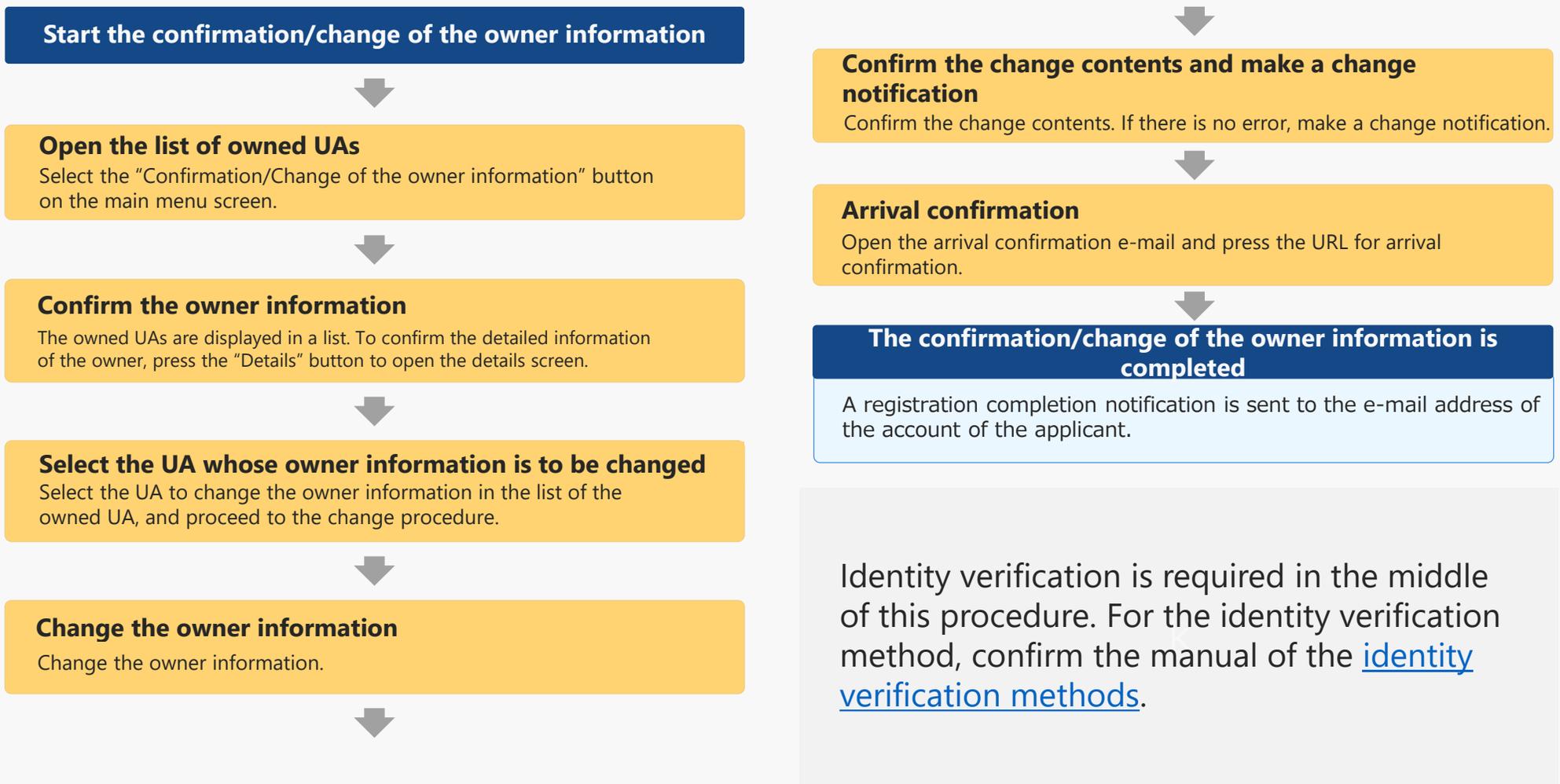

Confirmation/Change of the owner information

Confirmation/Change of the owner information

Confirming/Changing the owner information.



Items necessary for the confirmation/change of the owner information

The items necessary for the procedure depend on whether the applicant is an individual or a corporation, the procedure contents, and the identity confirmation method.

Confirm them and proceed to the procedure.

	Individual	Corporation
Owner information after the change	<ul style="list-style-type: none"> • Name • Address • Birth date • Phone number • E-mail address 	<ul style="list-style-type: none"> • Corporation number • Company/Organization name • Name of the representative • Location of the head office or the principal office • Name of the person in charge • Address of the person in charge • Department name of the person in charge • Phone number of the person in charge • E-mail address
Others	<ul style="list-style-type: none"> • DIPS2.0 account • ID • Power of attorney 	

Confirmation/Change of the owner information

[Open the list of owned UAs]

If an agent performs the procedure by himself/herself, use the followings -

New registration ▶

You can register a new UA after setting as the agent.
New registration requires information of the password, ID, power of attorney, information on owner, UA and user.

Confirmation of the application status/withdraw ▶

You can confirm the application status regarding new registration and changes, and withdraw the application, which you performed as the agent.

Confirmation/Change of the owner information ▶

You can confirm and change the owner information of an UA for which you are set as the agent.

Confirmation/Change of the UA information and the user information ▶

You can confirm and change the information and user information of an UA for which you are set as the agent.

Update of the effective term ▶

You can update the effective term of an UA for which you are set as the agent.

Deletion of a registered UA ▶

You can delete an UA for which you are set as the agent.

Other procedures ▶

You can transfer an UA which you handle as an agent and configure the necessary settings when requested to perform any procedure as the agent.

Select the “Confirmation/Change of the owner information” button in the frame of “If an agent performs the procedure, use the followings”.

The screen of the list of owned UAs will open.

Confirmation/Change of the owner information

[Confirm the owner information]

Confirmation/Change of the owner information

You can confirm the information of a registered UA and change the owner information.

Select all

Registration ID	UA model	Company/Organization name	Location of the head office or the principal office	Phone number of the person in charge	E-mail address of the person in charge	End date of the effective period	
<input type="checkbox"/> AAA00001	(EN)PHANTOM 1	Sample Company	1-2-3, Saitama	111222333444555	sample_test@mail.com	2023/01/01	Details
<input type="checkbox"/> AAA00002	A01	Sample Company	1-2-3, Saitama	111222333444555	sample_test@mail.com	2023/01/01	Details



Details of registered information

You can confirm and change registered information of an owner, UA, and user.

Owner information

Corporate number 123

Company/Organization name Sample Company

Name of the representative Sample Taro

The owned UAs are displayed in a list.

Registration ID, UA model, Name of the owner, Phone number and E-mail address allows you to perform a partial match search.

To confirm the detailed information of the owner, select the "Details" button to open the details screen.

The confirmation of the owner information is completed

To continue to change the owner information, proceed to the following procedure.

Confirmation/Change of the owner information

[Select the UA whose owner information is to be changed]

Confirmation/Change of the owner information

You can confirm the information of a registered UA and change the owner information.

Select all

Registration ID	UA model	Company/ Organization name	Location of the head office or the principal office	Phone number of the person in charge	E-mail address of the person in charge	End date of the effective period	
<input type="checkbox"/> AAA00001	(EN)PHANTOM 1	Sample Company	1-2-3, Saitama	111222333444555	sample_test@mail.com	2023/01/01	Details
<input type="checkbox"/> AAA00002	A01	Sample Company	1-2-3, Saitama	111222333444555	sample_test@mail.com	2023/01/01	Details

Back Change the owner information

In the list of the owned UAs, check the UA whose owner information is to be changed. You can select multiple UAs.

After selecting a UA, press the “Change the owner information” button.

You cannot select multiple UAs with different owners in one application.

If you have selected multiple UAs with different owner information (phone number, e-mail address, etc.), a dialog will be displayed. Confirm the contents shown on the dialog and press “OK” or “Cancel.”

The purpose of this function is to avoid a mixture of new and old information in UAs of the same owner.

A list of the selected UAs is displayed. Confirm it and press the “Entry of the owner information to be changed” button.

The change form of the owner information opens.

Confirmation of the UA whose owner information is to be changed

STEP 01 Confirm the airframe whose owner information is to be changed

STEP 02 Enter the change information

STEP 03 Confirm the change information

STEP 04 Complete the procedure

If there is no error in the UA whose owner information you will change, press the “Enter the owner information to be changed” button.

Back Enter the owner information to be changed

Confirmation/Change of the owner information

[Change the owner information]

Entry of the owner information to be changed

STEP 01 Start **STEP 02 Alteration registration** STEP 03 Confirmation STEP 04 Finalization

To change the name or address, identity reverification is required. Select the identity verification method from the following buttons and reverify the identity.
To change any other item than the name and address, enter the changed contents in the relevant items.
After completing identity reverification and the entry of the changed contents, press the "Confirm" button.

Identity reverification

Other IDs (mailing documents)

Name [?] サンプル 太郎

Reading [?] サンプル タロウ

Address [?] Country/Region Nauru Prefecture -

Birth date [?] 1970 Year 1 Month 1 Day

Phone number [?] Country/Region Myanmar +95 11122233344455

E-mail address [?] aaaaa@bbbb.com

Power of attorney [?] [権状上面画像.png](#) **Delete**

Back **Confirm**

A change of the name or address of the owner requires identity verification (To change any other information than the name or address, identity verification is not required).

For a procedure by an agent, only "Other IDs (mailing documents)" is available. For the identity verification procedure, also confirm the manual of the [identity verification methods](#).

Enter the new owner information. After entering the information, press the "Confirm" button.

Confirmation/Change of the owner information

[Confirm the change contents and make a change notification]

Confirmation of the owner, UA, and user information

STEP 01 Start STEP 02 Identity verification STEP 03 Alteration registration **STEP 04 Confirmation** STEP 05 Finalization

Confirm the owner information, UA information, and user information to be updated, and then press the "Apply for update" button. If there is any change in the UA information or user information, press the "Correct the UA" button or the "Correct the user" button to make correction.

Owner information

UA serial number 01412356789041235678

Additional alteration No

Alteration Not altered

Correct the UA

User information

Confirmation that the owner and user are the same person Same as the owner

Correct the user

Back **Apply for change**

Confirm the entered information and make a change notification of the owner information. If any correction is required, you can press the "Return" button to return to the entry page and make the correction.

To change the UA and user information at one time, press the "Correct the UA" button and the "Correct the user" button to open the correction form where you can make the correction.

If there is no error in the entered information, press the "Apply for change" button.

The confirmation email and text message are sent to the email address and phone number of the person who registered as the owner. If there is no problem, press the "OK" button.

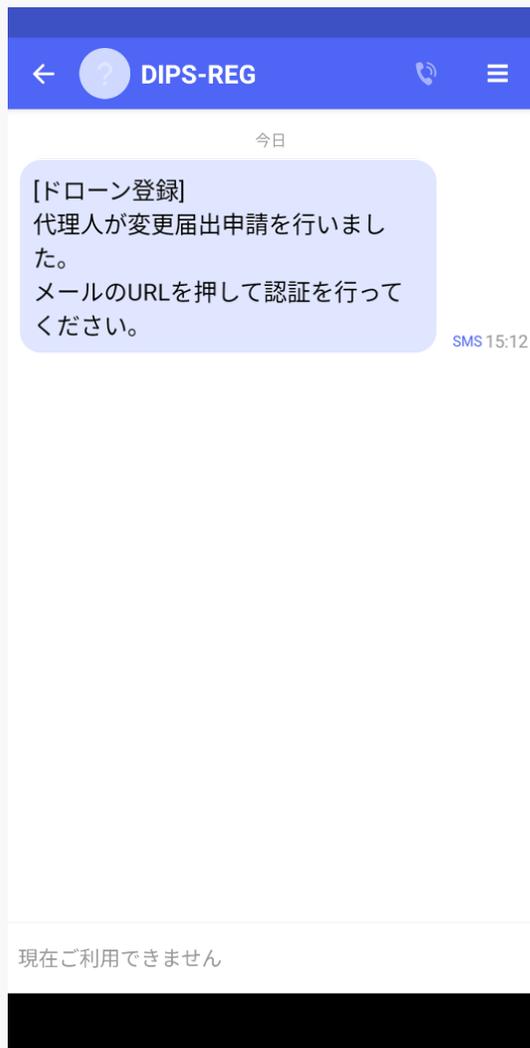
An arrival confirmation e-mail will be sent to the e-mail address registered as the owner. The agent shall immediately request arrival confirmation from the owner of the UA.

*No arrival confirmation URL will be sent in a text message. Check your email and authenticate.

*If you reapply, no text message will be sent.

Confirmation/Change of the owner information

[Confirm arrival *This operation is performed by the owner of the UA]



If the phone number registered as the owner is a device that can receive text messages, we will also send a text message about the arrival confirmation procedure.

*Arrival confirmation is not implemented by SMS.

*The source of the SMS is "DIPS-REG."

Confirmation/Change of the owner information

[Confirm arrival *This operation is performed by the owner of the UA]

× [ドローン登録システム]代理人が行う各種手続き確認のお知らせ [DIPS-REG] Announcement of confirmation of the procedures performed by an agent

[English version]

*This e-mail is automatically delivered to the users of the Drone/UAS Information Platform System - Registration. Please delete this e-mail if you don't recognise it.
*You cannot reply to this e-mail address.

Dear DIPS-REG user,

Thank you for using the Drone/UAS Information Platform System - Registration. (DIPS-REG)

The purpose of this e-mail is to confirm with an owner that no unauthorized procedure is performed by an agent.

○○ ○○ made Deletion application for the airframe owned by △△ △△

■ Your agent made an application for the following airframe.

【Manufacturing type】○○

【UA manufacturer】□□

【UA Model】△△

【UA serial number】××

If you allow for them to perform this procedure, press the following URL and complete the authentication of the e-mail address.

https://www.dips-reg.mlit.go.jp/*****

*The effective period of URL is 3 months

If you do not know why this e-mail is sent to you because, for example, you have not requested any agent to perform a procedure, contact us from "Frequently asked questions/Contact" below.

■ Top URL

https://www.dips-reg.mlit.go.jp/*****

■ Frequently asked questions/Contact

https://www.dips-reg.mlit.go.jp/*****

Department in charge of the UA registration system, Civil Aviation Bureau, Ministry of Land, Infrastructure, Transport and Tourism

The owner of the UA opens the arrival confirmation e-mail and confirms the destination of the e-mail. If the destination is the owner and the notification procedure is in progress, press the URL for arrival confirmation to complete the authentication of the e-mail address.

When the owner of the UA completes arrival confirmation, an e-mail notification is sent to the agent. The agent confirms the e-mail notification and mails the ID of the owner. For the contents and shipping address of an ID, confirm the [website of the MLIT \(here\)](#).

After an ID is mailed, the notification contents are confirmed. If there is any defect in the notification contents, a notification may be sent to the e-mail address registered for the account.

The procedure status can be confirmed on the page of the list of application statuses.

