
Set yourself as an agent

Set yourself as an agent

Start setting yourself as an agent

Open the password authentication screen

open the menu of other procedures, and press the "Entry of a password for the setting of an agent" button.

Perform password authentication for the agent setting

Perform authentication with the password received from the owner of the UA.

Set yourself as an agent

Confirm the UA for which you will set yourself as an agent. If there is no error, make an agent setting application.

Arrival confirmation

Open the arrival confirmation e-mail and press the URL for arrival confirmation.

You are set as an agent

A registration completion notification is sent to the e-mail address of the account of the applicant.

Setting yourself as an agent for a UA for which you are requested to perform a procedure as an agent.

This procedure has to be performed in advance in order to perform a procedure other than registration as an agent.

To perform this procedure, the owner of the UA has to register you as an agent and you have to receive the password for the agent setting from the owner of the UA.

Items necessary to set yourself as an agent

The items necessary for the procedure depend on whether the applicant is an individual or a corporation, the procedure contents, and the identity confirmation method.

Confirm them and proceed to the procedure.

	Individual	Corporation
Necessary items	<ul style="list-style-type: none">• DIPS2.0 account• Password for the setting of an agent	

Set yourself as an agent

[Open the password authentication screen]

If an agent performs the procedure by himself/herself, use the followings

New registration You can register a new UA after setting as the agent. New registration requires information of the password, ID, power of attorney, information on owner, UA and user.	Confirmation of the application status/withdraw You can confirm the application status regarding new registration and changes, and withdraw the application, which you performed as the agent.
Confirmation/Change of the owner information You can confirm and change the owner information of an UA for which you are set as the agent.	Confirmation/Change of the UA information and the user information You can confirm and change the information and user information of an UA for which you are set as the agent.
Update of the effective term You can update the effective term of an UA for which you are set as the agent.	Deletion of a registered UA You can delete an UA for which you are set as the agent.
Other procedures You can transfer an UA which you handle as an agent and configure the necessary settings when requested to perform any procedure as the agent.	

On the main menu, press the “Other procedures” button in the heading of “If an agent performs the procedure, use the followings.”

The menu of other procedures opens. Press the “Entry of a password for the setting of an agent” button in the heading of “Setting of the agent.”

The page for password authentication opens.

Other procedures

Procedures related to ownership transfer

Transfer by the agent
You can transfer an UA which you handle as the agent.
The transfer of ana UA requires the login ID, name, e-mail address of the transferee and the power of attorney received from the owner.

Setting of an agent

Entry of a password for the setting of an agent
By entering the password received from the owner, etc., you can set any procedure to be performed by proxy.

Set yourself as an agent

[Perform password authentication for the agent setting]

Entry of the password to set an agent

STEP 01
Password

STEP 02
Confirmation of the UA

STEP 03
Finalization

Enter the login ID, name, and password of the person who will request you (agent) to perform any procedure, and press the "Next" button.

Login ID 

Name 

Password 

Back

Next

Enter the password received from the owner of the UA and press the "Next" button.

When the password is authenticated, the page of the UA for which you are requested to perform a procedure opens.

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[Set yourself as an agent]

Confirmation of the UA for which an agent is set

UA information

Registration ID	011234567890
Manufacturing type	Manufactured UA / Altered UA
UA manufacturer name	(EN)DJI
UA model	(EN)PHANTOM 1
UA category	Rotorcraft (Multirotor)
UA serial number	01412356789041235678
Alteration	Not altered

Confirm the owner and UA information of the UA for which you are requested to perform a procedure as an agent. If there is no error, press the "Next" button.

The page of procedure completion opens and the arrival confirmation e-mail is sent to the e-mail address of the owner of the UA. Request the owner to confirm the arrival of the e-mail.

After the arrival of the e-mail is confirmed by the owner, you are set as an agent and can perform the procedure as an agent.

An arrival confirmation e-mail will be sent to the e-mail address registered as the owner. The agent shall immediately request arrival confirmation from the owner of the UA.

Set yourself as an agent

[Arrival confirmation]

【ドローン登録システム】代理人が行う各種手続き確認のお知らせ (DIPS-REG) Announcement of confirmation of the procedures performed by an agent
[English version]

*This e-mail is automatically delivered to the users of the Drone/UAS Information Platform System - Registration. Please delete this e-mail if you don't recognise it.
*You cannot reply to this e-mail address.

Dear DIPS-REG user,
Thank you for using the Drone/UAS Information Platform System - Registration. (DIPS-REG)
The purpose of this e-mail is to confirm with an owner that no unauthorized procedure is performed by an agent.

■■■■ made Registration application for the airframe owned by ■■■■ .

■ Your agent made an application for the following airframe.

【Manufacturing type】*****
【UA manufacturer】*****
【UA Model】*****
【UA serial number】*****

If you allow for them to perform this procedure, press the following URL and complete the authentication of the e-mail address.
https://www.djps-reg.mlit.go.jp/*****
*The effective period of URL is 3 months

If you do not know why this e-mail is sent to you because, for example, you have not requested any agent to perform a procedure, contact us from "Frequently asked questions/Contact" below.

■ Top URL
https://www.djps-reg.mlit.go.jp/*****

■ Frequently asked questions/Contact
https://www.djps-reg.mlit.go.jp/*****

Department in charge of the UA registration system, Civil Aviation Bureau, Ministry of Land, Infrastructure, Transport and Tourism

[← 返信](#) [→ 転送](#)

The owner opens the arrival confirmation e-mail and confirms that the destination is correct. If there is no problem, press the URL for arrival confirmation.

