
Update of the effective term

Update of the effective term

Updating effective term of a UA for which a registration ID has been issued.

Start the update of the effective term

Open the list of owned UAs

Press the "Update of the effective term" button in the main menu.

Select the UA whose expiration date is to be updated

Select the UA whose effective term is to be updated from the list of UAs and proceed to the update of the effective term.

Verify the identity

Select the identity verification method and verify identity.

Enter the owner information of the UA

Enter the owner information of the UA and press the "To the confirmation screen" button.

Confirm the registration information and apply for renewal

If there is no error in the registration information, make an update application.

Arrival confirmation

Open the arrival confirmation e-mail and press the URL for arrival confirmation.

The update of the effective term is completed

A registration completion notification is sent to the e-mail address of the account of the applicant.

Identity verification is required in the middle of this procedure. The procedure requires a fee. The fee depends on the identity verification method. For the identity verification method and fee, confirm the manual of the [identity verification methods](#).

You can change the owner information, UA information, and user information also during this procedure.

Items necessary for the update of the effective term

The items necessary for the procedure depend on whether the applicant is an individual or a corporation, the procedure contents, and the identity confirmation method. Confirm them and proceed to the procedure.

	Individual	Corporation	
Owner information *If there is any change	<ul style="list-style-type: none"> Name Address Birth date Phone number E-mail address 	<ul style="list-style-type: none"> Corporation number Company/Organization name Name of the representative Location of the head office or the principal office 	<ul style="list-style-type: none"> Name of the person in charge Address of the person in charge Department name of the person in charge Phone number of the person in charge E-mail address
UA information *If there is any change	<ul style="list-style-type: none"> UA manufacturer name UA model UA category UA serial number Presence of the remote ID 	[Altered UAs and amateur-built UAs require the following information as well] <ul style="list-style-type: none"> Weight Maximum Takeoff Weight Size Description of alteration *For altered UAs Images of the UA (Entire UA/Upper face, front face, side face, and control device) 	[The following information is also required if the remote ID is external] <ul style="list-style-type: none"> UA manufacturer name of the remote ID equipment Type of the remote ID equipment UA serial number of the remote ID equipment
User information *If there is any change	<ul style="list-style-type: none"> Name Address Phone number E-mail address 	<ul style="list-style-type: none"> Corporation number Company/Organization name Name of the representative Location of the head office or the principal office 	<ul style="list-style-type: none"> Name of the person in charge Address of the person in charge Department name of the person in charge Phone number of the person in charge E-mail address
Others	<ul style="list-style-type: none"> DIPS2.0 account ID Power of attorney 		

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[Open the list of owned UAs]

If an agent performs the procedure by himself/herself, use the followings

New registration You can register a new UA after setting as the agent. New registration requires information of the password, ID, power of attorney, information on owner, UA and user.	Confirmation of the application status/withdraw You can confirm the application status regarding new registration and changes, and withdraw the application, which you performed as the agent.
Confirmation/Change of the owner information You can confirm and change the owner information of an UA for which you are set as the agent.	Confirmation/Change of the UA information and the user information You can confirm and change the information and user information of an UA for which you are set as the agent.
Update of the effective term You can update the effective term of an UA for which you are set as the agent.	Deletion of a registered UA You can delete an UA for which you are set as the agent.
Other procedures You can transfer an UA which you handle as an agent and configure the necessary settings when requested to perform any procedure as the agent.	

When an agent updates the effective term, he/she presses the "Update of the effective term" button in the frame of "If an agent performs the procedure, use the followings".

A list of the owned UAs registered is displayed. Registration ID, UA manufacturer name, UA model, Name of the owner, and Name of the user allows you to perform a partial match search.

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[Select the UA whose expiration date is to be updated]

Confirmation/Update application of the effective period

 Select all

	Registration ID	UA manufacturer name	UA model	Name of the owner	Name of the user	End date of the effective period	
<input checked="" type="checkbox"/>	JU222A941EA9	otmaker	otmodel	個人 太郎	個人 太郎	2025/10/24	Details
<input checked="" type="checkbox"/>	JU222A468F49	otmaker	otmodel	個人 太郎	個人 太郎	2025/10/24	Details

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[Update the effective period](#)

Select all UAs whose effective terms are to be updated from the list of the owned UAs registered.

To confirm the detailed information of the owned UA, press the “Details” button to open the details page.

Select all UAs to be updated and press the “Update the effective period” button.

Confirmation/renewal application of the UA whose effective term you will renew

Registration ID	UA manufacturer name	UA model	Name of the owner	Name of the user	End date of the effective period
JU222A941EA9	otmaker	otmodel	個人 太郎	個人 太郎	2025/10/24
JU222A468F49	otmaker	otmodel	個人 太郎	個人 太郎	2025/10/24

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[Verify the identity](#)

The confirmation page of the selected UA opens. Confirm the contents. If there is no problem, press the “Verify the identity” button.

The page of identity verification opens.

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[Verify the identity]

Other IDs (mailing documents) [Limited to those who live in Japan](#)

Select this and press the "Next" button, and then the screen to enter the owner information will be displayed.
After that, enter the UA information and the user information and make an application, and then submit the ID to the specified destination by mail.

As the fee for the application, you have to pay 2,400 yen per UA that is applied for.
To apply for registration of multiple UAs at the same time, you have to pay the total amount of 2,400 yen for the first UA and 2,000 yen per UA for the second and later UAs.

*If you do not mail any identity verification document or any of the necessary documents for submission are not available, you cannot proceed with the subsequent procedure.

*When mailing an identity verification document, be sure to see [here](#). (An external site will open)

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Select the identity verification method and verify identity. For a procedure by an agent, only "Other IDs (mailing documents)" is available. For the identity verification procedure, also confirm the manual of the [identity verification methods](#).

Press the "Next" button and then the page to enter the owner information will open.

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[The owner information]

Entry of the owner information

STEP 01 Start **STEP 02 Owner registration** STEP 03 UA registration STEP 04 User registration STEP 05 Confirmation STEP 06 Finalization

Enter the owner information of the UA to be registered.
In each item, the account information and the information of Individual Number Card or gBizID are entered as the initial values.
If you select identity verification with the password, fill in each item and upload an image of the ID with which your name and address are visible in the item of *ID.

Name ⓘ	<input type="text" value="申請 太郎"/>
Reading ⓘ	<input type="text" value="シンセイ タロウ"/>
Address ⓘ	Country/Region <input type="text" value="日本/Japan"/> Prefecture <input type="text" value="Osaka"/> <input type="text" value="1-2-3, Itami city, Japan"/>
Birth date ⓘ	2021 Year 4 Month 10 Date
Phone Number ⓘ	Country/Region <input type="text" value="日本/Japan"/> +81 <input type="text" value="09012345678"/>
E-mail address ⓘ	<input type="text" value="aaa123@mail.com"/>
ID 1	IdentityVerificationDocument1.jpg
ID 2 ⓘ	<input type="button" value="Select"/> *Not selected

Enter the owner information of the UA.

To register a UA with a corporation account, you have to enter the corporation number and the name of the representative as well as the name, address, department name, phone number, and e-mail address of the person in charge of drone registration.

After completing the entry, select the “To the confirmation screen” button.

The page to confirm the owner, UA, and user information opens.

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[Confirm the registration information and apply for renewal]

Confirmation of the owner, UA, and user information



Confirm the owner information, UA information, and user information to be updated, and then press the "Apply for change" button. If there is any error in the entered contents, press the "Correct" button at the bottom of each information category and correct the contents.

Owner information

Name	申請 登録
Reading	シンセイ トウロク
Address	1-2-3, Itami city, Japan
Birth date	2021/04/10
Phone Number	+81 0123456789
E-mail address	
ID 1	本人確認書類 1.pdf
ID 2	本人確認書類 2.pdf
ID 3	本人確認書類 3.pdf
Power of attorney	委任状.pdf

Correct the owner

UA 1

● UA information

Confirm each of the owner, UA, and user information. If there is any correction or change, press the correction button of each item to open the correction form and make the correction or the change.

Involved in a registration obligation of an UA, a remote ID feature must be included in the UA to transmit ID information remotely and wirelessly, in addition to the physical indication of the registration ID to the UA.

When changing your registration information of remote ID equipment, apply for change.

If the registration information is correct, press the "Apply for update" button.

The confirmation email and text message are sent to the email address and phone number of the person who registered as the owner. If there is no problem, press the "OK" button.

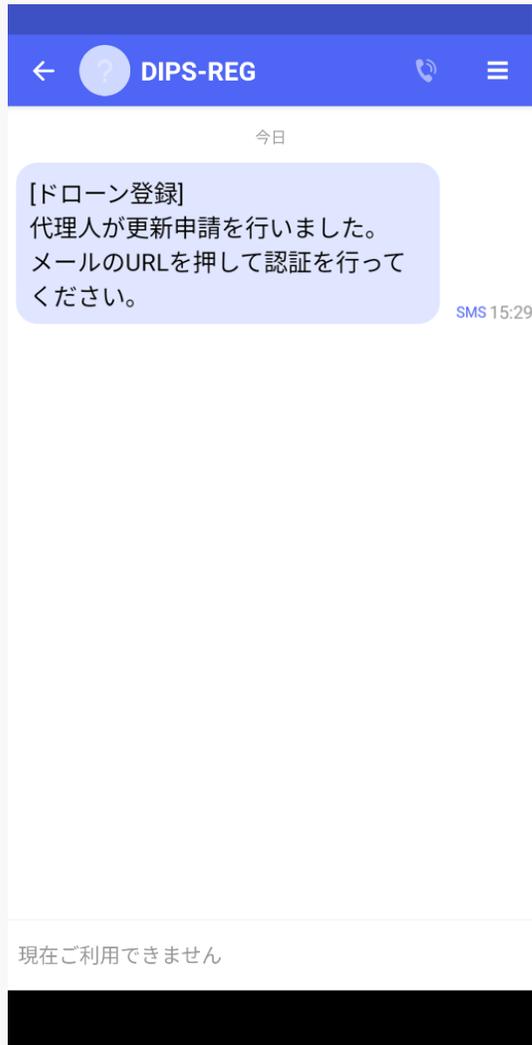
An arrival confirmation e-mail will be sent to the e-mail address registered as the owner. The agent shall immediately request arrival confirmation from the owner of the UA.

*No arrival confirmation URL will be sent in a text message. Check your email and authenticate.

*If you reapply, no text message will be sent.

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[Confirm arrival *This operation is performed by the owner of the UA]



If the phone number registered as the owner is a device that can receive text messages, we will also send a text message about the arrival confirmation procedure.

*Arrival confirmation is not implemented by SMS.

*The source of the SMS is "DIPS-REG."

Update of the effective term

[Confirm arrival *This operation is performed by the owner of the UA]

× 【ドローン登録システム】代理人が行う各種手続き確認のお知らせ [DIPS-REG] Announcement of confirmation of the procedures performed by an agent

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[English version]

*This e-mail is automatically delivered to the users of the Drone/UAS Information Platform System - Registration. Please delete this e-mail if you don't recognise it.
*You cannot reply to this e-mail address.

Dear DIPS-REG user,

Thank you for using the Drone/UAS Information Platform System - Registration. (DIPS-REG)

The purpose of this e-mail is to confirm with an owner that no unauthorized procedure is performed by an agent.

○ ○ ○ made Deletion application for the airframe owned by △△ △△

■ Your agent made an application for the following airframe.

【Manufacturing type】 ○ ○
【UA manufacturer】 □ □
【UA Model】 △ △
【UA serial number】 × ×

If you allow for them to perform this procedure, press the following URL and complete the authentication of the e-mail address.
https://www.dips-reg.mlit.go.jp/*****

*The effective period of URL is 3 months

If you do not know why this e-mail is sent to you because, for example, you have not requested any agent to perform a procedure, contact us from "Frequently asked questions/Contact" below.

■ Top URL
https://www.dips-reg.mlit.go.jp/*****

■ Frequently asked questions/Contact
https://www.dips-reg.mlit.go.jp/*****

Department in charge of the UA registration system, Civil Aviation Bureau, Ministry of Land, Infrastructure, Transport and Tourism

The owner of the UA opens the arrival confirmation e-mail and confirms the destination of the e-mail. If the destination is the owner and the application procedure is in progress, press the URL for arrival confirmation to complete the authentication of the e-mail address.

When the owner of the UA completes arrival confirmation, an e-mail notification is sent to the agent. The agent confirms the e-mail notification and mails the ID of the owner. For the contents and shipping address of an ID, confirm the [website of the MLIT \(here\)](#).

After an ID is mailed, the notification contents are confirmed. If there is any defect in the notification contents, a notification may be sent to the e-mail address registered for the account.

The procedure status can be confirmed on the page of the list of application statuses.

