

DIPS-REG

Manual

Procedure by Applicant

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Introduction

- Before flying a UA, it is necessary to make an application of the user information, UA information, and user information of the owned UA to the Japan Civil Aviation Bureau (Hereafter JCAB) and show the “registration ID” issued by the JCAB on the UA.
- In the DIPS-REG, you can make an application of the user information, UA information, and user information of your owned UA to the Japan Civil Aviation Bureau (Hereafter JCAB), change registered UA information, etc., and delete registration.
- This manual describes how to operate the DIPS-REG, so read this when performing the necessary procedures.
- For a deeper understanding, see the page of [Frequently asked questions](#) in the DIPS-REG also with this manual.
- Surely understand such rules and be sure to keep safety during the flight without causing trouble to any third parties.

Notes on the use of the DIPS-REG

- If you do not make any operation for 60 minutes or longer during an application procedure in the DIPS-REG, you will have to redo the procedure. This is a protection function to reduce the risk of leakage of personal information caused by a third party with malicious intent seeing the screen while you are away from the PC or smartphone.
- If you do not know the information to be entered in each form or how to enter it, hover the mouse over the  mark to display the information to be entered in the form and its explanations. (With a smartphone, you can display them by tapping the mark.)
- "Owner" displayed in the DIPS-REG indicates the person who owns a UA. "User" displayed in the DIPS-REG indicates the person responsible for the use of the corresponding UA. In many cases, the owner and user are the same, but if any other person owns the UA by leasing, etc., it will be necessary to perform the procedure, which you should note.
- In the DIPS-REG, if you use browser "Back" button, you cannot continue viewing the screen properly. Please be sure to use the buttons displayed on the screen. ("Back" button, "Next" button, etc.)
- For the registration system, other flight rules, etc., see the [website of the MLIT](#).

*When you click the link, an external site will open.

Opening an account

Procedure to open an account

Start to open an account

Agree to the terms of use of the DIPS2.0

To open an account, it is necessary to agree to the terms of use.

Enter the information of the person who will open an account

Enter the necessary information such as the name, address, and contact information.

Confirm the entered information and open an account

Confirm the correctness of the entered information and open an account.

An account is opened

The login ID is sent to the e-mail address set when opening an account. To continue the operations such as the registration procedure, log in to the DIPS2.0

Open an account necessary to use the DIPS2.0 Information Platform System.

The items to be entered depend on whether the person who will use the DIPS2.0 Information Platform System is “individual” or “company/organization (corporate).”

To perform the registration procedure after opening an account as “individual” and “company/organization (corporate),” open an individual account and a corporate account, respectively.

You may use your Individual Number Card as an identification method in the application procedure as an individual. To use your Individual Number Card, it is necessary to read the information of the card and link the card to the DIPS2.0 Information Platform System when opening an account.

For how to read the information of your Individual Number Card, see the manual of [“How to read the information of your Individual Number Card.”](#) After confirming the method, have your Individual Number Card at hand and start opening an account.

Opening of a corporate account requires the name, address, department name, phone number, e-mail address, etc. of the person in charge who will use the DIPS2.0 Information Platform System, as well as the corporate number and the name of the representative. Prepare them beforehand.

Necessary items for opening an account

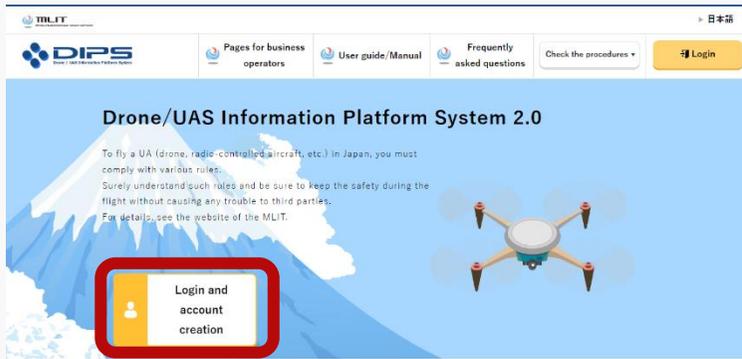
The items necessary for the procedure depend on whether the applicant is an individual or a corporation, the procedure contents, and the identity confirmation method.

Confirm them and proceed to the procedure.

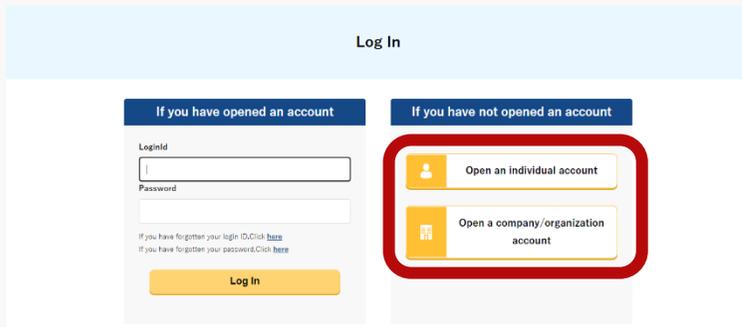
	Individual	Corporation
Information of the person who will open an account	<ul style="list-style-type: none"> • Name • Address • Birth date • Phone number • E-mail address 	<ul style="list-style-type: none"> • Corporation number • Company/Organization name • Name of the representative • Location of the head office or the principal office • Name of the person in charge • Address of the person in charge • Department name of the person in charge • Phone number of the person in charge • E-mail address
Others *When an Individual Number Card is used as the identity verification method	<ul style="list-style-type: none"> • Individual Number Card • Card reader or smartphone to read the information in the IC chip of an Individual Number Card 	—

Opening an account [Agree to the terms of use of the DIPS2.0]

Proceed to the page for opening of an account from DIPS2.0 top page.



Press the “Login and account creation” button of the DIPS2.0 top page.



To open an individual account and a corporate account, press the “Open an individual account” button and the “Open a company/organization account” button, respectively.

Opening an account [Agree to the terms of use of the DIPS2.0]



Terms of use/Rules of flights of UAs

Read the terms of use and the flight rules of UAs. If you understand (agree to) it, press the "Next (I understood)" button.

Terms of use

Scroll to the bottom of the page to confirm the contents of the terms of use.

(Governing laws and jurisdiction)
Article 18
1. These terms shall be subject to the Japanese law.
The user, through the use of the procedure for opening an UA in compliance with the rules.
Be sure to read the detailed rules and the application method for permission and approval, etc., which you can access through the following links. (Without reading the materials, you cannot proceed to the next procedure.)

[Flight rules of UAs \(UAs, radio-controlled UAs, etc.\) in the Civil Aeronautics Act](#)

I understood the terms of use.

I understood the flight rules of UAs (UAs, radio-controlled UAs, etc.) in the Civil Aeronautics Act.



Then, the page of the terms of use will open. To open an account, it is necessary to agree to the terms of use. Confirm the terms of use and, if you agree, check the checkbox and press the "Next (I understood)" button.

Opening an account [The mandatory matters]

Enter the necessary information such as the name, address, and contact information.

Opening an account

Open an account for registration procedure and management of UA. Enter the following information.
 To use the Individual Number Card as the ID for registration of an UA,
 be sure to press the "Individual Number Card information coordination" button to copy the information of the Individual Number Card.
 Enter the contact information with which you are always available because you may be contacted by e-mail, phone, etc. with the registered contact information.

Individual Number Card information coordination

Name

Reading

Address Country/Region 日本/Japan Prefecture Hokkaido

Birth date Year 2000 Month 10 Day 15

Phone number Country/Region 日本/Japan +81 90

E-mail address

E-mail address (for confirmation)

Password

Password (for confirmation)

Back
Confirm

[To open an individual account]

To use the Individual Number Card for identity verification for the application procedure, be sure to press the "Individual Number Card information coordination" button and read the card face information of the Individual Number Card.

Press the "Link the Individual Number Card information" button, and the dialog to proceed to the reading of the card will open. Proceed to the reading of the card face information of the Individual Number Card according to the instructions shown on the dialog.

For how to read the card face information of an Individual Number Card, see "[How to read the card face information of an Individual Number Card](#)" in the manual.

[To open a corporation account]

Enter the corporation number and the name of the representative as well as the name, address, department name, phone number, and e-mail address of the person in charge of drone registration. Be sure to enter an e-mail address and phone number with which we can contact the person in charge.

Enter all mandatory matters and press the "Confirm" button to proceed to the confirmation page.

Set the password according to the following conditions.

Avoid combinations of elements easy to guess such as the name and the birth date.

- Character types to be included: A-Z, a-z, 0-9 and symbols (+ - * / = . , : ; ' ` @ ! # \$ % ? & | ~ ^ () [] { } < > _)
- Number of characters: 8 to 32

Enter all mandatory matters and press the "Confirm" button to proceed to the confirmation page.

Opening an account [Confirm the entered information]

Confirm the entered information of the account. If there is no error, press the “Open” button.

Confirmation of account information

Confirm the entered account information. When confirmation is finished, press the “Open” button.

Name	Taro Touroku
Reading	
Address	1-2-3, Kotoku, Tokyo
Birth date	2000/10/18
Phone number	+81 9012345678
E-mail address	TaroTouroku@mail.com
Password	●●●●●●

[Modify](#) [Open](#)

Completion screen

Your account has been opened.

[To DIPS2.0 top page](#)

When an account is opened, the completion page of the opening of the account opens and the login ID is sent to the set e-mail address. The password is not notified, so manage the password you set.

To continue the procedure such as registration, it is necessary to log in from the DIPS2.0 top page.



Change in the account information

Change in the account information

Start to change the account information

Log in to the DIPS2.0

If the login succeeds, the main menu opens and the login button at the top right changes into the account name.

Change the account information

The page to change the account information opens. Then, change the account information.

Confirm the entered information and finalize the change

Confirm the information entered on the confirmation page of the change contents. If there is no error, press the "Change" button.

The account information is changed

The account information is changed and a notification e-mail is sent to the registered e-mail address.

Changing the account information.

If you have linked an Individual Number Card when opening an individual account, it will be necessary to read the Individual Number Card again when changing the information.

For how to read the card face information of an Individual Number Card, see "[How to read the card face information of an Individual Number Card](#)" in the manual. After confirming the method, prepare an Individual Number Card at hand and open an account.

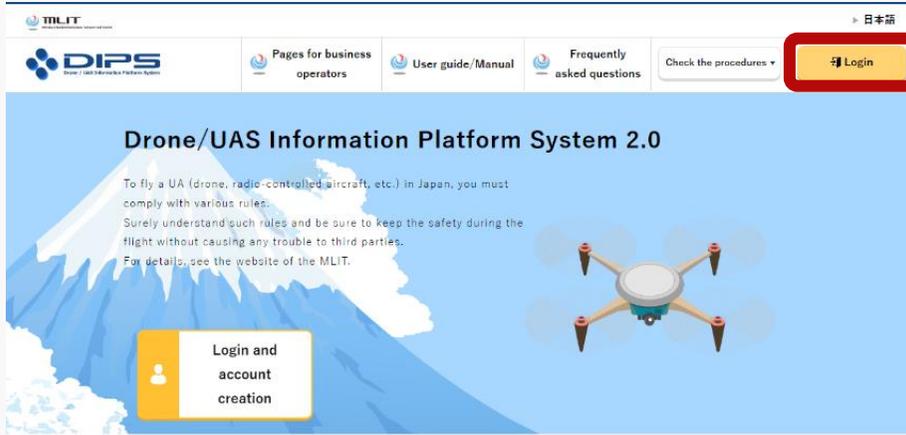
Necessary items for changing the account information

The items necessary for the procedure depend on whether the applicant is an individual or a corporation, the procedure contents, and the identity confirmation method. Confirm them and proceed to the procedure.

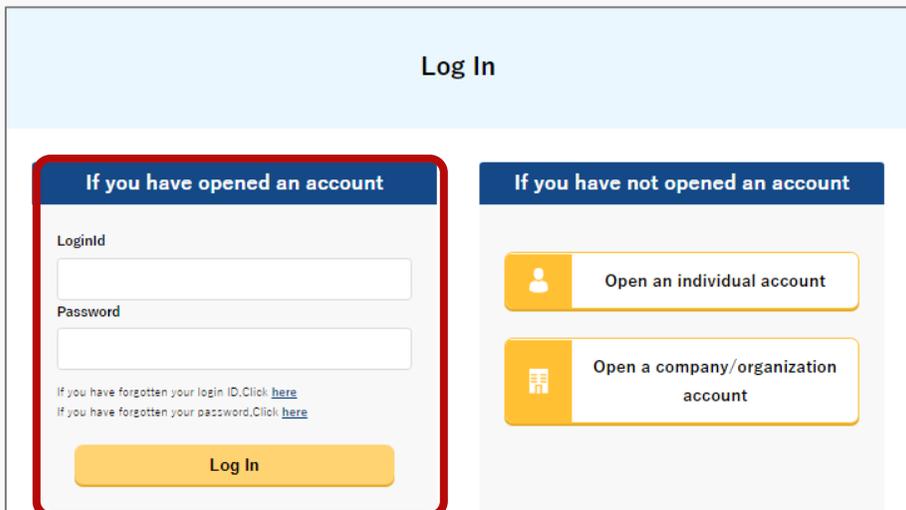
	Individual	Corporation
Information of the person who will change an account	Information that needs to be changed of these. <ul style="list-style-type: none"> • Name • Address • Birth date • Phone number • E-mail address 	Information that needs to be changed of these. <ul style="list-style-type: none"> • Corporation number • Company/Organization name • Name of the representative • Location of the head office or the principal office • Name of the person in charge • Address of the person in charge • Department name of the person in charge • Phone number of the person in charge • E-mail address
Others	<ul style="list-style-type: none"> • Individual Number Card *When an Individual Number Card is used as the identity verification method • Card reader or smartphone to read the information in the IC chip of an Individual Number Card 	—

Change in the account information

[Log in to the DIPS2.0]



Select the “Login” button at the top right of the DIPS2.0 top page to proceed to the login page.

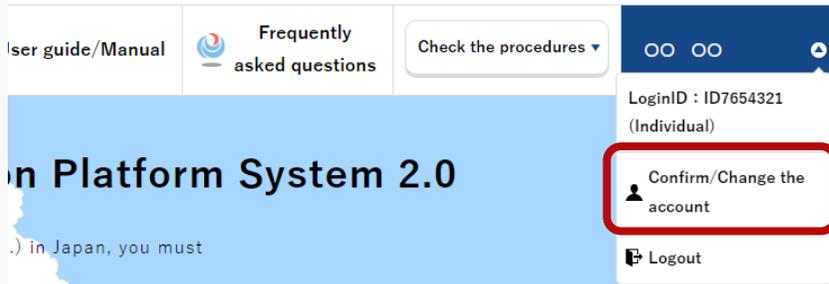


On the login page, enter the ID and password set when the account is opened, and press the “Login” button.

On successful login, you will be redirected to the DIPS2.0 top page, and then confirm/change the account.

Change in the account information

[The mandatory matters]



Press the button of the account name and select "Confirm/Change the account."

The page to change the account information opens.

*Account information can be checked and changed only from the DIPS2.0 top page.

Procedure to change the account information

Correct the information to change and press the "Confirm" button.

Individual Number Card the account information.
?

Name ?	<input style="width: 80%;" type="text" value="aaa aaa"/>
Reading ?	<input style="width: 80%;" type="text"/>
Address ?	Country/Region ? Afghanistan Prefecture ? - <input style="width: 80%;" type="text" value="aaa"/>
Birth date ?	2021 ? Year ? 1 Month ? 1 Day
Phone number ?	Country/Region ? Afghanistan ? +93 09012345678901
E-mail address ?	<input style="width: 80%;" type="text" value="aaabbb@bbb.com"/>
E-mail address (for confirmation)	<input style="width: 80%;" type="text" value="aaabbb@bbb.com"/>
Password ?	<input style="width: 80%;" type="password"/>

Change the account information and press the "Confirm" button. Proceed to the page to confirm the change contents.

If you have linked the Individual Number Card with your individual account, press the "Individual Number Card information coordination" button and read the card face information of the Individual Number Card.

Press the "Link the Individual Number Card information" button, and the dialog to proceed to the reading of the card will open. Proceed to the reading of the card face information of the Individual Number Card according to the instructions shown on the dialog.

For how to read the card face information of an Individual Number Card, see ["How to read the card face information of an Individual Number Card"](#) in the manual.

Change in the account information

[Confirm the entered information]

Confirmation of a change in an account

Confirm the changed account information.

Corporate number 8700110005901

person in charge

E-mail address aaaabbbb@ccc.com

Password



Completion of the procedure

Change account is completed.
A change completion notification of the account has been sent to you by e-mail.
If you had changed the e-mail address, the notification would have been sent to the former e-mail address, so please confirm it as well.

Confirm the change contents of the account. If there is no error, press the "Change" button.

The change in the account is completed.

An account change notification is sent to the registered e-mail address.

If you change the e-mail address, an account change notification is sent to both the e-mail address before and after the change.



Identity verification methods

About identity verification methods (1/2)

The identity verification method varies the procedures with individual and corporation accounts.
 Confirm the method which matches the account subject to the procedure.

[Procedure with an individual account]

Identity verification method	Operation method	Fee
Individual Number Card	Link an Individual Number Card and verify identity by reading the card face information of the Individual Number Card. The following reading methods are available depending on the device used for the procedure. For detailed procedures, see each explanation page. <ul style="list-style-type: none"> • Make an application with a PC and read the card with an IC card reader (IC card reader authentication) • Make an application with a PC and read the card with a smartphone (2D barcode authentication) • Make an application with a smartphone and read the card with a smartphone 	First unit: 900 yen Second and following units: 890 yen
Online authentication using a driver's license	Identity verification method named "eKYC," which is completed online. This method is available only for those who make an application with a smartphone or have a smartphone and make an application with a PC. A 2D barcode is displayed on the screen during the procedure. Then, read the 2D barcode using the camera function of your smartphone and shoot the front side of the driver's license, etc. following the instructions shown on the screen. *To use eKYC, see here .	First unit: 1,450 yen Second and following units: 1,050 yen
Online authentication using a passport	Identity verification method named "eKYC," which is completed online. This method is available only for those who make an application with a smartphone or have a smartphone and make an application with a PC. A 2D barcode is displayed on the screen during the procedure. Then, read the 2D barcode using the camera function of your smartphone and shoot your passport information page, etc. following the instructions shown on the screen. When shooting is finished, the page to enter the owner information of the UA opens in the DIPS-REG. Upload an image of the ID which shows the name, address, and birth date of the owner of the UA as the items of "ID" on the opened page. *To use eKYC, see here .	First unit: 1,450 yen Second and following units: 1,050 yen
Mailing of an ID	Mail a paper-based ID. Please check the e-mail you will receive after submitting your application and submit your identification documents by mail. *If you do not mail any ID or any of the necessary documents for submission are not available, you cannot proceed with the subsequent procedure. *For the contents and shipping address of an ID, confirm the website of here . *When you click the link, an external site will open.	First unit: 1,450 yen Second and following units: 1,050 yen

About identity verification methods (2/2)

[Procedure with a corporation account]

Identity verification method	Operation method	Fee
<p>gBizID Prime (gBizID Member)</p> 	<p>Identity verification method with gBizID Prime. It is necessary to obtain gBizID Prime in advance and gBizID member after creating gBizID Prime.</p> <p>When you proceed to identity verification, the login screen of gBizID will be displayed, and then perform login authentication.</p> <p>*Login authentication with gBizID Entry is impossible. *If you have not acquired gBizID Prime, check the manual. *When you click the link, an external site will open.</p>	<p>First unit: 900 yen Second and following units: 890 yen</p>



How to read the card face information of the Individual Number Card

Read the card face information of an Individual Number Card

In the DIPS-REG, you can link an Individual Number Card and verify identity using the Individual Number Card for the procedure with an individual account. This manual describes how to read the card face information of an Individual Number Card when linking a card or verifying identity.

The following patterns of methods to read the card face information of an Individual Number Card are available depending on the device to be used. The detailed procedure of each pattern is described in the following pages.

- [Make an application with a PC and read the card with an IC card reader \(IC card reader authentication\)](#)
- [Make an application with a PC and read the card with a smartphone \(2D barcode authentication\)](#)
- [Make an application with a smartphone and read the card with a smartphone](#)

Read the card face information of an Individual Number Card

(Make an application with a PC and read the card with an IC card reader)

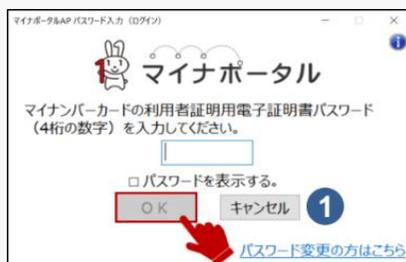
To read the card face information in the IC chip of an Individual Number Card, it is necessary to install Mynaportal AP (app) on a PC.

If you have not installed the app on your PC or installed it a long time ago, confirm the installation and update procedure and make prior preparation.

For the prior preparation procedure, see [“Chapter 2. How to Use Mynaportal \(Preparation of Login Using IC Card Reader/Writer\)” of the operation manual of Mynaportal.](#)

*When you click the link, an external site will open.

[Screen of Windows]



[Reading procedure]

1. Confirm that the IC card reader is connected to the terminal.
Start IC card reader authentication according to each procedure.
2. Enter the security code of 4 numbers or 6 to 16 alphanumeric characters according to the instructions on the procedure page, and press the “OK” button.
3. When the reading of the card face information of an Individual Number Card, the next screen is displayed.

[Screen of Macintosh]



- ※ The security code of four numbers is set by the applicant at a counter of the local government office (electronic certificate password for user certification and auxiliary password for the entry of the card face matters). If you enter the wrong numbers three times, the service will temporarily become unavailable.
- ※ The security code of 6 to 16 alphanumeric characters is the password of the electronic certificate for signature set by the applicant when receiving an Individual Number Card at the counter of the local government office. If you enter the wrong numbers five times, the service will temporarily become unavailable.
- ※ To unlock it, the procedure at the counter of the local government office is required.

Read the card face information of an Individual Number Card

(Make an application with a PC and read the card with a smartphone)

To read it with a smartphone, it is necessary to install Mynaportal AP (app) on the smartphone. If you have not installed it on your smartphone, confirm the installation and update procedure and make prior preparation.

For the prior preparation procedure, see [“Chapter 2. How to Use Mynaportal \(Preparation of Login Using 2D Barcode\)” of the operation manual of Mynaportal.](#) *When you click the link, an external site will open.

[Reading procedure]



1. Display a 2D barcode on your PC according to the instructions shown on the procedure page.
2. Start Mynaportal AP (app) with a smartphone.
3. Press the 2D barcode mark at the top right of the app screen.
4. Press “Read a barcode” to read the 2D barcode.
5. Pass the Individual Number Card over the smartphone.
6. Enter the security code of 4 numbers or 6 to 16 alphanumeric characters, and press the “OK” button (When the reading of the card face information of the Individual Number Card, the next screen is displayed.)

- ※ The security code of four numbers is set by the applicant at a counter of the local government office (electronic certificate password for user certification and auxiliary password for the entry of the card face matters). If you enter the wrong numbers three times, the service will temporarily become unavailable.
- ※ The security code of 6 to 16 alphanumeric characters is the password of the electronic certificate for signature set by the applicant when receiving an Individual Number Card at the counter of the local government office. If you enter the wrong numbers five times, the service will temporarily become unavailable.
- ※ To unlock it, the procedure at the counter of the local government office is required.

Read the card face information of an Individual Number Card

(Make an application with a smartphone and read the card with a smartphone)

To read it with a smartphone, it is necessary to install Mynaportal AP (app) on the smartphone. If you have not installed it on your smartphone, confirm the installation and update procedure and make prior preparation.

For the prior preparation procedure, see the following:

[“Preparation of Login Using Browser of Smartphone - Use Android” of the operation manual of Mynaportal](#)

[“Preparation of Login Using Browser of Smartphone - Use iOS” of the operation manual of Mynaportal](#)

*When you click the link, an external site will open.

[Reading procedure]



1. Start Mynaportal AP (app) according to the instructions shown on the procedure page and log in to the app.
2. Enter the security code of 4 numbers or 6 to 16 alphanumeric characters and press the “OK” button.
3. Set the smartphone and the Individual Number Card according to the instructions shown on the app.
4. Press the “Start reading” button.
5. When the reading of the card face information of an Individual Number Card, the next screen is displayed.

- ※ The security code of 6 to 16 alphanumeric characters is the password of the electronic certificate for signature set by the applicant when receiving an Individual Number Card at the counter of the local government office. If you enter the wrong numbers five times, the service will temporarily become unavailable.
- ※ To unlock it, the procedure at the counter of the local government office is required.



Flow of verification of the identity with your Individual Number Card

Flow of verification of the identity with your Individual Number Card (Overview)

Confirmation of the application contents

Check for deficiency in the application contents and click the Apply button if there is no problem.

Confirmation of the E-mail arrival

A confirmation message will be sent to the E-mail address entered as the owner.
Clicking the URL listed on the E-mail allows you to proceed.

① Confirm precautions on your Individual Number Card

After the confirmation of the E-mail arrival has been completed, precautions on the application using your Individual Number Card will be displayed.

② Grant an electronic signature

Enter a password for signature of your Information Number Card and read your Individual Number Card to grant an electronic signature.

③ Re-grant an electronic signature

The electronic signature must be granted again when application using your Individual Number Card is made for the first time, or your name or address has been changed since the previous application.

④ Perform user authentication

Enter a password for user certification of your Information Number Card and read your Individual Number Card to perform the user authentication.

Application completion

The application will be completed once the user authentication has been completed.

Operation range for which your Individual Number Card is used

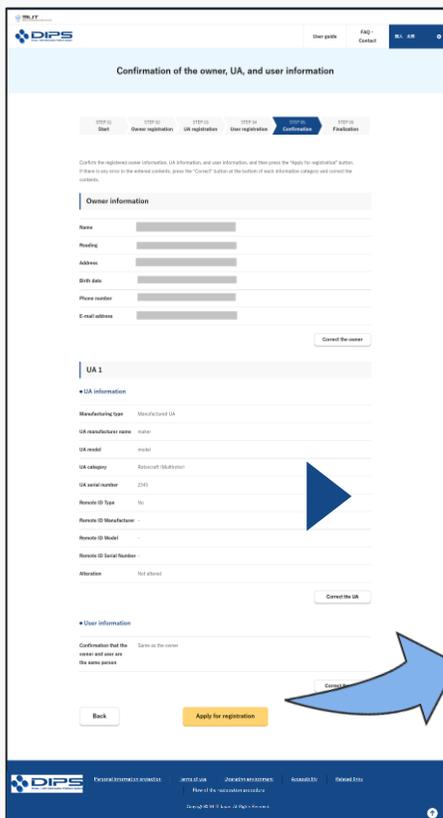
when applying/authenticating with a PC

when applying with a PC and authenticating with a smartphone

when applying and authenticating with a smartphone

Flow of verification of the identity with your Individual Number Card/IC card reader/writer (when applying/authenticating with a PC)①

Modal windows displayed during the process of the application are shown below



Confirmation of the E-mail arrival

Registration procedure Make an application.
Press the "OK" button, and then an e-mail for confirmation will be sent to the e-mail address of the owner.
When you confirm the e-mail, the application will be completed.

We are sending an email to the email address registered in the owner information.
Please check your email without leaving the screen. After confirming the email, the next screen will be displayed automatically.
If you close this screen, the data you have entered will be discarded and your application will be interrupted.

Once an E-mail for confirmation arrival is sent, click the URL listed in the E-mail.
→A new tab showing the completion of the authentication will be displayed, then close the tab after confirmation.

① Check for precautions

STEP 01
Confirmation
STEP 02
Enter password(Electronic signature)
STEP 03
Re-enter password(Electronic signature)
STEP 04
Enter password(User authentication)

Enter the "security code of the digital certificate for signature (six to sixteen digits)" and the "security code of the electric certificate for user certification (four digits)" using Mynaportal AP for authentication between the contents entered as the owner information and the information of the Individual Number Card.

So, prepare the Individual Number Card on hand, press the "OK" button, and read the Individual Number Card using IC card reader.

For authentication with the Individual Number Card, the name, address, and birth date in the account information of DIPS-REG and the entered owner information have to be replaced with those in the four pieces of basic information registered in the Individual Number Card.

Note that when you enter the "security code of the digital certificate for signature (six to sixteen digits)" and then the "security code of the electric certificate for user certification (six to sixteen digits)," the processing will be executed automatically.

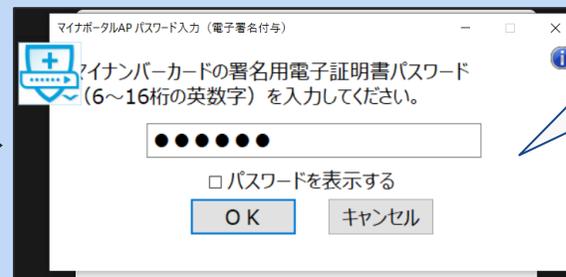
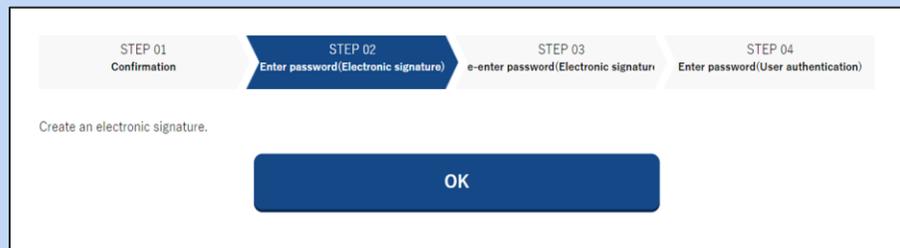
Note that in "DIPS-REG", the sex information is not required, but it is also saved as account information as it is necessary for identity verification with the Individual Number Card.

*Note that if the Individual Number Card is past the "expiration date of the electronic certificate," you cannot make an application.
*Note that the effective time of the entry of the "security code of the electric certificate for user certification (four digits)" is five minutes.



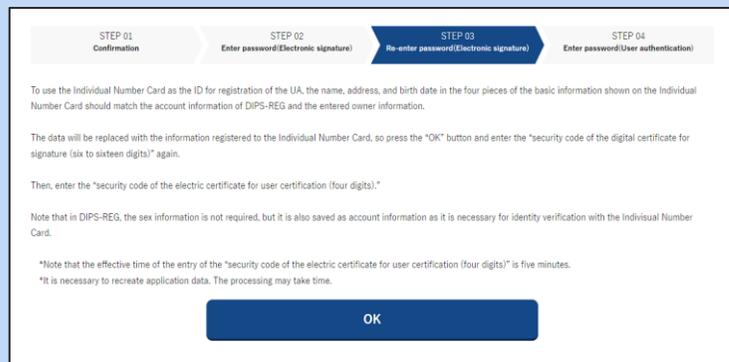
Flow of verification of the identity with your Individual Number Card/IC card reader/writer (when applying/authenticating with a PC)②

② Grant an electronic signature (1st. time)



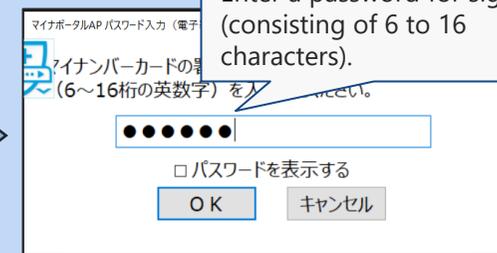
Enter a password for signature (consisting of 6 to 16 characters).

③ Grant an electronic signature (2nd. time/only when the basic four information is different)



Do not close the screen until the application is completed. If you close the screen, the entered data will be discarded.

The preparation of the application data is completed. Enter the password again.



Enter a password for signature (consisting of 6 to 16 characters).

Flow of verification of the identity with your Individual Number Card/IC card reader/writer (when applying/authenticating with a PC)③

④ Perform user authentication



Completion of the procedure

STEP 01 Start STEP 02 Owner registration STEP 03 UA registration STEP 04 User registration STEP 05 Confirmation **STEP 06 Finalization**

Registration procedure is completed.

Confirm the contents of the procedure and then an e-mail about the payment of the fee will be sent.

When you receive an e-mail, pay the fee.

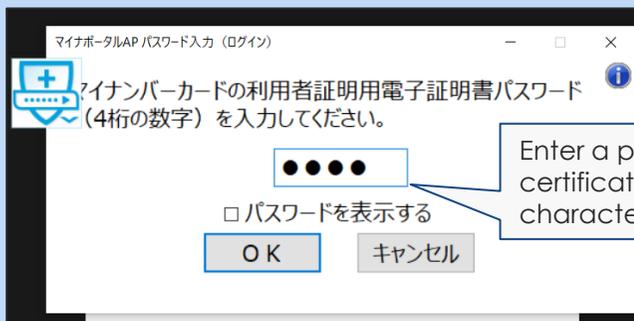
To the menu screen

Confirmation of the application status
You can confirm the application status with "Confirmation of the application status" on the main menu screen. Please use it if necessary.

[Personal information protection](#) [Terms of use](#) [Operative environment](#) [Accessibility](#) [Related links](#)

Flow of the registration procedure

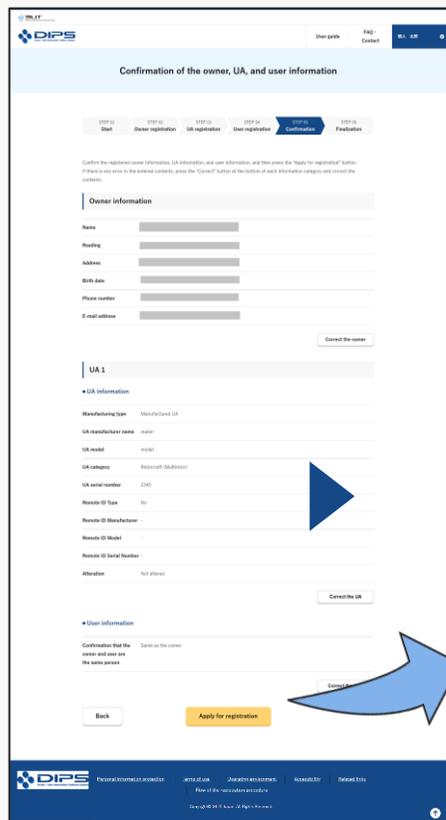
Copyright © MLIT Japan. All Rights Reserved.



Enter a password for user certification (consisting of 4 characters).

Flow of verification of the identity with your Individual Number Card/IC card reader/writer (when applying/authenticating with a PC)①

Modal windows displayed during the process of the application are shown below



Confirmation of the E-mail arrival

Registration procedure Make an application.
Press the "OK" button, and then an e-mail for confirmation will be sent to the e-mail address of the owner.
When you confirm the e-mail, the application will be completed.

We are sending an email to the email address registered in the owner information.
Please check your email without leaving the screen. After confirming the email, the next screen will be displayed automatically.
If you close this screen, the data you have entered will be discarded and your application will be interrupted.

Once an E-mail for confirmation arrival is sent, click the URL listed in the E-mail.
→A new tab showing the completion of the authentication will be displayed, then close the tab after confirmation.

① Check for precautions

STEP 01
Confirmation
STEP 02
Enter password(Electronic signature)
STEP 03
Re-enter password(Electronic signature)
STEP 04
Enter password(User authentication)

Enter the "security code of the digital certificate for signature (six to sixteen digits)" and the "security code of the electric certificate for user certification (four digits)" using Mynaportal AP for authentication between the contents entered as the owner information and the information of the Individual Number Card.

So, prepare the Individual Number Card on hand, press the "OK" button, and read the Individual Number Card using IC card reader.

For authentication with the Individual Number Card, the name, address, and birth date in the account information of DIPS-REG and the entered owner information have to be replaced with those in the four pieces of basic information registered in the Individual Number Card.

Note that when you enter the "security code of the digital certificate for signature (six to sixteen digits)" and then the "security code of the electric certificate for user certification (six to sixteen digits)," the processing will be executed automatically.

Note that in "DIPS-REG", the sex information is not required, but it is also saved as account information as it is necessary for identity verification with the Individual Number Card.

*Note that if the Individual Number Card is past the "expiration date of the electronic certificate," you cannot make an application.
*Note that the effective time of the entry of the "security code of the electric certificate for user certification (four digits)" is five minutes.



Flow of verification of the identity with your Individual Number Card/QR code (when applying with a PC and authenticating with a smartphone)②

Windows displayed during the process of the application

② Grant an electronic signature (1st. time)

The QR code must be read from Mynaportal AP on the smartphone, not from a standard camera application.

Operation on the smartphone

電子署名の付与

マイナンバーカードの署名用電子証明書のパスワードを入力してください

● 接続先サービス：ドローン登録システム

英数字6～16桁

署名用電子証明書のパスワードとは

● 2次元バーコードが表示されているブラウザのアドレスバーの表示が「https://www.dips-reg.mlit.go.jp/」から始まることを確認してください。

マイナンバーカードをスマートフォンのNFC読み取り位置にぴったりと密着させてください。

機種ごとのカード読取位置はこちら

電子署名の付与を完了しました。カードを外し、パソコン等のブラウザを確認してください。

機種ごとのカード読取位置はこちら

③ Grant an electronic signature (2nd. time/only when the basic four information is different)

The account information (Number Card as the ID for registration of "DIPS-REG" and the entered owner information were different from the information registered to the Individual Number Card.

For authentication with the Individual Number Card, the name, address, and birth date in the account information of "DIPS-REG" and the entered owner information have to match those in the four pieces of basic information registered in the Individual Number Card.

The data will be replaced with the information registered to the Individual Number Card, so press the "OK" button on the digital certificate for signature (six to sixteen digits)" again.

Then, enter the "security code of the electric certificate for user certification (four digits)."

Note that in "DIPS-REG", the information of "Sex" is not required, but it is not necessary for identity verification and information of "Sex" is also saved as account information (not displayed).

*Note that the effective time of the entry of the "security code of the electric certificate for user certification (four digits)" is 10 minutes. It is necessary to recreate application data. The processing may take time.

Operation on the smartphone

電子署名の付与

マイナンバーカードの署名用電子証明書のパスワードを入力してください

● 接続先サービス：ドローン登録システム

英数字6～16桁

署名用電子証明書のパスワードとは

● 2次元バーコードが表示されているブラウザのアドレスバーの表示が「https://www.dips-reg.mlit.go.jp/」から始まることを確認してください。

マイナンバーカードをスマートフォンのNFC読み取り位置にぴったりと密着させてください。

機種ごとのカード読取位置はこちら

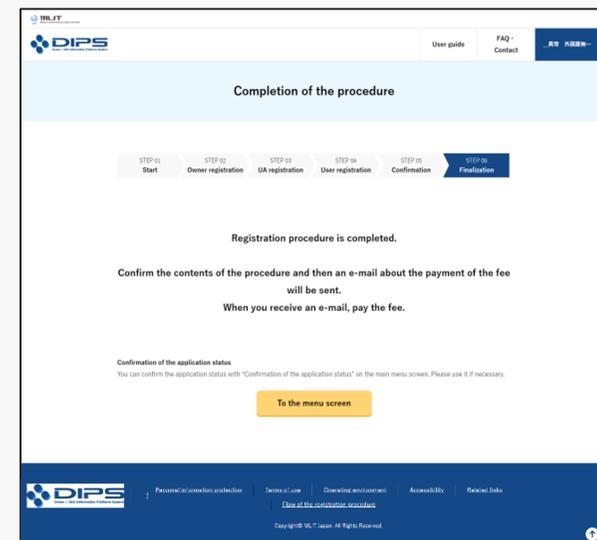
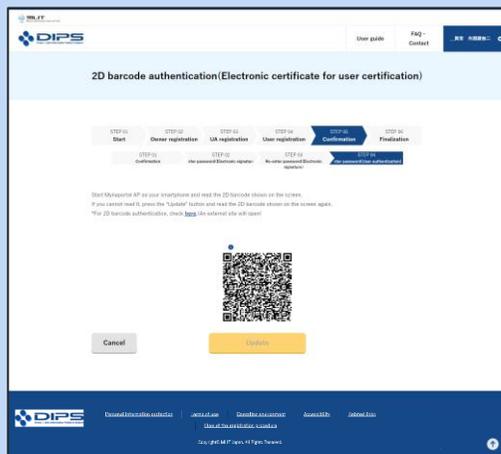
電子署名の付与を完了しました。カードを外し、パソコン等のブラウザを確認してください。

機種ごとのカード読取位置はこちら

Flow of verification of the identity with your Individual Number Card/QR code (when applying with a PC and authenticating with a smartphone)③

Windows displayed during the process of the application

④ Perform user authentication



Operation on the smartphone

PC等でログイン

マイナンバーカードの
利用者証明用電子証明書
のパスワードを入力してください

● 接続先サービス：ドローン登録システム

数字4桁

利用者証明



マイナンバーカードをスマートフォンのNFC読み取り位置にぴったりと密着させてください。

機種ごとのカード読取位置はこちら



電子署名の付与を完了しました。カードを外し、パソコン等のブラウザを確認してください。

機種ごとのカード読取位置はこちら

Enter a password for user certification (consisting of 4 characters).

Flow of verification of the identity with your Individual Number Card (when applying and authenticating with a smartphone)②

Owner information

Name
[Redacted]

Reading
[Redacted]

Address
[Redacted]

Birth date
2000/01/01

Phone number
+1 09012345678

E-mail address
[Redacted]

Correct the owner

UA 1

UA information

Manufacturing type
Manufactured UA

UA manufacturer name
maker

UA model
model

UA category
Rotorcraft (Multicopter)

UA serial number
1234567890

Remote ID Type
No

Remote ID Manufacturer
-

Remote ID Model
-

Remote ID Serial Number
-

Alteration
Not altered

Correct the UA

User information

Confirmation that the owner and user are the same person
Same as the owner

Correct the user

Apply for registration

Windows displayed during the process of the application

Confirmation of the E-mail arrival

Registration procedureMake an application.
Press the "OK" button, and then an e-mail for confirmation will be sent to the e-mail address of the owner. When you confirm the e-mail, the application will be completed.

OK

Cancel

We are sending an email to the email address registered in the owner information.
Please check your email without leaving the screen. After confirming the email, the next screen will be displayed automatically.
If you close this screen, the data you have entered will be discarded and your application will be interrupted.

Once an E-mail for confirmation arrival is sent, click the URL listed in the E-mail.

→A new tab showing the completion of the authentication will be displayed, then close the tab after confirmation.



① Check for precautions

STEP 04 Enter password(User authentication)

Enter the "security code of the digital certificate for signature (six to sixteen digits)" and the "security code of the electric certificate for user certification (four digits)" using Mynportal AP for authentication between the contents entered as the owner information and the information of the Individual Number Card.

So, prepare the Individual Number Card on hand, press the "OK" button, and read the Individual Number Card using smartphone.

*Note that if the Individual Number Card is past the "expiration date of the electronic certificate," you cannot make an application.
*Note that the effective time of the entry of the "security code of the electric certificate for user certification (four digits)" is five minutes.

OK

② Grant an electronic signature (1st. time)

STEP 01 Confirmation

STEP 02 Enter password(Electronic signature)

STEP 03 Re-enter password(Electronic signature)

STEP 04 Enter password(User authentication)

Create an electronic signature.

OK

Operation on the Mynportal AP



Enter a password for signature (consisting of 6 to 16 characters).



マイナンバーカードをスマートフォンのNFC読み取り位置にぴったりと密着させてください。

機種ごとのカード読み取り位置はこちら



電子署名の付与を完了しました。カードを外し、パソコン等のブラウザを確認してください。

機種ごとのカード読み取り位置はこちら

Flow of verification of the identity with your Individual Number Card (when applying and authenticating with a smartphone)③

Windows displayed during the process of the application

③ Grant an electronic signature (2nd. time/only when the basic four information is different)

STEP 04 Enter password(User authentication)

Enter the "security code of the digital certificate for signature (six to sixteen digits)" and the "security code of the electric certificate for user certification (four digits)" using Mynaportal AP for authentication between the contents entered as the owner information and the information of the Individual Number Card.

So, prepare the Individual Number Card on hand, press the "OK" button, and read the Individual Number Card using smartphone.

*Note that if the Individual Number Card is past the "expiration date of the electronic certificate," you cannot make an application.

*Note that the effective time of the entry of the "security code of the electric certificate for user certification (four digits)" is five minutes.

OK

STEP 01 Confirmation

STEP 02 Enter password(Electronic signature)

STEP 03 Re-enter password(Electronic signature)

STEP 04 Enter password(User authentication)

Create an electronic signature.

OK

Operation on the Mynaportal AP

電子署名の付与

マイナンバーカードの署名用電子証明書のパスワードを入力してください

継続先サービス：ドローン登録システム

高数字(6~16桁)

署名用電子証明書

マイナンバーカードをスマートフォンのNFC読み取り位置にぴったりと密着させてください。

機種ごとのカード読取位置はこちら

電子署名の付与を完了しました。カードを外し、パソコン等のブラウザを確認してください。

機種ごとのカード読取位置はこちら

Enter a password for signature (consisting of 6 to 16 characters).

④利用者認証

STEP 01 Confirmation

STEP 02 Enter password(Electronic signature)

STEP 03 Re-enter password(Electronic signature)

STEP 04 Enter password(User authentication)

Perform user authentication.

OK

Operation on the Mynaportal AP

PC等でログイン

マイナンバーカードの利用者証明用電子証明書のパスワードを入力してください

継続先サービス：ドローン登録システム

数字4桁

利用者証明用電子証明書

マイナンバーカードをスマートフォンのNFC読み取り位置にぴったりと密着させてください。

機種ごとのカード読取位置はこちら

電子署名の付与を完了しました。カードを外し、パソコン等のブラウザを確認してください。

機種ごとのカード読取位置はこちら

Enter a password for user certification (consisting of 4 characters).

MLIT
DIPS
Drone / UAV Information Platform System

Completion of the procedure

STEP 01 Start

STEP 02 Owner registration

STEP 03 UA registration

STEP 04 User registration

STEP 05 Confirmation

STEP 06 Finalization

Registration procedure is completed.

Confirm the contents of the procedure and then an e-mail about the payment of the fee will be sent. When you receive an e-mail, pay the fee.

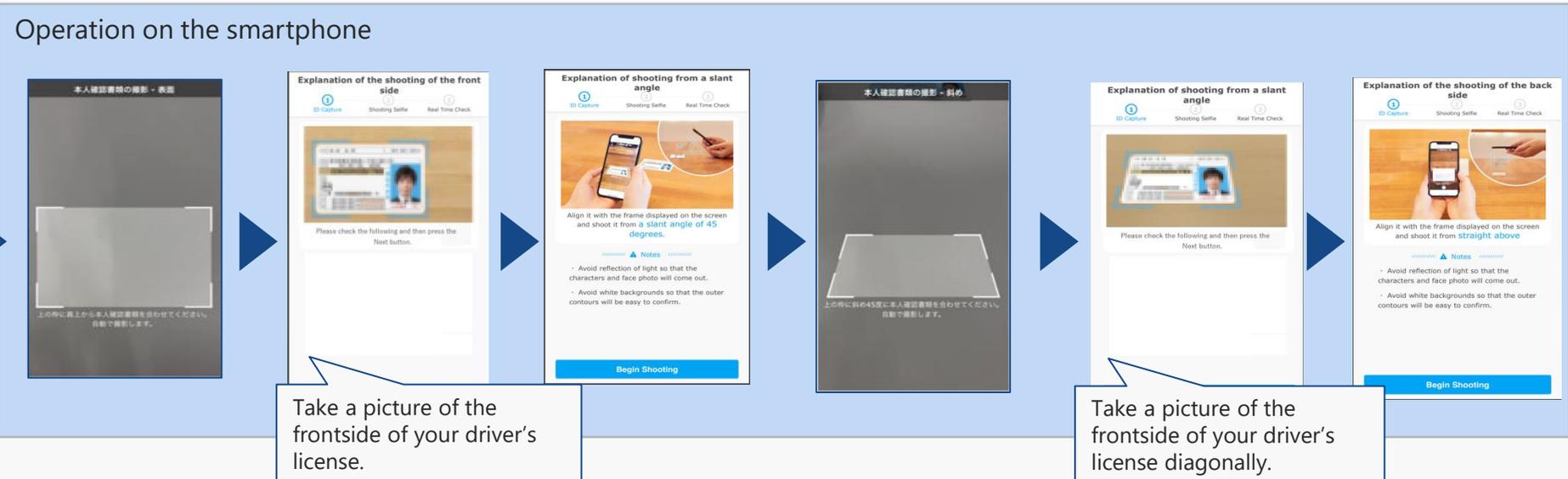
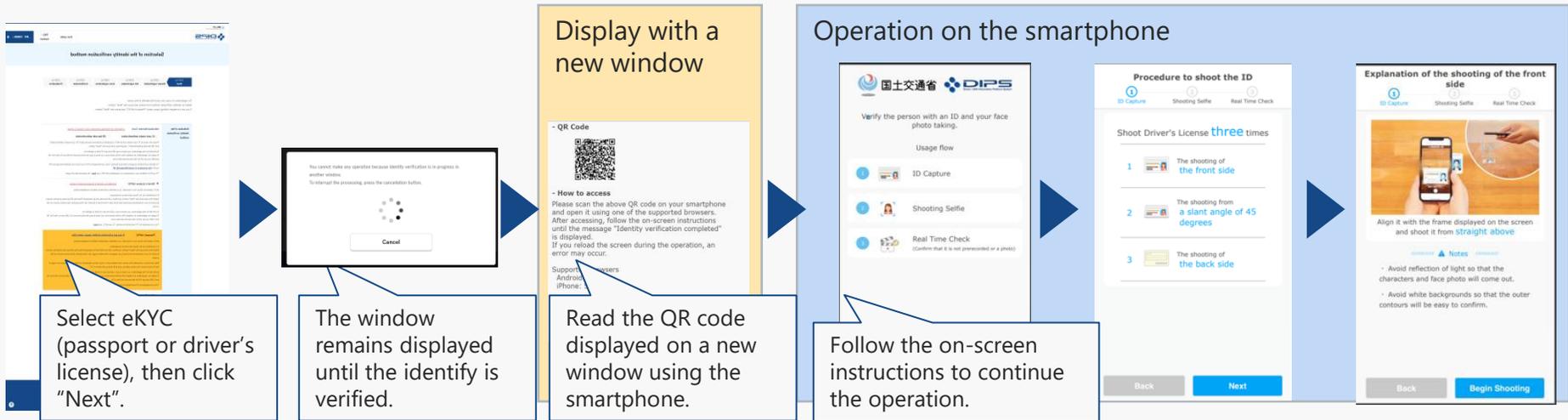
Confirmation of the application status
You can confirm the application status with "Confirmation of the application status" on the main menu screen. Please use it if necessary.

To the menu screen



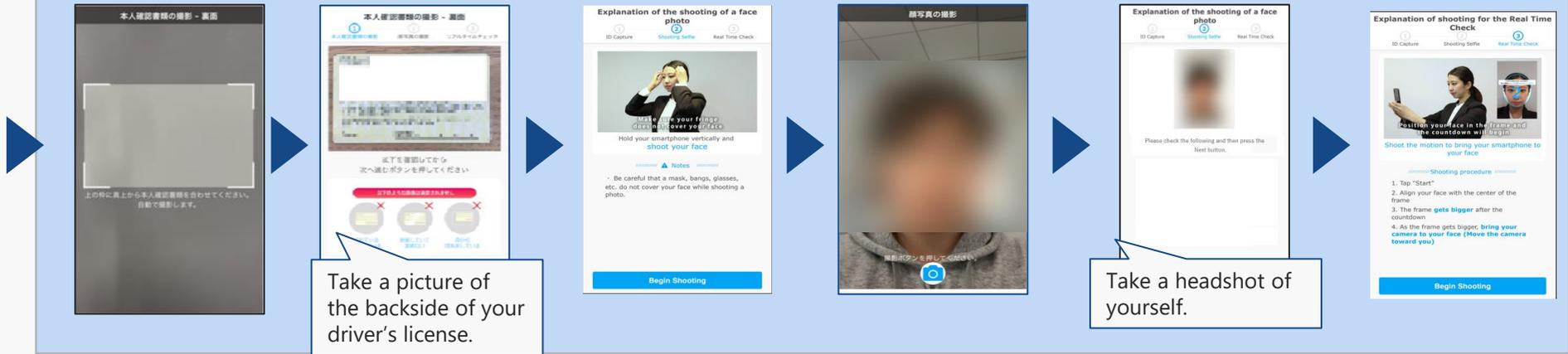
Flow of verification of the identity with eKYC

Flow of verification of the identity with eKYC (when applying with a PC and authenticating with a smartphone) ①

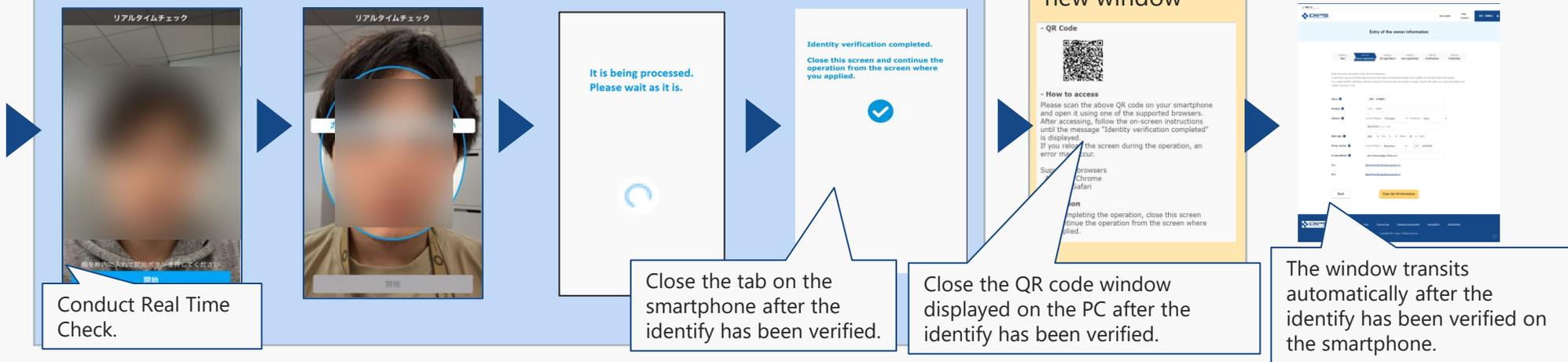


Flow of verification of the identity with eKYC (when applying with a PC and authenticating with a smartphone) ②

Operation on the smartphone



Operation on the smartphone



Flow of verification of the identity with eKYC (when applying and authenticating with a smartphone) ①

Select eKYC (passport or driver's license), then click "Next".

The window remains displayed until the identify is verified.

Operation on an alternative tab

Follow the on-screen instructions to continue the operation.

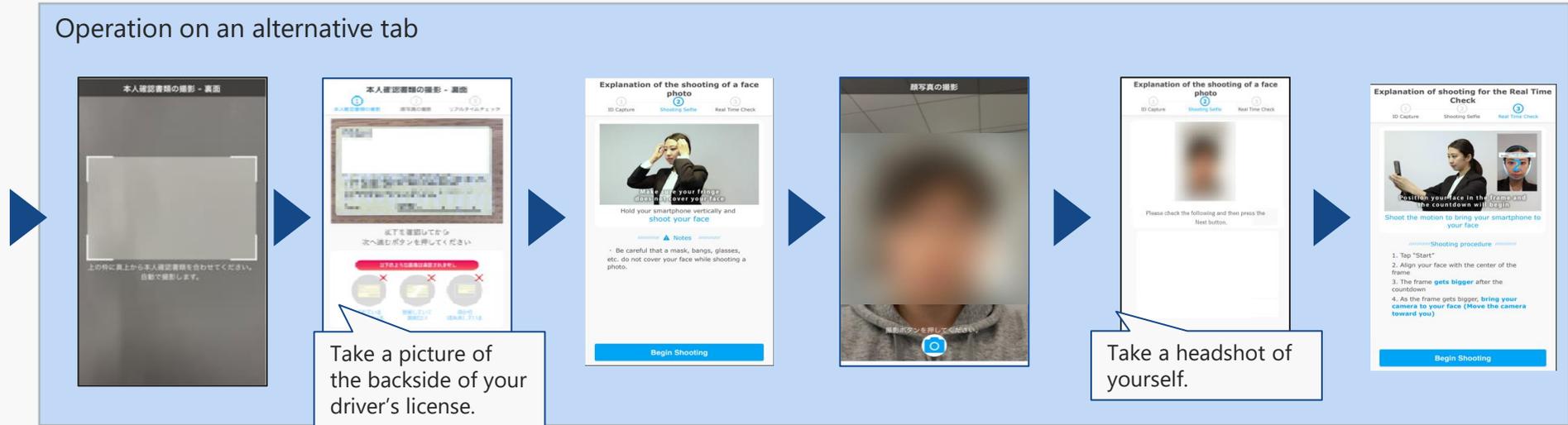
Operation on an alternative tab

Take a picture of the frontside of your driver's license.

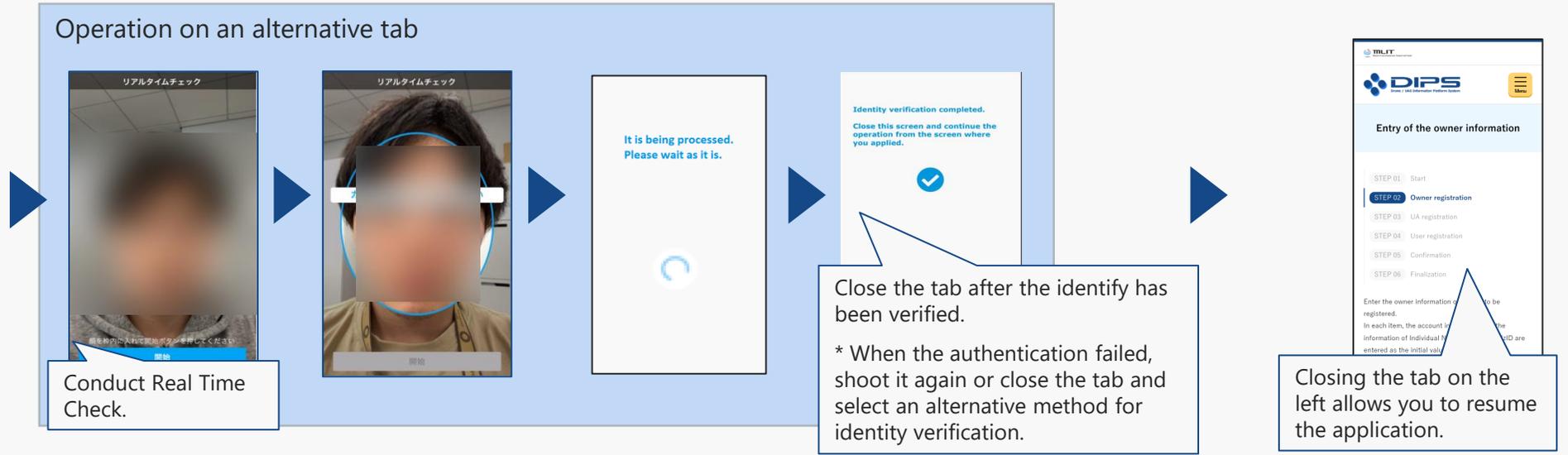
Take a picture of the frontside of your driver's license diagonally.

Flow of verification of the identity with eKYC (when applying and authenticating with a smartphone) ②

Operation on an alternative tab

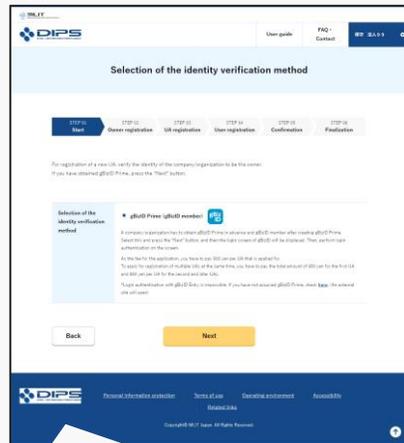


Operation on an alternative tab

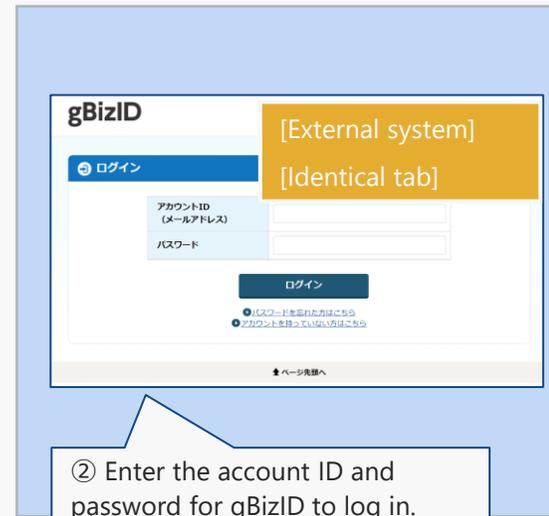


Flow of verification of the identity with gBizID

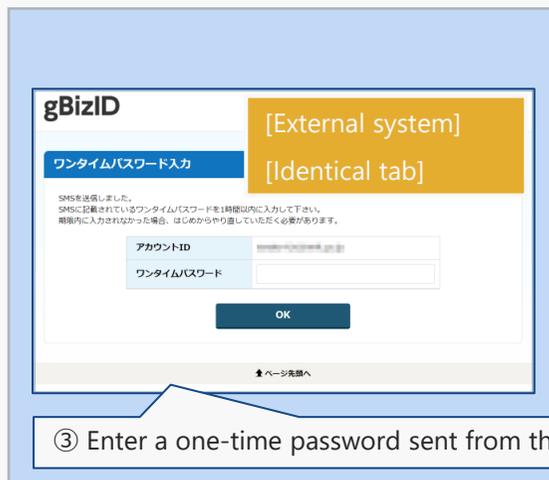
Flow of verification of the identity with gBizID (when applying and authenticating with a PC)



① Select gBizID and click "Next".



② Enter the account ID and password for gBizID to log in.



③ Enter a one-time password sent from the SMS.



④ The identify has been verified.

Flow of verification of the identity with gBizID (when applying and authenticating with a smartphone)

Selection of the identity verification method

gBizID Prime (gBizID member)

A company/organization has to obtain gBizID Prime in advance and gBizID member after creating gBizID Prime.

Select this and press the "Next" button, and then the login screen of gBizID will be displayed. Then, perform login authentication on the screen.

As the fee for the application, you have to pay 900 yen per UA that is applied for.

To apply for registration of multiple UAs at the same time, you have to pay the total amount of 900 yen for the first UA and 890 yen per UA for the second and later UAs.

*Login authentication with gBizID Entry is impossible. If you have not acquired gBizID Prime, check [here](#). (An external site will open)

① Select gBizID and click "Next".

② Enter the account ID and password for gBizID to log in.

③ Enter a one-time password sent from the SMS.

Entry of the owner information

STEP 01 Start

STEP 02 Owner registration

STEP 03 UA registration

STEP 04 User registration

STEP 05 Confirmation

STEP 06 Finalization

Enter the owner information of the UA to be registered.

In each item, the account information and the information of Individual Number Card or gBizID are entered as the initial values.

If you select identity verification with the password, fill in each item and upload an image of the ID with which your name and address are visible in the item of "ID."

④ The identify has been verified.

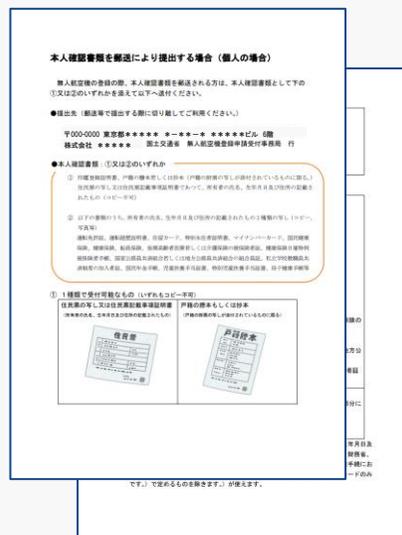


Flow of verification of the identity with mailing an ID

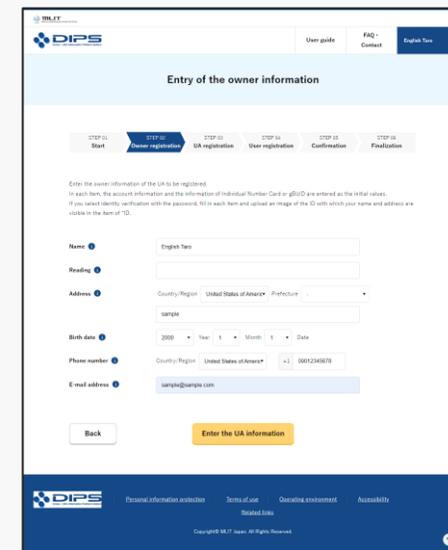
Flow of verification of the identity with mailing an ID



① Click "Be sure to see here." on the bottom of the explanation.



② Go back to the original windows and click "Next" after checking the mailing method of an ID.
 * You can view this PDF file from "What is the ID?" in the FAQ.



③ Continue the application operation, and once a reception completion E-mail has been received, please follow what is described on the PDF file to mail the ID.



Registration of a UA

Registration

Applying for the registration of a UA to the DIPS-REG.

Start a registration application

Start a registration application

Select the "Registration" button on the main menu screen.

Verify the identity

Select the identity verification method and verify identity.

Enter the owner information

Enter the owner information of the UA to be registered.

Enter the UA information

Enter the information of the UA and remote ID equipment to be registered.

Enter the user information

Enter the user information of the UA.

Confirmation of the owner, UA, and user information

Confirm the entered owner information, UA information, and user information, and apply for registration.

Arrival confirmation

Open the arrival confirmation e-mail and press the URL for arrival confirmation.

Confirms the application contents

The JCAB confirms the application contents.

Identity verification is required in the middle of this procedure. The procedure requires a fee. The fee depends on the identity verification method. For the identity verification method and fee, confirm the manual of the [identity verification methods](#).

Registration requires the owner information, UA information (UA model, UA serial number, etc.), Information on the remote ID equipment, and user information of the UA. Confirm the items necessary for registration with the manual and prepare the information at hand.

Registration requires a fee. For the payment method and the fee amount, see [here](#). *When you click the link, an external site will open.

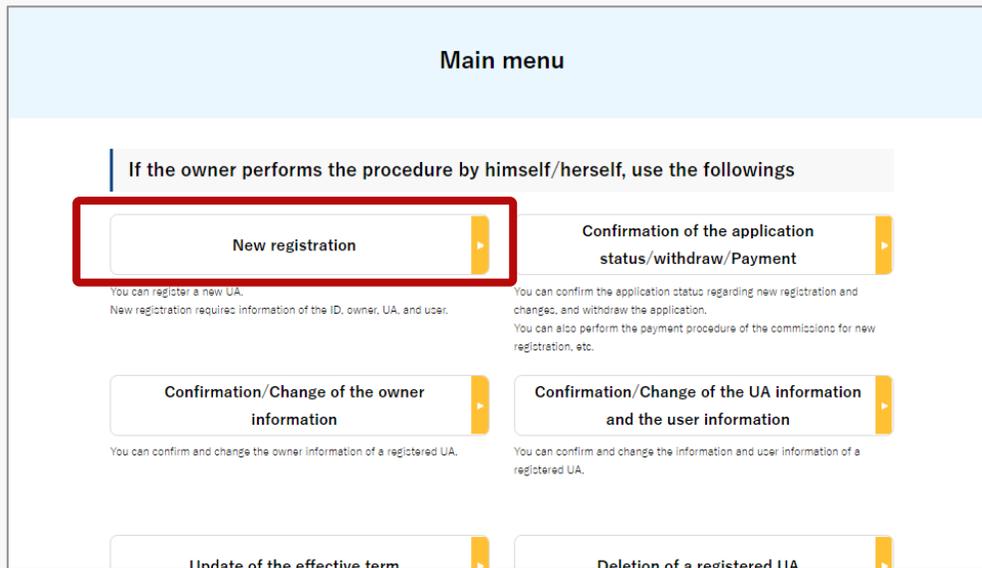
As for the online application, you can make applications of 20 UAs of the same owner at one time.

Items necessary for UA registration

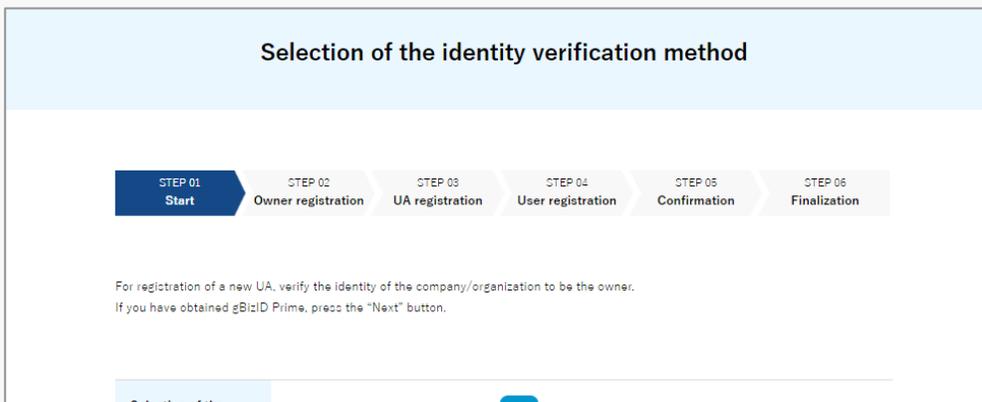
The items necessary for the procedure depend on whether the applicant is an individual or a corporation, the procedure contents, and the identity confirmation method. Confirm them and proceed to the procedure.

	Individual	Corporation
Owner information	<ul style="list-style-type: none"> Name Address Birth date Phone number E-mail address 	<ul style="list-style-type: none"> Corporation number Company/Organization name Name of the representative Location of the head office or the principal office Name of the person in charge Address of the person in charge Department name of the person in charge Phone number of the person in charge E-mail address
UA information	<ul style="list-style-type: none"> UA manufacturer name UA model UA category UA serial number Presence of the remote ID <p>[Altered UAs and amateur-built UAs require the following information as well]</p> <ul style="list-style-type: none"> Weight Maximum Takeoff Weight Size Description of alteration *For altered UAs Images of the UA (Entire UA/Upper face, front face, side face, and control device) 	<p>[The following information is also required if the remote ID is external]</p> <ul style="list-style-type: none"> UA manufacturer name of the remote ID equipment Type of the remote ID equipment UA serial number of the remote ID equipment
User information	<ul style="list-style-type: none"> Name Address Phone number E-mail address 	<ul style="list-style-type: none"> Corporation number Company/Organization name Name of the representative Location of the head office or the principal office Name of the person in charge Address of the person in charge Department name of the person in charge Phone number of the person in charge E-mail address
Others	<ul style="list-style-type: none"> DIPS2.0 account Individual Number Card Card reader or smartphone to read the information in the IC chip of an Individual Number Card Passport Driver's license Other IDs <p>*This depends on the identity verification method.</p>	<ul style="list-style-type: none"> DIPS2.0 account gBizID Prime (member) account

Registration [Start a registration application]



On the main menu page, press the “Registration” button in the heading of “If the owner performs the procedure by himself/herself, use the followings.”



Proceed to the screen to select the identity verification method.

Registration [Verify the identity]

Select the identity verification method and verify identity.

Selection of the identity verification method

STEP 01
Start

STEP 02
Owner registration

STEP 03
UA registration

STEP 04
User registration

STEP 05
Confirmation

STEP 06
Finalization

For registration of a new UA, verify the identity of the owner.
Select an identity verification method from below and press the "Next" button.
If you are a foreigner visiting Japan, select "Passport (eKYC)" and press the "Next" button.

Selection of the identity verification method

Individual Number Card [Limited to an Individual Number Card issued in Japan](#)

IC card reader authentication **2D barcode authentication**

Those who have an IC card reader and an NFC-compatible smartphone should select "IC card reader authentication" and "2D barcode authentication", respectively, and press the "Next" button.

As the fee for the application, you have to pay 900 yen per UA that is applied for.
To apply for registration of multiple UAs at the same time, you have to pay the total amount of 900 yen for the first UA and 800 yen per UA for the second and later UAs.

* In identity verification using the My Number Card, use MyNumber+ AP. If you have not installed MyNumber+ AP, confirm the [procedure to install MyNumber+ AP](#).

* To confirm whether your smartphone is compatible with NFC, see [here](#).

Driver's License (eKYC) [Limited to a driver's license issued in Japan](#)

eKYC (electronic Know Your Customer) is an identity verification method completed online.
It is available only for those who have a smartphone.
Select this and press the "Next" button, and then a 2D barcode will be displayed. Read the 2D barcode using the camera function of your smartphone and shoot the front side of the driver's license, etc. following the instructions shown on the screen.

As the fee for the application, you have to pay 1,450 yen per UA that is applied for.
To apply for registration of multiple UAs at the same time, you have to pay the total amount of 1,450 yen for the first UA and 1,350 yen per UA for the second and later UAs.

* It is not available for PC and tablet terminals. To use eKYC, see [here](#).

Passport (eKYC) [If you are a foreigner visiting Japan, select this](#)

eKYC (electronic Know Your Customer) is an identity verification method completed online.
It is available only for those who have a smartphone.
Select this and press the "Next" button, and then a 2D barcode will be displayed. Read the 2D barcode using the camera function of your smartphone and shoot your passport information page, etc. following the instructions shown on the screen.

After shooting is completed, the owner information entry screen will be displayed. On that screen, upload an image of the ID which shows the name, address, and birth date as the frame of "ID."

As the fee for the application, you have to pay 1,500 yen per a r-frame that is applied for.
* It is not available for PC and tablet terminals. To use eKYC, see [here](#).

Other IDs (mailing documents) [Limited to those who live in Japan](#)

Select this and press the "Next" button, and then the screen to enter the owner information will be displayed.
After that, enter the UA information and the user information and make an application, and then submit the ID to the specified destination by mail.

* As the fee for the application, you have to pay 7,000 yen per UA that is applied for.

For an individual account, four types of identity verification methods are available: "Individual Number Card," "driver's license," "passport," and "mailing of a document."

The conditions of use, the procedure, and the fee for the application depend on the method. For details of the identity verification method, confirm the manual of the [identity verification methods](#) or the explanation shown on the page.

For a corporation account, identity verification with gBizID Prime (member) is available. For the procedure and the fee for the application, confirm the manual of the [identity verification methods](#) or the explanation shown on the page.

Select an identity verification method and press the "Next" button. An external site or app opens depending on the selected identity verification method. Verify identity according to the explanation shown on the external site or app. The procedure is also described in the manual of the [identity verification method](#).

When identity verification is completed, the page to enter the owner information opens.

Registration [The owner information]

Enter the owner information of the UA to be registered.

Entry of the owner information

STEP 01 Start **STEP 02 Owner registration** STEP 03 UA registration STEP 04 User registration STEP 05 Confirmation STEP 06 Finalization

Enter the owner information of the UA to be registered.
In each item, the account information and the information of Individual Number Card or gBizID are entered as the initial values.
If you select identity verification with the password, fill in each item and upload an image of the ID with which your name and address are visible in the item of "ID".

Name ⓘ

Reading ⓘ

Address ⓘ Country/Region Prefecture

Birth date ⓘ Year Month Day

Phone Number ⓘ Country/Region

E-mail address ⓘ

ID 1 ⓘ [IdentityVerificationDocument1.jpg](#)

ID 2 ⓘ *Not selected

In each item, the account information, the card face information of the Individual Number Card (if identity verification with an Individual Number Card is selected), and the information of gBizID (if identity verification with gBizID is selected) are entered as the initial values.

If you select identity verification with the password, upload an image of the ID with which your name, address, and birth date are visible in the item of "ID" for ID 2.

After completing the entry, press the "Enter the UA information" button. The entry screen for the UA information opens.

Registration [The UA information]

Enter the information of the UA to be registered.

Entry of the UA information

STEP 01 Start
STEP 02 Owner registration
STEP 03 UA registration
STEP 04 User registration
STEP 05 Confirmation
STEP 06 Finalization

Enter the information of the UA to be registered.
 To register multiple UAs, press the "Enter other UA information" button and enter the information of the other UAs.

Select "Manufactured UA / Altered UA" or "Amateur-Built UA / Others". ⓘ

Manufactured UA/Altered UA

Amateur-Built UA / Others

UA manufacturer name ⓘ

UA model ⓘ

UA category ⓘ

UA serial number ⓘ

Presence of a remote ID ⓘ No Yes (built-in) Yes (external)
This setting will become available in April 2022.
 If you have a remote ID, change the registered contents again in or after April 2022.

Alteration ⓘ Not altered Altered
*When you select "Altered," there will be additional entry items.

Back

Enter other UA information

Enter the user information

The information to be entered depends on the UA type. To register a manufactured UA or a manufactured and altered UA, select the "Manufactured UA /Altered UA" button. For an amateur-built UA, select the "Amateur-built UA / Others" button.

Enter all information in the displayed items.

Involved in a registration obligation of an UA, a remote ID feature must be included in the UA to transmit ID information remotely and wirelessly, in addition to the physical indication of the registration ID to the UA.

When changing your registration information of remote ID equipment, apply for change.

You can register up to 20 UAs at one time. To register multiple UAs, press the "Enter other UA information" button. The entry form switches and you can enter the information of another UA.

After completing the entry, select the "Enter the user information" button. The entry screen for the user information opens.

Registration [The user information]

Enter the user information of the UA.

Entry of the user information

STEP 01 Start STEP 02 Owner registration STEP 03 UA registration **STEP 04 User registration** STEP 05 Confirmation STEP 06 Finalization

If the owner is the same as the user, select the "Yes" button for the following question and press the "Confirm the entered information" button.

If the owner is different from the user, select the "No" button for the following question and enter the information of the user.

To register multiple new UAs, it is necessary to enter the user information of each UA. Enter the user information of the UAs shown on the screen, and then press the "Enter the user information of another UA" button.

Is the owner the same as the user?

See the information of another UA

User type Individual Company/Organization

If the owner is the same as the user, select the "Yes" button for the question "Is the owner the same as the user?".

If the user is different from the owner, select the "No" button for the question "Is the owner the same as the user?" and enter the user information.

If you have entered information of multiple UAs on the entry page of the UA information, it will be necessary to enter the user information for each UA. Enter the user information of one UA, and then press the "Enter the user information of another UA" button and enter the user information of all UAs to be registered.

After completing the entry, press the "Confirm the entered information" button.

The confirmation screen of the owner, UA, and user information opens.

Registration [Confirmation of the owner, UA, and user information]

Confirm the entered owner information, UA information, and user information, and apply for registration.

Confirmation of the owner, UA, and user information

STEP 01
Start
STEP 02
Owner registration
STEP 03
UA registration
STEP 04
User registration
STEP 05
Confirmation
STEP 06
Finalization

Confirm the owner information, UA information, and user information to be updated, and then press the "Apply for change" button. If there is any error in the entered contents, press the "Correct" button at the bottom of each information category and correct the contents.

Owner information

Name	Toroku Shinsei
Reading	シンセイ トウロク
Address	1-2-3, Tokyo, Japan
Birth date	2021/04/10
Phone Number	+81 0123456789
E-mail address	
ID 1	本人確認書類1.pdf
ID 2	本人確認書類2.pdf
ID 3	本人確認書類3.pdf
Power of attorney	委任状.pdf

Correct the owner

Back

Apply for registration

If there is any error in the entered contents, press the "Correct" button at the bottom of each information category and correct the contents.

If there is no error in the entered contents, press the "Apply for registration" button. The confirmation email and text message are sent to the email address and phone number of the person who registered as the owner. If there is no problem, press the "OK" button.

An arrival confirmation e-mail will be sent to the e-mail address registered as the owner. Confirm the e-mail immediately and proceed to the arrival confirmation procedure.

*The application processing is held until arrival confirmation is completed, so continue the operation up to arrival confirmation.

*No arrival confirmation URL will be sent in a text message. Check your email and authenticate.

*If you reapply, no text message will be sent.

If you have used an Individual Number Card for identity verification, it will be necessary to read the Individual Number Card for authentication. A dialog opens. Confirm the explanation shown on the dialog and press the "OK" button.

Registration [Arrival confirmation]



If the phone number registered as the owner is a device that can receive text messages, we will also send a text message about the arrival confirmation procedure.

*Arrival confirmation is not implemented by SMS.

*The source of the SMS is "DIPS-REG."

Registration [Arrival confirmation]

Open the arrival confirmation e-mail and confirm the destination of the e-mail. If the destination is the owner and the application procedure is in progress, press the URL for arrival confirmation to complete the authentication of the e-mail address.

【ドローン登録システム】各種手続き確認のお知らせ [DIPS-REG] Announcement of confirmation of the procedures

Dear DIPS-REG user,

Thank you for using the Drone/UAS Information Platform System - Registration. (DIPS-REG)

The purpose of this e-mail is to confirm with an owner that no unauthorized procedure is performed.

If you allow for them to perform this procedure, press the following URL and complete the authentication of the e-mail address.

https://www.dips-reg.mlit.go.jp/*****

If you do not know why this e-mail is sent to you because, for example, you have not performed the procedure through the DIPS-REG, contact us from "Frequently asked questions/Contact" below.

■Frequently asked questions/Contact

https://www.dips-reg.mlit.go.jp/*****

Department in charge of the UA registration system, Civil Aviation Bureau, Ministry of Land, Infrastructure, Transport and Tourism

[← 返信](#) [→ 転送](#)

In the case of identity verification with an Individual Number Card, enter the "security code of the digital certificate for signature (6 to 16 digits)" and the "security code of the electric certificate for user certification (four digits)."

When arrival confirmation is completed, the application operation is completed.

Then, the JCAB confirms the application contents. After the confirmation is finished, the fee payment number and the URL for payment are sent to the e-mail address registered for the account.

When you receive the notification, confirm the contents and pay the fee.

If there is any defect in the application contents, a notification may be sent to the e-mail address registered for the account.

The application status can be confirmed on the page of the list of application statuses.



Registration [Arrival confirmation]

【ドローン登録システム】各種手続き確認のお知らせ [DIPS-REG] Announcement of confirmation of the procedures

Dear DIPS-REG user,

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■Frequently asked questions/Contact

https://www.dips-reg.mlit.go.jp/*****

Department in charge of the UA registration system, Civil Aviation Bureau, Ministry of Land, Infrastructure, Transport and Tourism

[← 返信](#) [→ 転送](#)

*In the case of applying via a smartphone, your application might be led to a fail if it takes over about 10 seconds to open other applications for e-mail and so on on that smartphone .

*If you are into that situation, please check e-mail as soon as possible, check it via other devices (such as a personal computers, tablets and so on) or apply via a personal computer.



Fee payment

Fee payment

Start fee payment



Open the list of applications in progress

Select the "Confirmation of the application status/Drop/Payment" button on the main menu screen.



Pay the commission

You can pay the fee with a credit card.



Fee payment is completed

A registration completion notification is sent to the e-mail address of the account of the applicant.

Once the Civil Aviation Bureau confirms the application for the registration and the update application, a fee payment number and URL for payment will be sent to the e-mail address registered in your account to pay the fee.

If you have used your Individual Number Card, driver's license (eKYC), passport (eKYC), or gBizID Prime for identity verification in the procedure, the fee payment number and the URL for delivery will be sent to the e-mail address registered for the account of the applicant when the confirmation of the application contents is finished. After receiving the e-mail, you can pay the fee.

If you mailed an ID for identity verification, the fee payment number will be shipped as a mail. After receiving the mail, you can pay the fee.

You can pay the fee with a credit card.

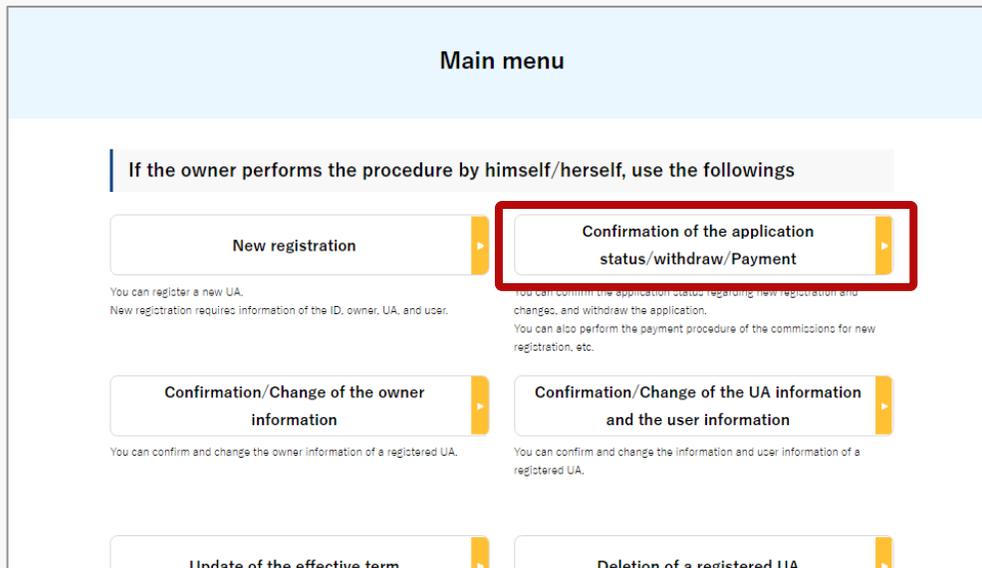
(*) In the case of identity verification by mailing, you cannot pay the fee with a credit card.

Items necessary for fee payment

The items necessary for the procedure depend on whether the applicant is an individual or a corporation, the procedure contents, and the identity confirmation method.
Confirm them and proceed to the procedure.

	Individual	Corporation
Information necessary for payment	<ul style="list-style-type: none">• Fee payment number• URL for payment	
Others	<ul style="list-style-type: none">• DIPS2.0 account• Credit card	

Fee payment [Open the list of applications in progress]



Select the “Confirmation of the application status/withdraw/Payment” button in the frame of “If the owner performs the procedure by himself/herself, use the followings” in the main menu.

The page of the list of application statuses will open.

Fee payment [Pay the fee]

Application status list

The list of the applications in progress is displayed.
 By pressing the "Details" button, you can confirm the details of the application status.
 By pressing the "Pay now" button, you can pay the fee.
 By pressing the "Withdraw" button, you can confirm the details of the application status and then withdraw the application.

Application reception number Application type ⓘ Application status ⓘ Registration ID ⓘ

Application reception number	Application type	Application status	Application date	Details	Cancel / Withdraw / Reapply	Payment selection
100000000003	Registration	-	2021/10/02	<input type="button" value="Details"/>	<input type="button" value="Cancel"/>	<input type="button" value="Payment"/>
100000000001	Change notification	-	2021/10/02	<input type="button" value="Details"/>	<input type="button" value="Cancel"/>	

On the page of the list of application statuses, press the "Payment" for the application for which you will pay the fee.

The dialog is displayed. Then, press the button and move to the payment site. Make the payment according to the guidelines of the payment site.

*For applications for which you cannot press the "payment" button, you have already paid the fees or the payment is not available yet to be prepared.

In the case of that, wait until preparation is completed. (When the payment is prepared, a notification is sent to the e-mail address registered for the account.)

2021/10/02	<input type="button" value="Details"/>	<input type="button" value="Payment"/>
2021/10/02	<input type="button" value="Details"/>	<input type="button" value="Cancel"/>

Please pay by credit card.

Application fee : ¥ 2,800



Confirmation of the registration ID

Confirmation of the registration ID and registration information

To fly a registered UA, it is necessary to show the registration ID on the UA.

When all registration procedures are completed, a registration completion notification is sent to the e-mail address of the account of the applicant. Confirm the received e-mail and confirm the registration ID and registration information.

You can confirm the registration ID and registration information by the following two methods. The procedures of each method are described below.

- [\[Confirm it on the application status details screen\]](#)

You can confirm the information after making an application.

- [\[Confirm it on the owned UA information details screen\]](#)

You can confirm the latest information on the UA. If the UA information is updated after registration, this will be up-to-date.

Confirmation of the registration ID and registration information (Confirm it on the application status details screen)

Start the confirmation of the registration ID and registration information



Open the list of application statuses

Press the "Confirmation of the application status/Drop/Payment" button on the main menu.



Confirm the registration ID and registration information

Open the details page and confirm the registration ID and registration information.



The confirmation of the registration ID and registration information is completed

When flying an UA, show the issued registration ID on the UA.

Confirming the registration ID and registration information on the details screen of the application status.

Items necessary for the confirmation of the registration ID and registration information

The items necessary for the procedure depend on whether the applicant is an individual or a corporation, the procedure contents, and the identity confirmation method.

Confirm them and proceed to the procedure.

	Individual	Corporation
Necessary items	<ul style="list-style-type: none">Information with which the UA whose registration ID and registration information you want to confirm can be identified	

Confirmation of the registration ID and registration information (Confirm it on the application status details screen) [Open the list of application statuses]

Main menu

If the owner performs the procedure by himself/herself, use the followings

New registration You can register a new UA. New registration requires information of the ID, owner, UA, and user.	Confirmation of the application status/withdraw/Payment You can confirm the application status regarding new registration and changes, and withdraw the application. You can also perform the payment procedure of the commissions for new registration, etc.
Confirmation/Change of the owner information You can confirm and change the owner information of a registered UA.	Confirmation/Change of the UA information and the user information You can confirm and change the information and user information of a registered UA.
Update of the effective term	Deletion of a registered UA

Application status list

The list of the applications in progress is displayed.
By pressing the "Details" button, you can confirm the details of the application status.
By pressing the "Pay now" button, you can pay the fee.
By pressing the "Withdraw" button, you can confirm the details of the application status and then withdraw the application.

Application reception number
Application type
Application status
Registration ID

Search

Application reception number	Application type	Application status	Application date	Details	Cancel / Withdraw / Reapply	Payment selection
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Select the "Confirmation of the application status/withdraw/Payment" button in the frame of "If the owner performs the procedure by himself/herself, use the followings".

The screen of the list of application statuses will open.

Confirmation of the registration ID and registration information (Confirm it on the application status details screen) [Confirm the registration ID and registration information]

Application reception number	Application type	Application status	Application date	Details	Cancel / Withdraw / Reapply	Payment selection
100000000003	Registration	-	2021/10/02	Details		Payment
100000000001	Change notification	-	2021/10/02	Details	Cancel	
080000000002	Application authority transfer (transferee)	-	2021/10/02	Details		
100000000001	Registration	-	2021/10/01	Details		Payment



Details of the application status

The detailed information of the application selected on the application status list screen is displayed.

Application status

??

UA information

Registration ID chinki1

Manufacturing type Manufactured UA /Altered UA

UA manufacturer name (EN)DJI

UA model (EN)PHANTOM 1

UA category Rotorcraft (Helicopter)

A list of all application contents are displayed. Confirm the application status.

Application reception number or Registration ID allows you to perform a partial match search.

Select the application of the UA whose registration ID and registration information you want to confirm from the list, and press the "Details" button.

The details page of the application contents is displayed. Confirm the registration information. The registration ID is described in the item of the "registration ID" in the UA information.

The confirmation of the registration ID and registration information is completed.



Confirmation of the registration ID and registration information (Confirm it on the details screen of the owned UA information)

Start the confirmation of the registration ID and registration information



Open the list of owned UAs

Select the "Confirmation/Change of the UA information and the user information" button on the main menu screen.



Confirm the registration ID and registration information

Open the details page and confirm the registration ID and registration information.



The confirmation of the registration ID and registration information is completed

When flying an UA, show the issued registration ID on the UA.

Confirming the registration ID and registration information on the details screen of the owned UA information.

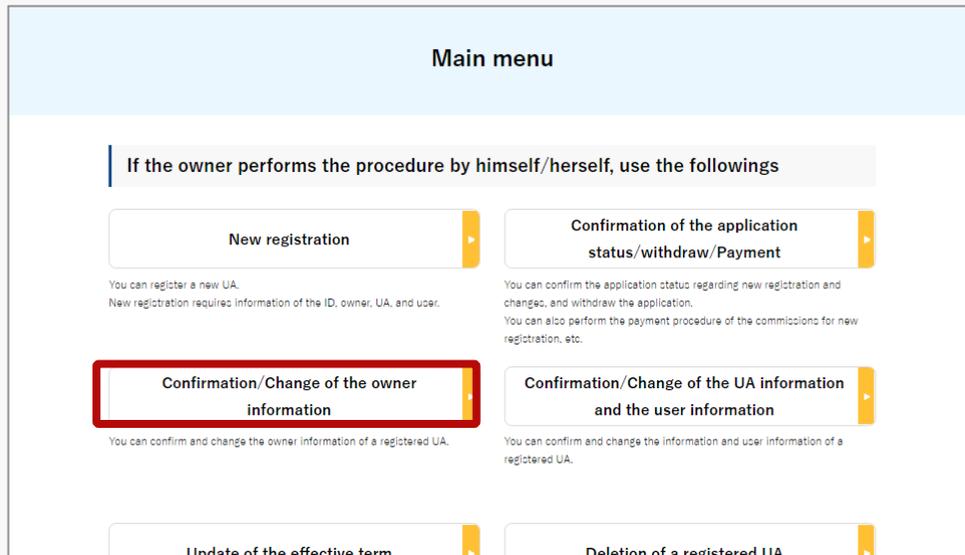
Items necessary for the confirmation of the registration ID and registration information

The items necessary for the procedure depend on whether the applicant is an individual or a corporation, the procedure contents, and the identity confirmation method.

Confirm them and proceed to the procedure.

	Individual	Corporation
Necessary items	<ul style="list-style-type: none">Information with which the UA whose registration ID and registration information you want to confirm can be identified	

Confirmation of the registration ID and registration information (Confirm it on the details screen of the owned UA information) [Open the list of owned UAs]



Select the “Confirmation/Change of the owner information” button in the frame of “If the owner performs the procedure by himself/herself, use the followings”.

The screen of the list of owned UAs will open.

Confirmation of the registration ID and registration information (Confirm it on the details screen of the owned UA information) [Confirm the registration ID and registration information]

Confirmation/Change of the owner information

You can confirm the information of a registered UA and change the owner information.

Select all

	Registration ID	UA manufacturer name	UA model	Name of the owner	Name of the user	End date of the effective period	
<input checked="" type="checkbox"/>	AAA00011122 2	機械 作部	型式1	申請 太郎		2021/10/14	Details
<input checked="" type="checkbox"/>	AAA00011122 2	機械 作部	型式1	申請 太郎		2021/10/14	Details



Details of registered information

You can confirm and change registered information of an owner, UA, and user.

Owner information

UA information

UA status: Registered

Registration ID: AAA00001

Manufacturing type: Manufactured UA / Altered UA

UA manufacturer name: (EN/JI)

The owned UAs are displayed in a list.

Registration ID, UA model, Phone number and E-mail address allows you to perform a partial match search.

Select the application of the UA whose registration ID and registration information you want to confirm from the list, and press the "Details" button.

The details page of the owned UA is displayed. Confirm the registration information. The registration is described in the item of the registration ID in the UA information.

The confirmation of the registration ID and registration information is completed.



Confirmation of the application
status/Cancellation/Drop

Confirmation of the application status/Cancellation/Drop

Start the confirmation of the application status/drop/payment



Open the list of applications in progress

Press the "Confirmation of the application status/withdraw/Payment" button on the main menu.



Confirm the application status and the application contents

The completed application procedures are displayed in a list. To confirm the application contents, press the "Details" button.



Cancel/Drop the application

Press the "Cancel" or "Withdraw" button depending on the application procedure in progress to cancel/drop the procedure.



The confirmation of the application status/drop/payment is completed

A notification is sent by e-mail.

Confirming the application status and contents, and cancelling and dropping the application.

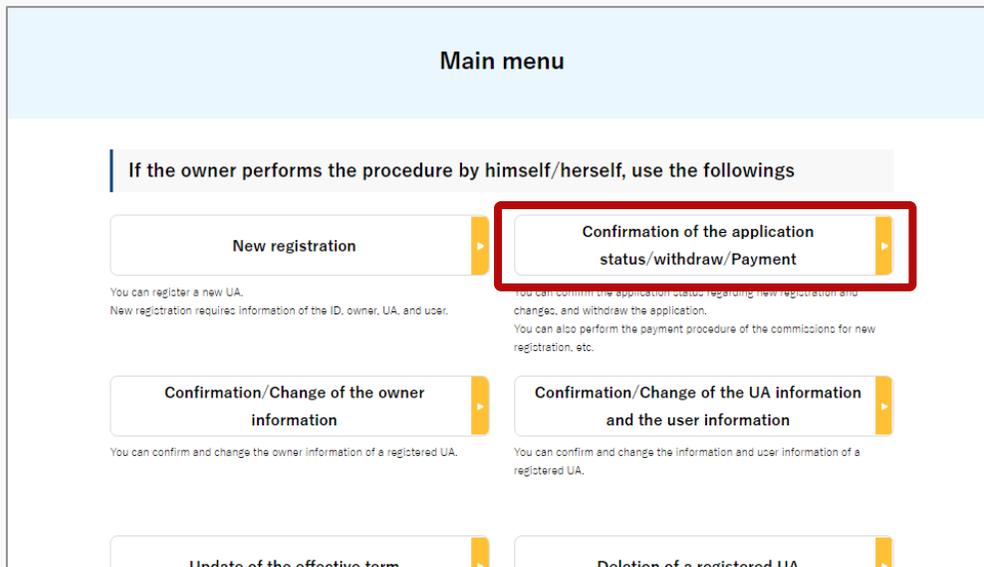
Confirmation of the application status/Cancellation/Drop

The items necessary for the procedure depend on whether the applicant is an individual or a corporation, the procedure contents, and the identity confirmation method.
Confirm them and proceed to the procedure.

	Individual	Corporation
Necessary items	<ul style="list-style-type: none">• DIPS2.0 account	

Confirmation of the application status/Cancellation/Drop

[Open the list of applications in progress]



Select the “Confirmation of the application status/withdraw/Payment” button in the frame of “If the owner performs the procedure by himself/herself, use the followings”.

The screen of the list of application statuses will open.

Confirmation of the application status/Cancellation/Drop

[Confirm the application status and the application contents]

Application status list

The list of the applications in progress is displayed.
 By pressing the "Details" button, you can confirm the details of the application status.
 By pressing the "Pay now" button, you can pay the fee.
 By pressing the "Withdraw" button, you can confirm the details of the application status and then withdraw the application.

Application reception number

Application type

Application status

Registration ID

Search

Application reception number	Application type	Application status	Application date	Details	Cancel / Withdraw / Reapply	Payment selection
------------------------------	------------------	--------------------	------------------	---------	-----------------------------	-------------------

A list of the application contents is displayed as a list. Confirm the application status.

Application reception number or Registration ID allows you to perform a partial match search.

To confirm the application contents, select the "Details" button. The details page of application statuses will open.

Application reception number	Application type	Application status	Application date	Details	Cancel / Withdraw / Reapply	Payment selection
100000000003	Registration	-	2021/10/02	Details		Payment
100000000001	Change notification	-	2021/10/02	Details	Cancel	
080000000002	Application authority transfer (transferee)	-	2021/10/02	Details		
100000000001	Registration	-	2021/10/01	Details		Payment

Details of the application status

The detailed information of the application selected on the application status list screen is displayed.

Application status ??

UA information

Registration ID

Manufacturing type

UA manufacturer name (EN/DJ)

UA model (EN/PHANTOM 1)

UA category

Confirmation of the application status/Cancellation/Drop

[Cancellation/Drop of an application]

Application reception number	Application type	Application status	Application date	Details	Cancel / Withdraw / Reapply	Payment selection
100000000002	Renewal	-	2021/10/04	Details	Withdraw	
100000000002	Deletion	-	2021/10/03	Details	Cancel	
100000000001	Ownership transfer (transferrer)	-	2021/10/03	Details	Withdraw	



Details of the application status

The detailed information of the application selected on the application status list screen is displayed.
To cancel the application, press the "Cancel" button at the bottom of the screen.

Application status

E-mail address wip1@a.com

Back

Pressing this button cancels (disables) the password issued for the procedure to transfer an owned UA or set/cancel an agent. Confirm again that it can be canceled and press this button if it is no problem.

Next

Cancel

To cancel a password issuance application associated with an agent setting or an application related to the transfer of a UA, press the "Cancel" button on the page of the application list.

In other cases such as dropping a registration application, press the "Withdraw" button on the page of the application list.

The details page of the application status opens. Confirm the application contents to "Cancel" or "Withdraw." If there is no problem, press the "Cancel" or "Withdraw" button.

The page of procedure completion is displayed. An e-mail of the application contents is sent to the e-mail address of the account of the applicant.



Reapply

Reapply

Making a reapplication if it is necessary to correct the application contents or to reapply after dropping.

Start reapplication

Open the list of applications in progress

Press the "Confirmation of the application status/withdraw/Payment" button on the main menu.

Select the application procedure to perform again

Select the application procedure to reapply from the list of the applications in progress.

Confirm/Correct the application contents

Confirm the application contents on the confirmation page of the owner, UA, and user information.

Execution of reapplication

If there is no error in the information of the owner, UA, or user, press the "Reapply" button to execute the reapplication.

Arrival confirmation

Open the arrival confirmation e-mail and press the URL for arrival confirmation.

Reapplication is completed

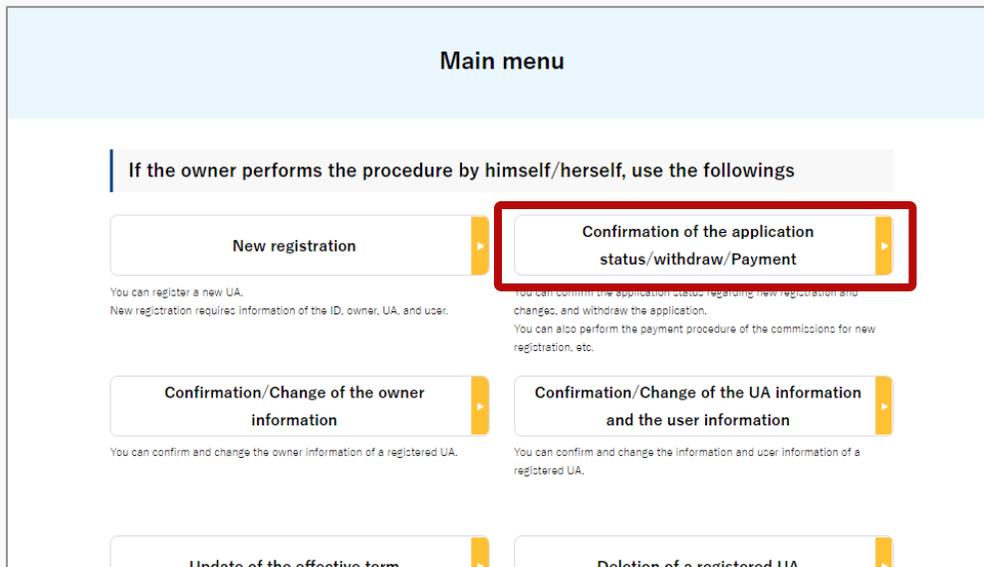
A notification is sent to the e-mail address registered for the account.

Items necessary for a reapplication

The items necessary for the procedure depend on whether the applicant is an individual or a corporation, the procedure contents, and the identity confirmation method.
Confirm them and proceed to the procedure.

	Individual	Corporation
Necessary items	<ul style="list-style-type: none">• DIPS2.0 account	

Reapplication [Open the list of applications in progress]



Select the “Confirmation of the application status/withdraw/Payment” button in the frame of “If the owner performs the procedure by himself/herself, use the followings”.

The screen of the list of application statuses will open.

Reapplication [Select the application procedure to perform again]

Application status list

The list of the applications in progress is displayed.
By pressing the "Details" button, you can confirm the details of the application status.
By pressing the "Pay now" button, you can pay the fee.
By pressing the "Withdraw" button, you can confirm the details of the application status and then withdraw the application.

Application reception number
Application type
Application status
Registration ID

Search

Application reception number	Application type	Application status	Application date	Details	Cancel / Withdraw / Reapply	Payment selection
100000000002	Renewal	-	2021/10/04	Details	Withdraw	
100000000001	Ownership transfer (transferee)	-	2021/10/04	Details	Reapply	
100000000002	Deletion	-	2021/10/03	Details	Cancel	

Press the "Reapply" button in the list of application statuses.

The confirmation page of the owner, UA, and user information opens.

Reapplication [Confirm/Correct the application contents]

Confirmation of the owner, UA, and user information

Name	個人 太郎
Reading	ロジシ タロウ
Address	Japan Tokyo 千代田区有明2丁目1-3
Birth date	2004/10/21
Phone number	+81 09012345678
E-mail address	test@test.co.jp

[Correct the user](#)

▼

Entry of the user information

UA information [+](#)

Owner information [+](#)

[Back](#) [Finish correction](#)

Confirm the application contents on the confirmation page of the owner, UA, and user information.

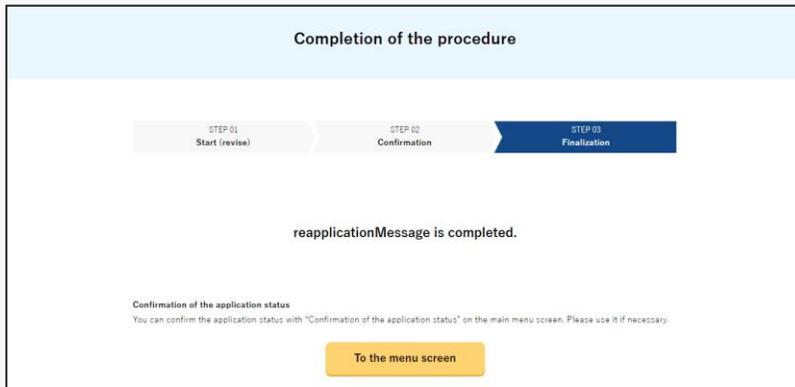
If any correction is required, press the correction button under the owner, UA, and user information to open the form for correction.

After making corrections in each form, press the "Finish correction" button at the bottom of the form.

The confirmation page of the owner, UA, and user information opens again.

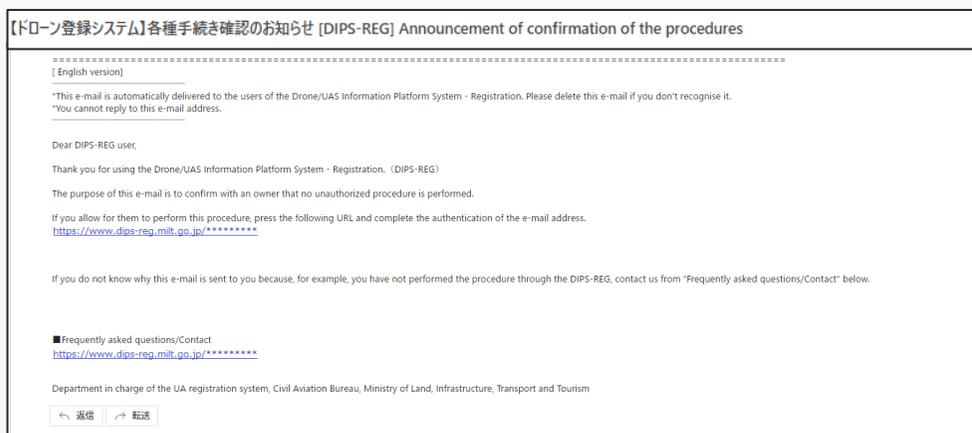
Reapplication [Execution of reapplication]

Press the "Reapply" button on the confirmation page of the owner, UA, and user information.



An arrival confirmation e-mail is sent to the e-mail address of the person to be registered as the owner. The owner confirms the e-mail to confirm the arrival. When arrival confirmation is completed, the procedure completion page opens.

Reapplication [Arrival confirmation]



The owner of the UA opens the arrival confirmation e-mail and confirms the destination of the e-mail. If the destination is the owner and the application procedure is in progress, press the URL for arrival confirmation to complete the authentication of the e-mail address.

After the completion of arrival confirmation by the owner of the UA, the notification contents are confirmed. If there is any defect in the notification contents, a notification may be sent to the e-mail address registered for the account.

The procedure status can be confirmed on the page of the list of application statuses.

*In the case of applying via a smartphone, your application might be led to a fail if it takes over about 10 seconds to open other applications for e-mail and so on on that smartphone .

*If you are into that situation, please check e-mail as soon as possible, check it via other devices (such as a personal computers, tablets and so on) or apply via a personal computer.



Confirmation/Change of the owner information

Confirmation/Change of the owner information

Confirming/Changing the owner information.

Start the confirmation/change of the owner information

Open the list of owned UAs

Select the "Confirmation/Change of the owner information" button on the main menu screen.

Confirm the owner information

The owned UAs are displayed in a list. To confirm the detailed information of the owner, press the "Details" button to open the details screen.

Select the UA whose owner information is to be changed

Select the UA to change the owner information in the list of the owned UA, and proceed to the change procedure.

Change the owner information

Change the owner information.

Confirm the change contents and make a change notification

Confirm the change contents. If there is no error, make a change notification.

Arrival confirmation

Open the arrival confirmation e-mail and press the URL for arrival confirmation.

The confirmation/change of the owner information is completed

A registration completion notification is sent to the e-mail address of the account of the applicant.

Identity verification is required in the middle of this procedure. For the identity verification method, confirm the manual of the [identity verification methods](#).

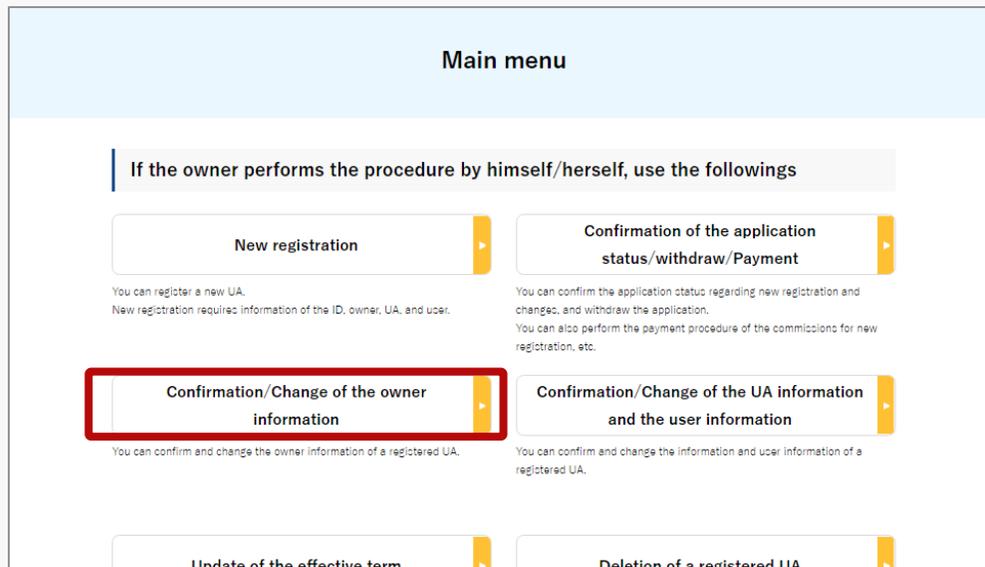
Items necessary for the confirmation/change of the owner information

The items necessary for the procedure depend on whether the applicant is an individual or a corporation, the procedure contents, and the identity confirmation method. Confirm them and proceed to the procedure.

	Individual	Corporation
Owner information after change	<ul style="list-style-type: none"> Name Address Birth date Phone number E-mail address 	<ul style="list-style-type: none"> Corporation number Company/Organization name Name of the representative Location of the head office or the principal office Name of the person in charge Address of the person in charge Department name of the person in charge Phone number of the person in charge E-mail address
Others *This depends on the identity verification method.	<ul style="list-style-type: none"> DIPS2.0 account Individual Number Card Card reader or smartphone to read the information in the IC chip of an Individual Number Card Passport Driver's license Other IDs 	<ul style="list-style-type: none"> DIPS2.0 account gBizID Prime

Confirmation/Change of the owner information

[Open the list of owned UAs]



Select the "Confirmation/Change of the owner information" button in the frame of "If the owner performs the procedure by himself/herself, use the followings".

The screen of the list of owned UAs will open.

Confirmation/Change of the owner information

[Confirm the owner information]

Confirmation/Change of the owner information

You can confirm the information of a registered UA and change the owner information.

Select all

	Registration ID	UA model	Company/Organization name	Location of the head office or the principal office	Phone number of the person in charge	E-mail address of the person in charge	End date of the effective period	
<input type="checkbox"/>	AAA00001	(EN)PHANTOM 1	サンプル有限公司	1-2-3, Saitama	111222333444555	sample_test@mail.com	2023/01/01	Details
<input type="checkbox"/>	AAA00002	A01	サンプル有限公司	1-2-3, Saitama	111222333444555	sample_test@mail.com	2023/01/01	Details

Details of registered information

You can confirm and change registered information of an owner, UA, and user.

Owner information

Corporate number 123

Company/Organization name サンプル有限公司

Name of the representative サンプル

Location of the head Nauru Hokkaido 新篠田茶臼馬場

The owned UAs are displayed in a list.

Registration ID, UA model, Phone number and E-mail address allows you to perform a partial match search.

To confirm the detailed information of the owner, select the “Details” button to open the details screen.

The confirmation of the owner information is completed

To continue to change the owner information, proceed to the following procedure.

Confirmation/Change of the owner information

[Select the UA whose owner information is to be changed]

Confirmation/Change of the owner information

You can confirm the information of a registered UA and change the owner information.

<input type="checkbox"/> Select all	Registration ID	UA model	Company/ Organization name	Location of the head office or the principal office	Phone number of the person in charge	E-mail address of the person in charge	End date of the effective period	
<input type="checkbox"/>	AAA00001	(EN)PHANTOM 1	サンプル株式会社	1-2-3, Saitama	111222333444555	sample_test@mail.com	2023/01/01	Details
<input type="checkbox"/>	AAA00002	A01	サンプル株式会社	1-2-3, Saitama	111222333444555	sample_test@mail.com	2023/01/01	Details

Back Change the owner information

In the list of the owned UAs, check the UA whose owner information is to be changed. You can select multiple UAs.

After selecting a UA, press the “Change the owner information” button.

If you have selected multiple UAs with different owner information (phone number, e-mail address, etc.), a dialog will be displayed. Confirm the contents shown on the dialog and press “OK” or “Cancel.”

The purpose of this function is to avoid a mixture of new and old information in UAs of the same owner.

Confirmation of the UA whose owner information is to be changed

STEP 01
Confirm the airframe whose owner information is to be changed
STEP 02
Enter the change information
STEP 03
Confirm the change information
STEP 04
Complete the procedure

If there is no error in the UA whose owner information you will change, press the “Enter the owner information to be changed” button.

Back Enter the owner information to be changed

A list of the selected UAs is displayed. Confirm it and press the “Enter the owner information to be changed” button.

The change form of the owner information opens.

Confirmation/Change of the owner information

[Confirm the change contents and make a change notification]

Confirmation of the owner, UA, and user information

STEP 01
Start

STEP 02
Identity verification

STEP 03
Alteration registration

STEP 04
Confirmation

STEP 05
Finalization

Confirm the owner information, UA information, and user information to be updated, and then press the "Apply for update" button.
If there is any change in the UA information or user information, press the "Correct the UA" button or the "Correct the user" button to make correction.

Owner information

UA serial number

01412356789041235678

Additional alteration

No

Alteration

Not altered

User information

Confirmation that the owner and user are the same person

Same as the owner

Confirm the entered information and make a change notification of the owner information. If any correction is required, you can press the "Return" button to return to the entry page and make the correction.

To change the UA and user information at one time, press the "Correct the UA" button and the "Correct the user" button to open the correction form where you can make the correction.

If there is no error in the entered information, press the "Apply for change" button.

If there is no defect in the notification contents, the confirmation email and text message are sent to the email address and phone number of the person who registered as the owner. If there is no problem, press the "OK" button.

An arrival confirmation e-mail will be sent to the e-mail address registered as the owner. Confirm the e-mail immediately and proceed to the arrival confirmation procedure.

*The notification processing is held until arrival confirmation is completed, so continue the operation up to arrival confirmation.

*No arrival confirmation URL will be sent in a text message. Check your email and authenticate.

*If you reapply, no text message will be sent.

If you have used an Individual Number Card for identity verification when changing the owner information, it will be necessary to read the Individual Number Card for authentication. A dialog opens. Confirm the explanation shown on the dialog and press the "OK" button.

Confirmation/Change of the owner information

[Arrival confirmation]



If the phone number registered as the owner is a device that can receive text messages, we will also send a text message about the arrival confirmation procedure.

*Arrival confirmation is not implemented by SMS.

*The source of the SMS is "DIPS-REG."

Confirmation/Change of the owner information

[Arrival confirmation]

× 【ドローン登録システム】各種手続き確認のお知らせ [DIPS-REG] Announcement of confirmation of the procedures

[English version]

*This e-mail is automatically delivered to the users of the Drone/UAS Information Platform System - Registration. Please delete this e-mail if you don't recognise it.
*You cannot reply to this e-mail address.

Dear DIPS-REG user,

Thank you for using the Drone/UAS Information Platform System - Registration. (DIPS-REG)

The purpose of this e-mail is to confirm with an owner that no unauthorized procedure is performed.

If you allow for them to perform this procedure, press the following URL and complete the authentication of the e-mail address.

https://www.dips-reg.mlit.go.jp/******

If you do not know why this e-mail is sent to you because, for example, you have not performed the procedure through the DIPS-REG, contact us from "Frequently asked questions/Contact" below.

■Frequently asked questions/Contact

https://www.dips-reg.mlit.go.jp/******

Department in charge of the UA registration system, Civil Aviation Bureau, Ministry of Land, Infrastructure, Transport and Tourism

Open the arrival confirmation e-mail and confirm the destination of the e-mail. If the destination is the owner and the notification procedure is in progress, press the URL for arrival confirmation to complete the authentication of the e-mail address.

In the case of identity verification with an Individual Number Card, enter the "security code of the digital certificate for signature (6 to 16 digits)" and the "security code of the electric certificate for user certification (four digits)."

After the completion of arrival confirmation, the notification contents are confirmed. If there is any defect in the notification contents, a notification may be sent to the e-mail address registered for the account.

The procedure status can be confirmed on the page of the list of application statuses.



Confirmation/Change of the owner information

[Arrival confirmation]

× 【ドローン登録システム】各種手続き確認のお知らせ [DIPS-REG] Announcement of confirmation of the procedures

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■Frequently asked questions/Contact

https://www.dips-reg.mlit.go.jp/*

Department in charge of the UA registration system, Civil Aviation Bureau, Ministry of Land, Infrastructure, Transport and Tourism

*In the case of applying via a smartphone, your application might be led to a fail if it takes over about 10 seconds to open other applications for e-mail and so on on that smartphone .

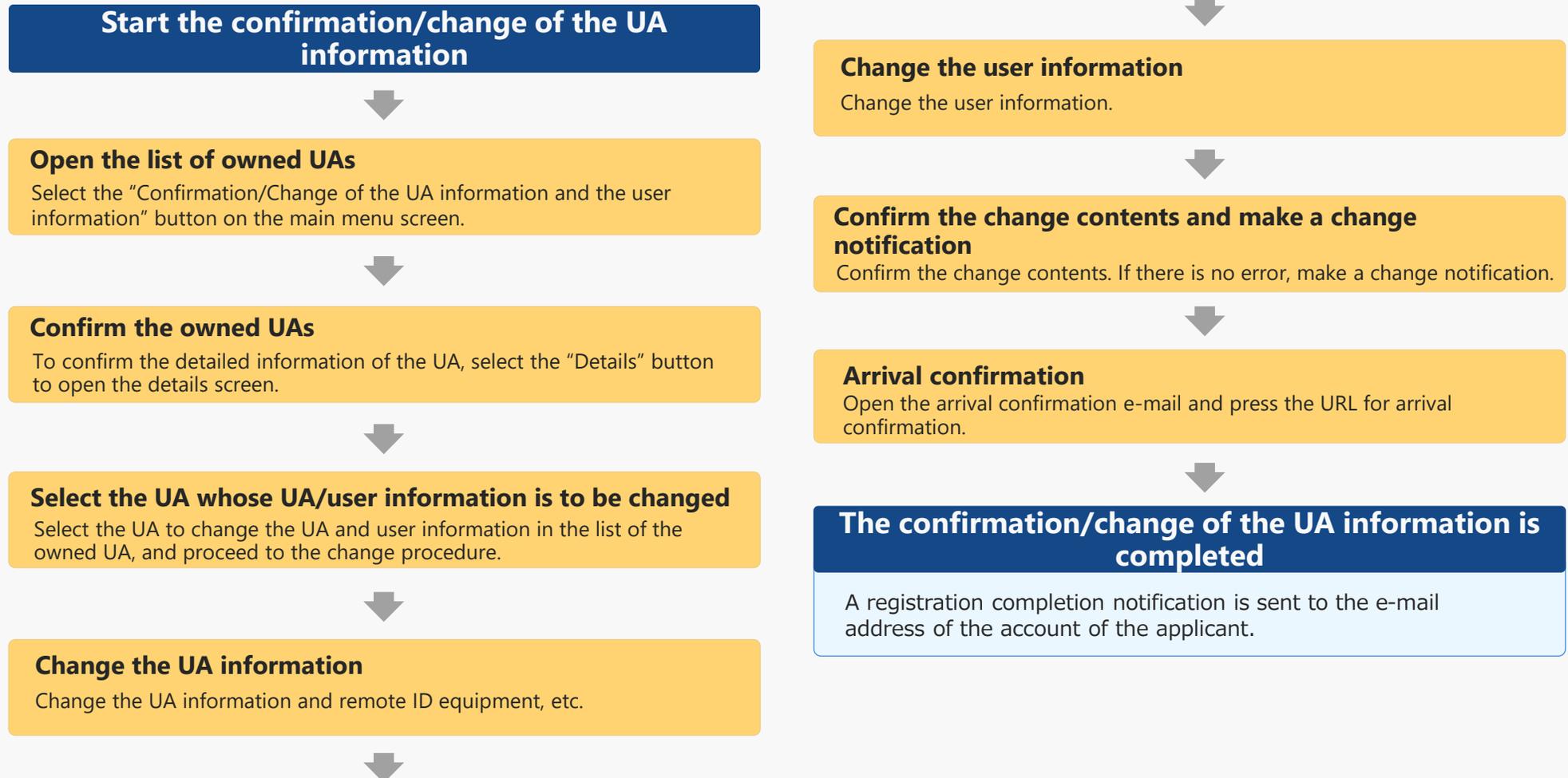
*If you are into that situation, please check e-mail as soon as possible, check it via other devices (such as a personal computers, tablets and so on) or apply via a personal computer.



Confirmation/Change of the UA
information and the user
information

Confirmation/Change of the UA information and the user information

Confirming/Changing the UA and user information.



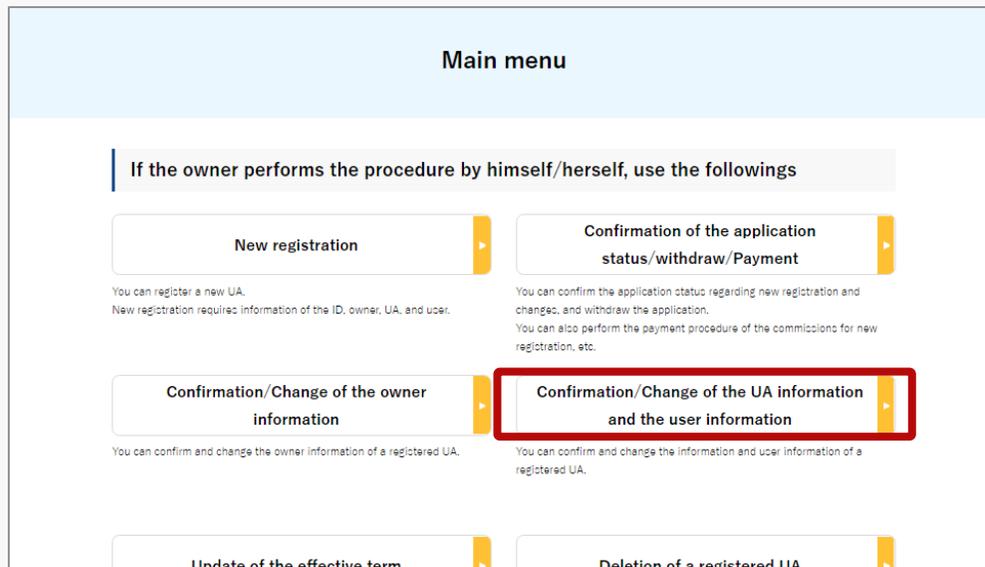
Items necessary for the confirmation/change of the UA and user information

The items necessary for the procedure depend on whether the applicant is an individual or a corporation, the procedure contents, and the identity confirmation method. Confirm them and proceed to the procedure.

	Individual	Corporation
See the UA information after the change	<ul style="list-style-type: none"> • UA manufacturer name • UA model • UA category • UA serial number • Presence of the remote ID 	<p>[Altered UAs and amateur-built UAs require the following information as well]</p> <ul style="list-style-type: none"> • Weight • Maximum Takeoff Weight • Size • Description of alteration *For altered UAs • Images of the UA (Entire UA/Upper face, front face, side face, and control device) <p>[The following information is also required if the remote ID is external]</p> <ul style="list-style-type: none"> • UA manufacturer name of the remote ID equipment • Type of the remote ID equipment • UA serial number of the remote ID equipment
User information after the change	<ul style="list-style-type: none"> • Name • Address • Phone number • E-mail address 	<ul style="list-style-type: none"> • Corporation number • Company/Organization name • Name of the representative • Location of the head office or the principal office • Name of the person in charge • Address of the person in charge • Department name of the person in charge • Phone number of the person in charge • E-mail address
Others	<ul style="list-style-type: none"> • DIPS2.0 account 	

Confirmation/Change of the UA and user information

[Open the list of owned UAs]



Select the “Confirmation/Change of the UA information and the user information” button in the frame of “If the owner performs the procedure by himself/herself, use the followings”.

The screen of the list of owned UAs will open.

Confirmation/Change of the UA and user information

[Confirm the owned UAs]

Confirmation/Change of the UA information and the user information

You can confirm the information of a registered UA information and change the UA information and the user information.

Select all

	Registration ID	UA manufacturer name	UA model	Name of the user	Last update date	End date of the effective period	
<input type="checkbox"/>	AAA00001	(EN)DJI	(EN)PHANT OM 1	サンプル 太郎	2020/01/01	2023/01/01	Details
<input type="checkbox"/>	AAA00002	AAAcce1	A01	サンプル 太郎	2020/01/01	2023/01/01	Details



Details of registered information

You can confirm and change registered information of an owner, UA, and user.

Owner information

Corporate number 123

Company/Organization name サンプル株式会社

Name of the representative サンプル

The owned UAs are displayed in a list. Registration ID, UA manufacturer name, UA model and Name of the user allows you to perform a partial match search.

To confirm the detailed information of the UA/user, select the "Details" button to open the details screen.

The confirmation/change of the UA/user information is completed

To continue to change the UA information, proceed to the following procedure.

Confirmation/Change of the UA and user information

[Select the UA whose UA/user information is to be changed]

Confirmation/Change of the UA information and the user information

You can confirm the information of a registered UA information and change the UA information and the user information.
To change the UA information and the user information, select the UA to change and press the "Change the UA/user information" button.

Registration ID ⓘ UA manufacturer name ⓘ UA model ⓘ Name of the user ⓘ

Search

	Registration ID	UA manufacturer name	UA model	Name of the user	Last update date	End date of the effective period	
<input type="checkbox"/>	AAA00001	(EN)DJI	(EN)PHANTOM 1	サンプル 太郎	2020/01/01	2023/01/01	Details
<input type="checkbox"/>	AAA00002	AAAc1	A01	サンプル 太郎	2020/01/01	2023/01/01	Details

1

Back
Change the UA/user information

In the list of the owned UAs, check the UA whose UA/user information is to be changed. You can select multiple UAs.

After selecting a UA, press the "Change the UA/user information" button.

If you have selected multiple UAs with different owner information (phone number, e-mail address, etc.), a dialog will be displayed. Confirm the contents shown on the dialog and press "OK" or "Cancel."
 The purpose of this function is to avoid a mixture of new and old information in UAs of the same owner.

A list of the selected UAs is displayed. Confirm it and press the "Entry the UA/user information to be changed" button.

The change form of the UA/user information opens.

Confirmation/Change of the UA and user information

[Change the UA information]

Entry of the UA/user information to be changed

STEP 01 Start **STEP 02 Alteration registration** STEP 03 Confirmation STEP 04 Finalization

Select whether the UA information has been changed and then enter the changed contents in the relevant items.
After completing the entry of the changes contents, press the "Confirm" button.
To change multiple UAs, press the "Enter the UA/user information of another UA" button and enter the contents.

Is there any change in the UA information?

UA information

User information

Press the heading and then the form will open.

If there is any change in the UA information, select "Yes" for the question "Is there any change in the UA information?" and enter the UA information after the change.

You cannot change the manufacturing type, UA manufacturer name, UA model, UA category, and UA serial number. If any of them has to be changed, register a new UA.

Involved in a registration obligation of an UA, a remote ID feature must be included in the UA to transmit ID information remotely and wirelessly, in addition to the physical indication of the registration ID to the UA.

When changing your registration information of remote ID equipment, apply for change.

If you have selected multiple UAs, confirm and change the user information, and then press the "Enter another UA/user information" button to switch the UA.

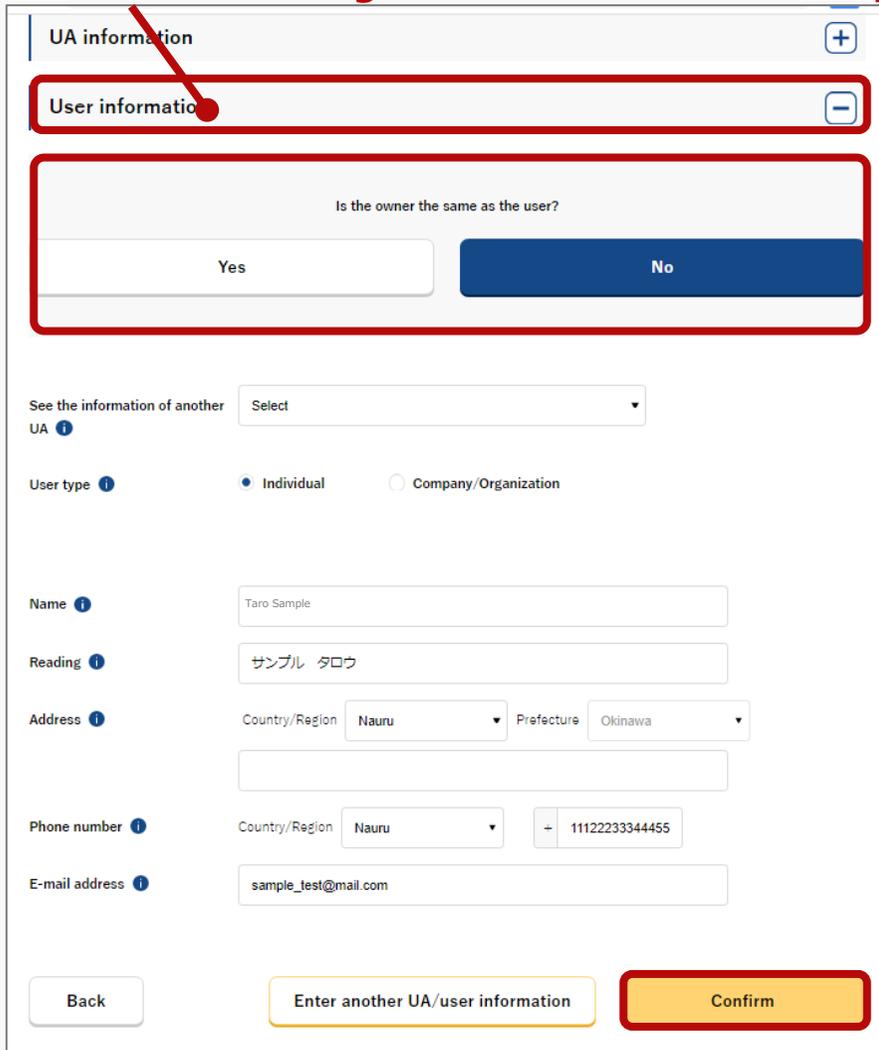
After the completion of all confirmations and changes of the selected UAs, select the "Confirm" button.

The confirmation screen opens.

Confirmation/Change of the UA and user information

[Chance the user information]

Press the heading and then the form will open.



UA information (+)

User information (-)

Is the owner the same as the user?

Yes No

See the information of another UA

User type Individual Company/Organization

Name

Reading

Address

Phone number

E-mail address

Back Enter another UA/user information Confirm

If the owner is the same as the user, select “Yes” for the question “Is the owner the same as the user?”.

If the user is different from the owner, enter the information of the user after the change.

If you have selected multiple UAs, confirm and change the UA information, and then select the “Enter another UA/user information” button to switch the UA.

After the completion of all confirmations and changes of the selected UAs, select the “Confirm” button.

The confirmation screen opens.

Confirmation/Change of the UA and user information

[Confirm the change contents and make a change notification]

Confirmation of the owner, UA, and user information

STEP 01
Start
STEP 02
Alteration registration
STEP 03
Confirmation
STEP 04
Finalization

Confirm the owner information, UA information, and user information to be updated, and then press the "Apply for change" button. If there is any error in the entered contents, press the "Correct" button at the bottom of each information category and correct the contents.

Owner information

Corporate number	123
Company/Organization name	サンプル有限会社
Name of the representative	サンプル
Location of the head office or the principal office	Nauru Hokkaido
Name of the person in charge	
Reading of the person in charge	

Address

Nauru Hokkaido

Phone number

+874 111020393444565

E-mail address

sample_text@mail.com

Correct the user

Back
Apply for change

Confirm the entered information and make a change notification of the UA and user information. If any correction is required, you can press the "Return" button to return to the entry page and make the correction.

To also change the owner information at one time, press the "Correct the owner" button to open the correction form where you can make the correction. For the method, see the manual of the [confirmation/change of the owner information](#).

If there is no error in the entered information, press the "Apply for change" button.

If you have selected multiple UAs with different owner information to change the UA and user information, a dialog will be displayed which indicates that the last updated dates of the owner information among the selected UAs will be integrated into the owner information of the newest UA. If it has to be confirmed or changed, press the "Cancel" button, close a dialog, and confirm the owner information.

If there is no defect in the notification contents, the confirmation email and text message are sent to the email address and phone number of the person who registered as the owner. If there is no problem, press the "OK" button.

An arrival confirmation e-mail will be sent to the e-mail address registered as the owner. Confirm the e-mail immediately and proceed to the arrival confirmation procedure.

If you have used an Individual Number Card for identity verification when changing the owner information, it will be necessary to read the Individual Number Card again for authentication. A dialog opens. Confirm the explanation shown on the dialog and press the "OK" button.

*The notification processing is held until arrival confirmation is completed, so continue the operation up to arrival confirmation.

*No arrival confirmation URL will be sent in a text message. Check your email and authenticate.

*If you reapply, no text message will be sent.

Confirmation/Change of the UA and user information

[Arrival confirmation]



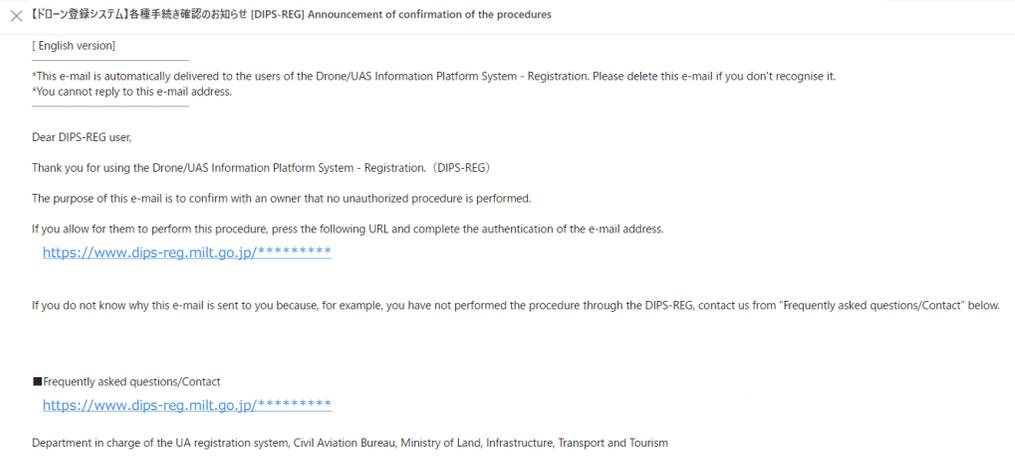
If the phone number registered as the owner is a device that can receive text messages, we will also send a text message about the arrival confirmation procedure.

*Arrival confirmation is not implemented by SMS.

*The source of the SMS is "DIPS-REG."

Confirmation/Change of the UA and user information

[Arrival confirmation]



Open the arrival confirmation e-mail and confirm the destination of the e-mail. If the destination is the owner and the notification procedure is in progress, press the URL for arrival confirmation to complete the authentication of the e-mail address.

In the case of identity verification with an Individual Number Card, enter the "security code of the digital certificate for signature (6 to 16 digits)" and the "security code of the electric certificate for user certification (four digits)."

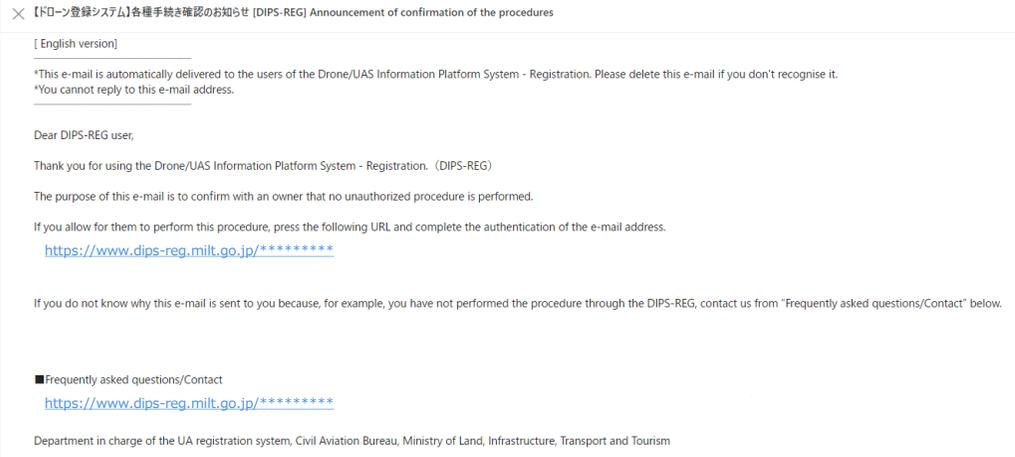
After the completion of arrival confirmation, the notification contents are confirmed. If there is any defect in the notification contents, a notification may be sent to the e-mail address registered for the account.

The procedure status can be confirmed on the page of the list of application statuses.



Confirmation/Change of the UA and user information

[Arrival confirmation]



*In the case of applying via a smartphone, your application might be led to a fail if it takes over about 10 seconds to open other applications for e-mail and so on on that smartphone .

*If you are into that situation, please check e-mail as soon as possible, check it via other devices (such as a personal computers, tablets and so on) or apply via a personal computer.



Update of the effective term

Update of the effective term

Updating effective term of a UA for which a registration ID has been issued.

Start the update of the effective term

Open the list of owned UAs

Press the "Update of the effective term" button in the main menu.

Select the UA whose expiration date is to be updated

Select the UA whose effective term is to be updated from the list of UAs and proceed to the update of the effective term.

Verify the identity

Select the identity verification method and verify identity.

Enter the owner information of the UA

Enter the owner information of the UA and press the "To the confirmation screen" button.

Confirm the registration information and apply for renewal

If there is no error in the registration information, make an update application.

Arrival confirmation

Open the arrival confirmation e-mail and press the URL for arrival confirmation.

The update of the effective term is completed

A registration completion notification is sent to the e-mail address of the account of the applicant.

Identity verification is required in the middle of this procedure. The procedure requires a fee. The fee depends on the identity verification method. For the identity verification method and fee, confirm the manual of the [identity verification methods](#).

You can change the owner information, UA information, and user information together with the update.

Items necessary for the update of the effective term

The items necessary for the procedure depend on whether the applicant is an individual or a corporation, the procedure contents, and the identity confirmation method.

Confirm them and proceed to the procedure.

	Individual	Corporation
Owner information *If there is any change	<ul style="list-style-type: none"> Name Address Birth date Phone number E-mail address 	<ul style="list-style-type: none"> Corporation number Company/Organization name Name of the representative Location of the head office or the principal office Name of the person in charge Address of the person in charge Department name of the person in charge Phone number of the person in charge E-mail address
UA information *If there is any change	<ul style="list-style-type: none"> UA manufacturer name UA model UA category UA serial number Presence of the remote ID 	[Altered UAs and amateur-built UAs require the following information as well] <ul style="list-style-type: none"> Weight Maximum Takeoff Weight Size Description of alteration *For altered UAs Images of the UA (Entire UA/Upper face, front face, side face, and control device) [The following information is also required if the remote ID is external] <ul style="list-style-type: none"> UA manufacturer name of the remote ID equipment Type of the remote ID equipment UA serial number of the remote ID equipment
User information *If there is any change	<ul style="list-style-type: none"> Name Address Phone number E-mail address 	<ul style="list-style-type: none"> Corporation number Company/Organization name Name of the representative Location of the head office or the principal office Name of the person in charge Address of the person in charge Department name of the person in charge Phone number of the person in charge E-mail address
Others *This depends on the identity verification method.	<ul style="list-style-type: none"> DIPS2.0 account Individual Number Card Card reader or smartphone to read the information in the IC chip of an Individual Number Card Passport Driver's license Other IDs 	<ul style="list-style-type: none"> DIPS2.0 account gBizID Prime (member) account

Update of the effective term [Open the list of owned UAs]

Main menu

If the owner performs the procedure by himself/herself, use the followings

New registration You can register a new UA. New registration required information of the ID, owner, UA, and user.	Confirmation of the application status/withdraw/Payment You can confirm the application status regarding new registration and changes, and withdraw the application. You can also perform the payment procedure of the commissions for new registration, etc.
Confirmation/Change of the owner information You can confirm and change the owner information of a registered UA.	Confirmation/Change of the UA information and the user information You can confirm and change the information and user information of a registered UA.
Update of the effective term You can update the effective term of a registered UA.	Deletion of a registered UA You can delete a registered UA.
Other procedures You can confirm an expired UA or deleted UA, transfer a registered UA, configure the necessary settings for requesting an agent to perform any procedure, and perform other procedures.	

Press the “Update of the effective term” button in the frame of “If the owner performs the procedure by himself/herself, use the followings”.

A list of the owned UAs registered is displayed. Registration ID, UA manufacturer name , UA model and Name of the user allows you to perform a partial match search.

Update of the effective term

[Select the UA whose expiration date is to be updated]

Confirmation/Update application of the effective period

Select all

	Registration ID	UA manufacturer name	UA model	Name of the owner	Name of the user	End date of the effective period	
<input checked="" type="checkbox"/>	JU222A941EA9	otmaker	stmodel	個人 太郎	個人 太郎	2025/10/24	Details
<input checked="" type="checkbox"/>	JU222A468F49	otmaker	stmodel	個人 太郎	個人 太郎	2025/10/24	Details

[Back](#)
Update the effective period



Confirmation/renewal application of the UA whose effective term you will renew

Registration ID	UA manufacturer name	UA model	Name of the owner	Name of the user	End date of the effective period
JU222A941EA9	otmaker	stmodel	個人 太郎	個人 太郎	2025/10/24
JU222A468F49	otmaker	stmodel	個人 太郎	個人 太郎	2025/10/24

[Back](#)
Verify the identity

Select all UAs whose effective terms are to be updated from the list of the owned UAs registered.

To confirm the detailed information of the owned UA, press the “Details” button to open the details page.

Select all UAs to be updated and press the “Update the effective period” button.

The confirmation page of the selected UA opens. Confirm the contents. If there is no problem, press the “Verify the identity” button.

The page of identity verification opens.

Update of the effective term [Verify the identity]

Select the identity verification method and verify identity.

Selection of the identity verification method

STEP 01
Start
STEP 02
Identity verification
STEP 03
Alteration registration
STEP 04
Confirmation
STEP 05
Finalization

For registration of a new UA, verify the identity of the owner.
 Select an identity verification method from below and press the "Next" button.
 If you are a foreigner visiting Japan, select "Passport (eKYC)" and press the "Next" button.

Selection of the identity verification method

Individual Number Card [Limited to an Individual Number Card issued in Japan](#)

IC card reader authentication 2D barcode authentication

Those who have an IC card reader and an NFC-compatible smartphone should select "IC card reader authentication" and "2D barcode authentication", respectively, and press the "Next" button.

As the fee for the application, you have to pay 900 yen per UA that is applied for.
 To apply for registration of multiple UAs at the same time, you have to pay the total amount of 900 yen for the first UA and 890 yen per UA for the second and later UAs.

*In identity verification using the Individual Number Card, use Mynasportal APP if you have not installed Mynasportal APP, confirm [the procedure to install Mynasportal APP](#).

*To confirm whether your smartphone is compatible with NFC, see [here](#). (An external site will open)

Driver's License (eKYC) [Limited to a driver's license issued in Japan](#)

eKYC (electronic Know Your Customer) is an identity verification method completed online.
 It is available only for those who have a smartphone.
 Select this and press the "Next" button, and then a 2D barcode will be displayed. Read the 2D barcode using the camera function of your smartphone and shoot the front side of the driver's license, etc. following the instructions shown on the screen.

As the fee for the application, you have to pay 1,450 yen per UA that is applied for.
 To apply for registration of multiple UAs at the same time, you have to pay the total amount of 1,450 yen for the first UA and 1,050 yen per UA for the second and later UAs.

*It is not available for PC and tablet terminals. To use eKYC, see [here](#).

Passport (eKYC) [If you are a foreigner visiting Japan, select this](#)

eKYC (electronic Know Your Customer) is an identity verification method completed online.
 It is available only for those who have a smartphone.
 Select this and press the "Next" button, and then a 2D barcode will be displayed. Read the 2D barcode using the camera function of your smartphone and shoot your passport information page, etc. following the instructions shown on the screen.

After shooting is completed, the owner information entry screen will be displayed. On that screen, upload an image of the ID which shows the name, address, and birth date as the items of "ID."

As the fee for the application, you have to pay 1,450 yen per UA that is applied for.
 To apply for registration of multiple UAs at the same time, you have to pay the total amount of 1,450 yen for the first UA and 1,050 yen per UA for the second and later UAs.

*It is not available for PC and tablet terminals. To use eKYC, see [here](#).

Other IDs (mailing documents) [Limited to those who live in Japan](#)

Select this and press the "Next" button, and then the screen to enter the owner information will be displayed.
 After that, enter the UA information and the user information and make an application, and then submit the ID to the [specified destination by mail](#).

For an individual account, four types of identity verification methods are available: "Individual Number Card," "driver's license," "passport," and "mailing of a document."

The conditions of use, the procedure, and the fee for the application depend on the method. For details of the identity verification method, confirm the manual of the [identity verification methods](#) or the explanation shown on the page.

For a corporation account, identity verification with gBizID Prime is available. For the procedure and the fee for the application, confirm the manual of the [identity verification methods](#) or the explanation shown on the page.

Select an identity verification method and press the "Next" button. An external site or app opens depending on the selected identity verification method. Verify identity according to the explanation shown on the external site or app. The procedure is also described in the manual of the [identity verification method](#).

When identity verification is completed, the page to enter the owner information opens.

Update of the effective term [The owner information]

Entry of the owner information

STEP 01 Start STEP 02 Identity verification **STEP 03 Alteration registration** STEP 04 Confirmation STEP 05 Finalization

Enter the owner information of the UA to be registered.
In each item, the account information and the information of Individual Number Card or gBizID are entered as the initial values.
If you select identity verification with the password, fill in each item and upload an image of the ID with which your name and address are visible in the item of "ID".

※Enter the same name and address as on your driver's license.

Name

Reading

Address

Birth date Year Month Date

Phone number

E-mail address

ID 1 [IdentityVerificationDocument1.jpg](#)

ID 2 [IdentityVerificationDocument2.jpg](#)

Enter the owner information of the UA.

To register a UA with a corporation account, you have to enter the corporation number and the name of the representative as well as the name, address, department name, phone number, and e-mail address of the person in charge of drone registration.

After completing the entry, select the "To the confirmation screen" button.

The page to confirm the owner, UA, and user information opens.

* If you choose the driver's license (eKYC) as identity verification method, Please enter the same name and address as on your driver's license.

Update of the effective term

[Confirm the registration information and apply for renewal]

Confirmation of the owner, UA, and user information

STEP 01
Start
STEP 02
Identity verification
STEP 03
Alteration registration
STEP 04
Confirmation
STEP 05
Finalization

Confirm the owner information, UA information, and user information to be updated, and then press the "Apply for update" button.
If there is any change in the UA information or user information, press the "Correct the UA" button or the "Correct the user" button to make correction.

Owner information

Name	申請 太郎
Reading	シンセイ タロウ
Address	Japan Tokyo 渋谷区代々木三丁目
Birth date	2021/04/10
Phone number	+81 09012345678
E-mail address	sample@mail.co.jp
ID 1	IdentityVerificationDocument1.jpg
ID 2	IdentityVerificationDocument2.jpg

UA 1

Confirm each of the owner, UA, and user information. If there is any correction or change, press the correction button of each item to open the correction form and make the correction or the change.

Involved in a registration obligation of an UA, a remote ID feature must be included in the UA to transmit ID information remotely and wirelessly, in addition to the physical indication of the registration ID to the UA.

When changing your registration information of remote ID equipment, apply for change.

If the registration information is correct, press the "Apply for update" button.

The confirmation email and text message are sent to the email address and phone number of the person who registered as the owner. If there is no problem, press the "OK" button.

An arrival confirmation e-mail will be sent to the e-mail address registered as the owner. Confirm the e-mail immediately and proceed to the arrival confirmation procedure.

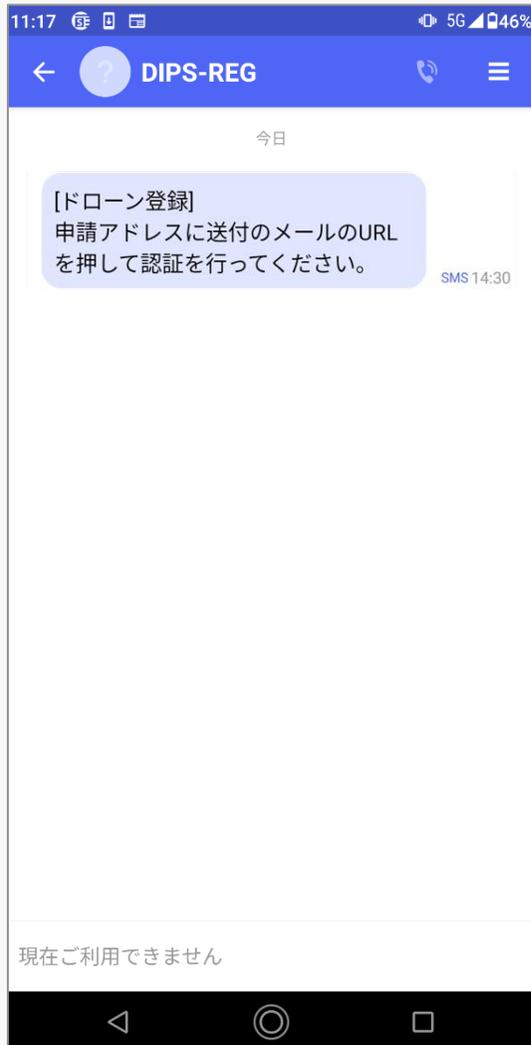
*The application processing is held until arrival confirmation is completed, so continue the operation up to arrival confirmation.

*No arrival confirmation URL will be sent in a text message. Check your email and authenticate.

*If you reapply, no text message will be sent.

If you have used an Individual Number Card for identity verification, it will be necessary to read the Individual Number Card for authentication. A dialog opens. Confirm the explanation shown on the dialog and press the "OK" button.

Update of the effective term [Arrival confirmation]

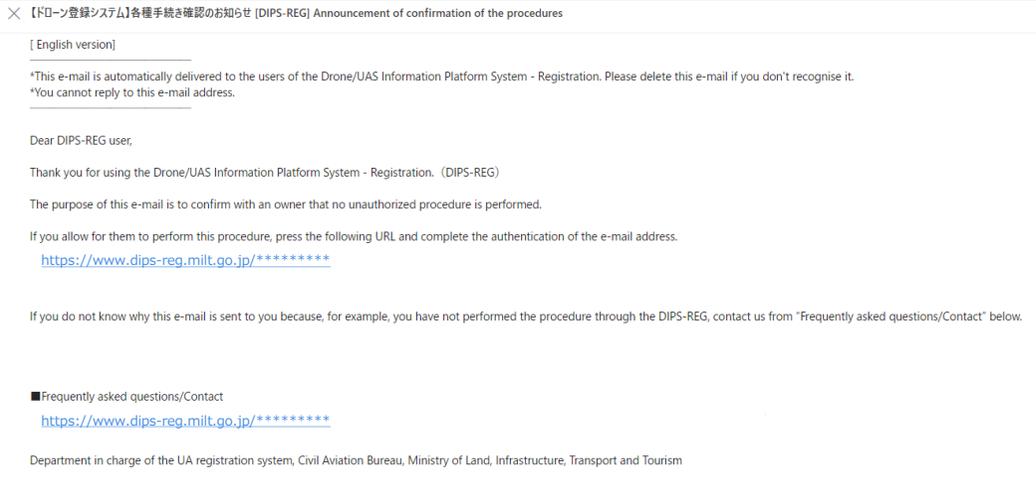


If the phone number registered as the owner is a device that can receive text messages, we will also send a text message about the arrival confirmation procedure.

*Arrival confirmation is not implemented by SMS.

*The source of the SMS is "DIPS-REG."

Update of the effective term [Arrival confirmation]



Open the arrival confirmation e-mail and confirm the destination of the e-mail. If the destination is the owner and the application procedure is in progress, press the URL for arrival confirmation to complete the authentication of the e-mail address.

In the case of identity verification with an Individual Number Card, enter the "security code of the digital certificate for signature (6 to 16 digits)" and the "security code of the electric certificate for user certification (four digits)."

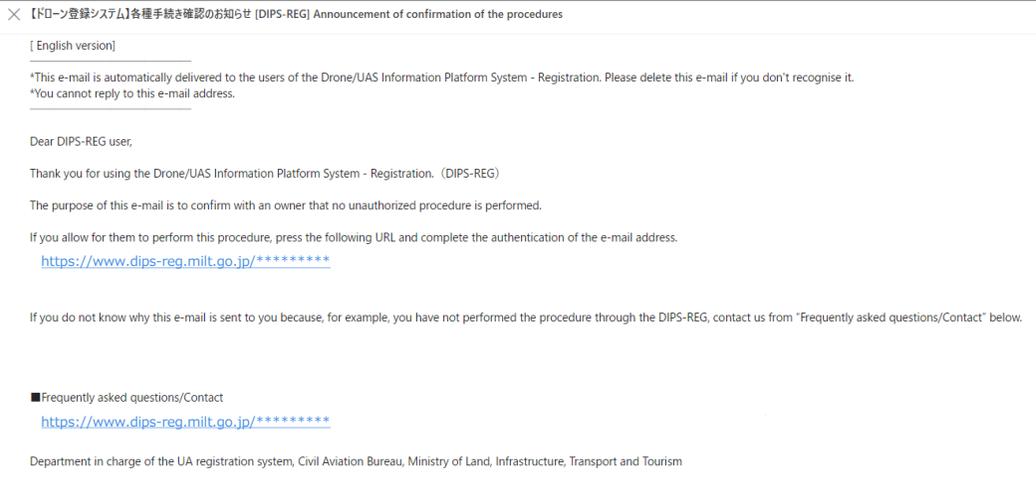
After the completion of arrival confirmation, the application contents are confirmed. After the confirmation is finished, the fee payment number and the URL for payment are sent to the e-mail address registered for the account.

When you receive the notification, confirm the contents and pay the fee.

If there is any defect in the application contents, a notification may be sent to the e-mail address registered for the account.



Update of the effective term [Arrival confirmation]



*In the case of applying via a smartphone, your application might be led to a fail if it takes over about 10 seconds to open other applications for e-mail and so on on that smartphone .

*If you are into that situation, please check e-mail as soon as possible, check it via other devices (such as a personal computers, tablets and so on) or apply via a personal computer.



Deletion of a registered UA

Deletion of a registered UA

Start the deletion of a registered UA

Open the list of owned UAs

Press the "Deletion of a registered UA" button in the main menu.
A list of the owned UAs registered is displayed.

Select the UA whose registration is to be deleted

Select the UA whose effective term is to be updated from the list of UAs and proceed to the deletion of the registration.

Enter the reason for the deletion of the registration

Select the reason for deletion for each UA.
After entering the reasons for all UAs, press the "Confirm" button.

Confirm the contents and delete the registration

Confirm the contents and press the "Apply for deletion (erasure)" button.

Arrival confirmation

Open the arrival confirmation e-mail and press the URL for arrival confirmation.

The deletion of a registered UA is completed

A registration completion notification is sent to the e-mail address of the account of the applicant.

Deleting the registration of a UA for which a registration ID has been issued.

Items necessary for the deletion of a registered UA

The items necessary for the procedure depend on whether the applicant is an individual or a corporation, the procedure contents, and the identity confirmation method.
Confirm them and proceed to the procedure.

	Individual	Corporation
UA information	<ul style="list-style-type: none">Reason for deletion	
Others	<ul style="list-style-type: none">DIPS2.0 account	

Deletion of a registered UA [Open the list of owned UAs]

Main menu

If the owner performs the procedure by himself/herself, use the followings

New registration You can register a new UA. New registration required information of the ID, owner, UA, and user.	Confirmation of the application status/withdraw/Payment You can confirm the application status regarding new registration and changes, and withdraw the application. You can also perform the payment procedure of the commissions for new registration, etc.
Confirmation/Change of the owner information You can confirm and change the owner information of a registered UA.	Confirmation/Change of the UA information and the user information You can confirm and change the information and user information of a registered UA.
Update of the effective term You can update the effective term of a registered UA.	Deletion of a registered UA You can delete a registered UA.
Other procedures You can confirm an expired UA or deleted UA, transfer a registered UA, configure the necessary settings for requesting an agent to perform any procedure, and perform other procedures.	

Press the “Deletion of a registered UA” button in the frame of “If the owner performs the procedure by himself/herself, use the followings”.

A list of the owned UAs registered is displayed. Registration ID, UA manufacturer name, UA model and Name of the user allows you to perform a partial match search.

Deletion of a registered UA

[Select the UA whose registration is to be deleted]

Confirmation/Deletion application of a registered UA

You can confirm the information of a registered UA and apply for deletion.
To delete an UA, select the UA to be deleted and press the "Delete the registration" button.
* Deletion of an UA means "Deletion of registration" prescribed in the Civil Aeronautics Act.

Registration ID ⓘ UA manufacturer name ⓘ UA model ⓘ Name of the user ⓘ

Search

Select all

	Registration ID	UA manufacturer name	UA model	Company/ Organization name	Name of the user	End date of the effective period	
<input type="checkbox"/>	AAA00001	(EN)DJI	(EN)PHANTO M 1	サンプル株式会社	サンプル 太郎	2023/01/01	Details
<input type="checkbox"/>	AAA00002	AAAc01	A01	サンプル株式会社	サンプル 太郎	2023/01/01	Details

1

Back **Delete the registration**

Select the UA whose registration is to be deleted from the list of the owned UAs registered.

To confirm the detailed information of the owned UA, press the "Details" button to open the details page.

Select all UAs to be deleted and press the "Delete the registration" button.

If you have selected multiple UAs with different owner information, you cannot delete the registered UAs in one application.

The confirmation page of the selected UA opens. Confirm the contents. If there is no problem, press the "Enter the reason for deletion (erasure)" button.

The page to enter the reason for deletion opens.

Deletion of a registered UA

[The reason for the deletion of the registration]

Entry of the reason for deletion (erasure)

STEP 01 Start (renounce) **STEP 02 Reason of renounce** STEP 03 Confirmation (renounce) STEP 04 Finalization (renounce)

Select the reason for deletion.
 After completing the entry of the reason for deletion, press the "Confirm" button.

Registration ID	UA manufacturer name	UA model	Name of the owner	Name of the user	End date of the effective period	Reason for deletion i	Other reason i
01123456789 0	0 1 製造者	0 1 型式名	申請 太郎	使用 次郎	2024/01/01	Not selected ▼	<input style="width: 100%; height: 40px;" type="text"/>

Back
Confirm

Enter the reason for the deletion of the registration on the page to enter the reason for deletion.

Select the reason for deletion for each UA. If you have selected "Other," enter the reason in the "Other reason" field.

Enter the reasons for deletion for all UAs and press the "Confirm" button.

The confirmation page opens.

Deletion of a registered UA

[Confirm the contents and apply for deletion]

Confirmation of the UA information to be deleted (erased)

STEP 01 Start (renounce) STEP 02 Reason of renounce **STEP 03 Confirmation (renounce)** STEP 04 Finalization (renounce)

Confirm the UA information to be deleted and the reason for deletion, and press the "Apply for deletion (erasure)" button.
If there is any error in the entered contents, press the "Correct" button and modify the contents.

Registration ID	UA manufacturer name	UA model	Name of the owner	Name of the user	End date of the effective period	Reason for deletion	Other reason
011234567890	0 1製造者	0 1型式名	個人 花子	個人 花子	2050/01/01	The registered unmanned UA was lost or disassembled.	

Correct

If you press this button, registration is deleted.
Confirm again the UA information to be deleted,
and press this button.

Apply for deletion (erasure)

Confirm the UA whose registration is to be deleted and the reason. If there are any errors in the entered contents, press the "Correct" button to return to the page to enter the reason for deletion to make the correction.

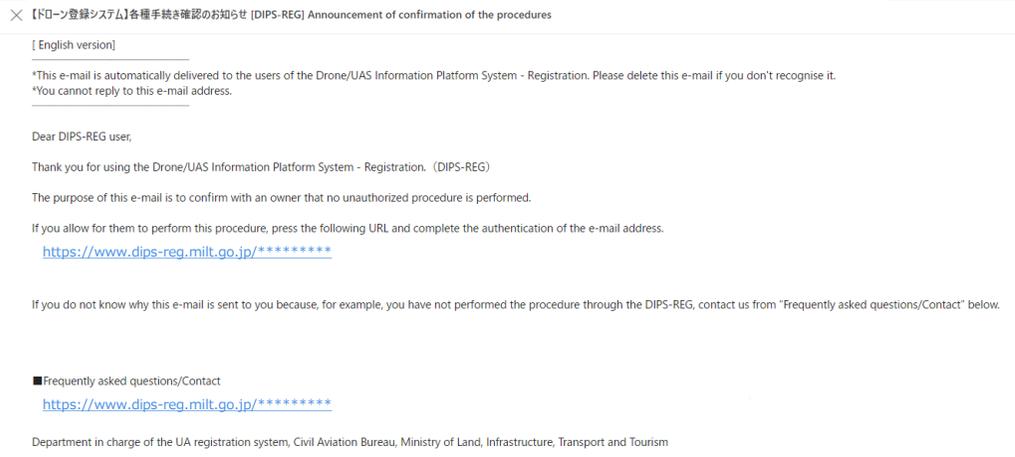
If there is no problem with the UA to be deleted, press the "Apply for deletion (erasure)" button.

A confirmation dialog is displayed. Confirm it again. If there is no problem, press the "OK" button.

An arrival confirmation e-mail will be sent to the e-mail address of the owner of the UA. If the application has been made by the owner, confirm the e-mail immediately and proceed to the arrival confirmation procedure.

*The application processing is held until arrival confirmation is completed, so continue the operation up to arrival confirmation.

Deletion of a registered UA [Arrival confirmation]



The owner of the UA opens the arrival confirmation e-mail and confirms the destination of the e-mail. If the destination is the owner and the application procedure is in progress, press the URL for arrival confirmation to complete the authentication of the e-mail address.

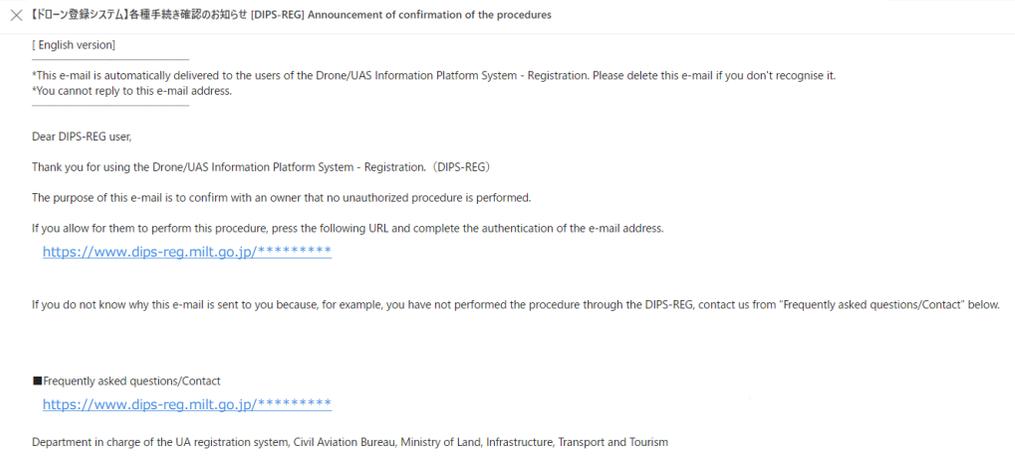
After the completion of arrival confirmation by the owner of the UA, the notification contents are confirmed. If there is any defect in the notification contents, a notification may be sent to the e-mail address registered for the account.

The procedure status can be confirmed on the page of the list of application statuses.

When the deletion of the UA is completed, an e-mail notification of completion is sent to the e-mail address registered for the account of the applicant.



Deletion of a registered UA [Arrival confirmation]



*In the case of applying via a smartphone, your application might be led to a fail if it takes over about 10 seconds to open other applications for e-mail and so on on that smartphone .

*If you are into that situation, please check e-mail as soon as possible, check it via other devices (such as a personal computers, tablets and so on) or apply via a personal computer.



Transfer of an owned UA

Transfer of an owned UA

Start the transfer of an owned UA

Open the list of owned UAs

Press the "Other procedures" button in the main menu to open other procedures. Press the "Transfer of an owned UA" button.

Select the UA to transfer

Select the UA to be transferred from the list of UAs and proceed to the UA transfer procedure.

Enter the information of the transferee of the UA

Enter the login ID, name, and e-mail address of the transferee and press the "Confirm" button.

Confirm the registration information and make a notification

Confirm the contents and press the "Apply for transfer" button.

Confirm the notified password

The password to receive the transferred UA is notified to the e-mail address of the account of the owner.

The transfer of an owned UA is completed

Notify the receiver of the password.

Transferring the UA whose registration ID has been issued to another person.

The information of the transferee (receiver) is required, so prepare it at hand.

Items necessary for the transfer of an owned UA

The items necessary for the procedure depend on whether the applicant is an individual or a corporation, the procedure contents, and the identity confirmation method.

Confirm them and proceed to the procedure.

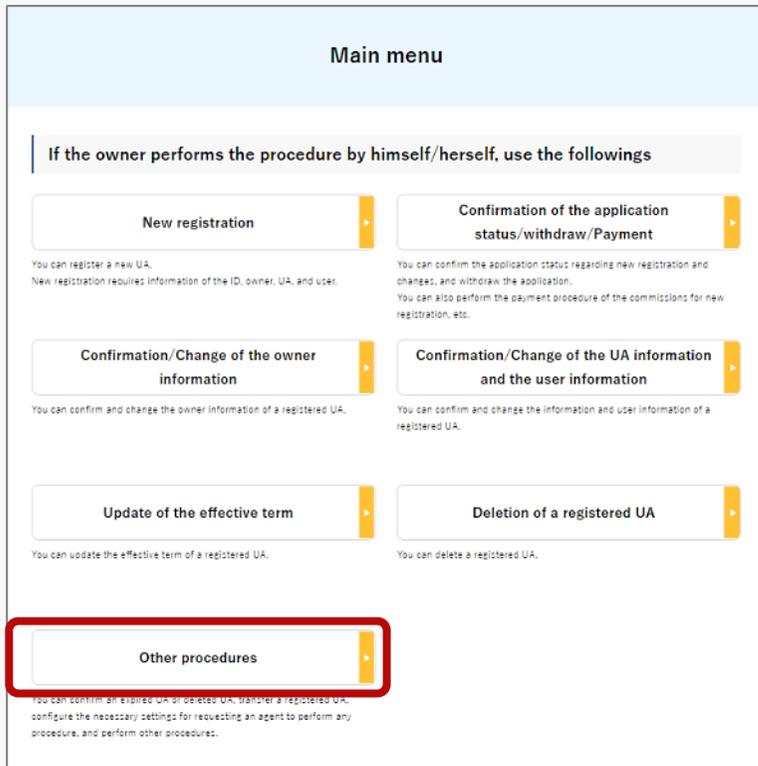
	Individual	Corporation
Transferee information	<ul style="list-style-type: none">• Login ID of the DIPS2.0• Name• E-mail address	
Others	<ul style="list-style-type: none">• DIPS2.0 account	

Transfer of an owned UA [Open the list of owned UAs]

Press the “Other procedures” button in the frame of “If the owner performs the procedure by himself/herself, use the followings” and then the “Transfer of an owned UA” button in the menu of other procedures.

A list of the owned UAs registered is displayed.

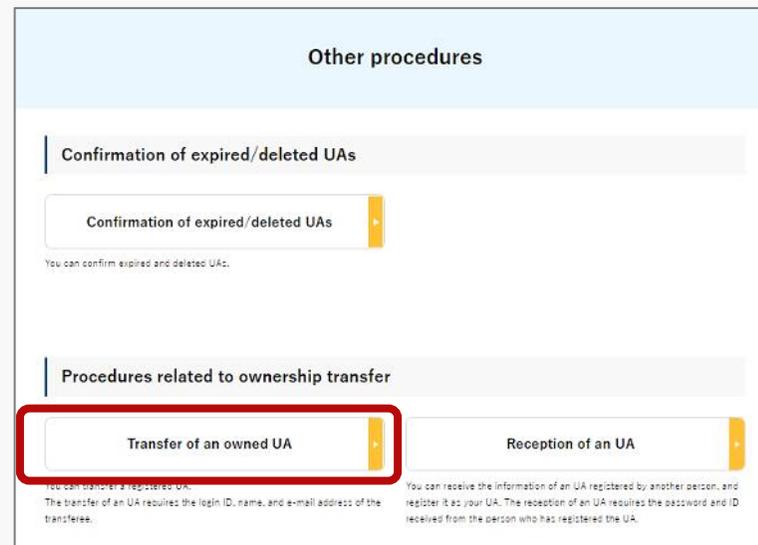
Registration ID, UA manufacturer name and UA model allows you to perform a partial match search.



Main menu

If the owner performs the procedure by himself/herself, use the followings

New registration You can register a new UA. New registration requires information of the ID, owner, UA, and user.	Confirmation of the application status/withdraw/Payment You can confirm the application status regarding new registration and changes, and withdraw the application. You can also perform the payment procedure of the commissions for new registration, etc.
Confirmation/Change of the owner information You can confirm and change the owner information of a registered UA.	Confirmation/Change of the UA information and the user information You can confirm and change the information and user information of a registered UA.
Update of the effective term You can update the effective term of a registered UA.	Deletion of a registered UA You can delete a registered UA.
Other procedures You can confirm an expired UA or deleted UA, transfer a registered UA, configure the necessary settings for requesting an agent to perform any procedure, and perform other procedures.	



Other procedures

Confirmation of expired/deleted UAs

Confirmation of expired/deleted UAs
You can confirm expired and deleted UAs.

Procedures related to ownership transfer

Transfer of an owned UA You can transfer a registered UA. The transfer of an UA requires the login ID, name, and e-mail address of the transferee.	Reception of an UA You can receive the information of an UA registered by another person, and register it as your UA. The reception of an UA requires the password and ID received from the person who has registered the UA.
---	---

Transfer of an owned UA [Select the UA to transfer]

Confirmation of an UA to be transferred/Transfer procedure



<input checked="" type="radio"/>	JU222AEF3F5 2	stmaker	stmodel	個人 太郎	個人 太郎	2025/10/24	Details
----------------------------------	------------------	---------	---------	-------	-------	------------	---------

1

Back Transfer the UA



Confirmation of the UA to be transferred



Registration ID	UA manufacturer name	UA model	Name of the owner	Name of the user	End date of the effective period
JU222A941EA9	stmaker	stmodel	Sixyomei Tarou	Sixyomei Tarou	2025/10/24

Back Next

Select the UA whose registration is to be transferred from the list of the owned UAs registered. You can select only one UA in one application.

To confirm the detailed information of the owned UA, press the "Details" button to open the details page.

After selecting the UA to be transferred, press the "Transfer the UA" button.

The confirmation page of the selected UA opens. Confirm the contents. If there is no problem, press the "Next" button.

The page to enter the information of the transferee of the UA opens.

Transfer of an owned UA [The information of the transferee of the UA]

Entry of the receiver information

STEP 01 Start (transfer) **STEP 02 New owner registration** STEP 03 Confirmation STEP 04 Finalization

Enter the login ID, name, and e-mail address of the transferee and press the "Confirm" button.

Login ID ⓘ

Name ⓘ

E-mail address ⓘ

Enter the login ID, name, and e-mail address of the transferee of the UA.

After entering them, press the "Confirm" button.
The confirmation page opens.

Transfer of an owned UA

[Confirm the receiver information and make a notification]

Confirmation of the receiver information

STEP 01 Start (transfer) STEP 02 New owner registration **STEP 03 Confirmation** STEP 04 Finalization

Confirm the information of the transferee and press the "Apply for transfer" button.
If there is any error in the entered contents, press the "Back" button to return to the previous screen, and correct the entered contents.

Login ID	IMO151691
Name	Sixyomei Tarou
E-mail address	Sample@sample.com

Confirm the information of the transferee of the UA and press the "Apply for transfer" button.

A confirmation dialog is displayed. Confirm it again. If there is no problem, press the "OK" button.

Transfer of an owned UA [Confirm the notified password]

[[ドローン登録システム]各種手続き確認のお知らせ [DIPS-REG] Announcement of confirmation of the procedures

Dear DIPS-REG user,

Thank you for using the Drone/UAS Information Platform System - Registration(DIPS-REG).

The password for the transfer of an owned UA was issued.
Please notify the transferee of the UA of the following password for the transfer of an owned UA for agent setting, your login ID, and your name of the DIPS-REG.
*Carefully handle it because it is a password to transfer an UA.

The transfer of the UA is completed when the transferee enters the password for the transfer of an owned UA, your login ID, and your name of the DIPS-REG in the DIPS-REG, and perform the UA reception procedure.

The transfer procedure of an owned airframe shall be completed within three months from today.
After three months, the password for the transfer of an owned UA is disabled and you cannot make an application.

To cancel the transfer procedure of an owned UA, access the following URL.

- Application reception number

- Password for the transfer of an owned UA

- Top page
[https://www.dips-reg.mlit.go.jp/*****](https://www.dips-reg.mlit.go.jp/)
- Frequently asked questions/Contact
[https://www.dips-reg.mlit.go.jp/*****](https://www.dips-reg.mlit.go.jp/)

Department in charge of the UA registration system, Civil Aviation Bureau, Ministry of Land, Infrastructure, Transport and Tourism

The password to receive the transferred UA is notified to the e-mail address of the account of the owner. Notify the receiver of the password.



Reception of a UA

Reception of the transferred UA

Receiving the transferred UA.

Start the reception of a UA

Enter the password to receive the UA

Press the "Other procedures" button in the main menu and the "Reception of a UA" button in the menu of other procedures.

Confirm the transferred UA

Confirm the owner of the transferred UA and the information of the UA. If there is no error, press the "Receive the UA" button.

Verify the identity

Select the identity verification method and verify identity.

Enter the owner information of the UA

Enter the owner information of the UA to be registered.

Enter the user information

Enter the user information of the UA.

Confirm the registration information and make a reception notification

If the registration information is correct, press the "Apply for update" button.

Arrival confirmation

Open the arrival confirmation e-mail and press the URL for arrival confirmation.

The reception of a UA is completed

You can drop an application by selecting the "Drop" button on the details screen of the notification status.

The transferee has to perform this procedure by himself/herself. It is necessary to log in to the DIPS2.0, so open an account if you have not.

The procedure requires the password for the reception of the UA. Confirm it with the former owner.

Identity verification is required in the middle of this procedure. For the identity verification method, confirm the manual of the [identity verification methods](#).

It is required to enter the information of the transferee of the UA (owner of the UA) and the user (person who will actually fly the UA), so prepare the necessary information at hand referring to this manual.

Items necessary for the reception of the transferred UA

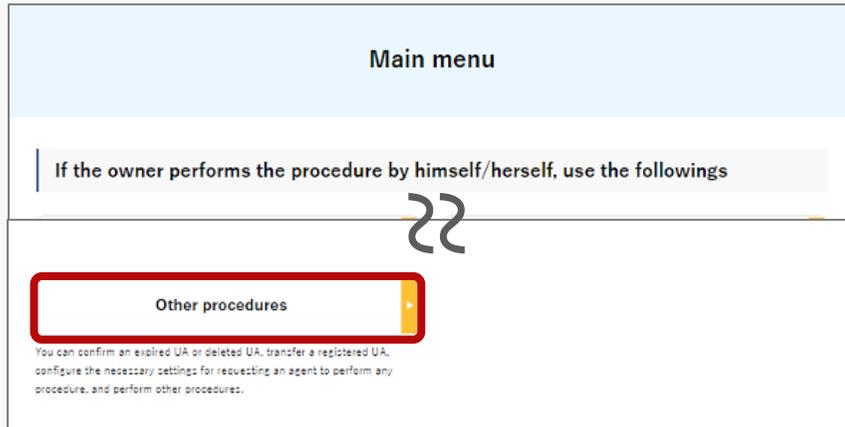
The items necessary for the procedure depend on whether the applicant is an individual or a corporation, the procedure contents, and the identity confirmation method.

Confirm them and proceed to the procedure.

	Individual	Corporation
Owner information	<ul style="list-style-type: none"> Name Address Birth date Phone number E-mail address 	<ul style="list-style-type: none"> Corporation number Company/Organization name Name of the representative Location of the head office or the principal office Name of the person in charge Address of the person in charge Department name of the person in charge Phone number of the person in charge E-mail address
User information	<ul style="list-style-type: none"> Name Address Phone number E-mail address 	<ul style="list-style-type: none"> Corporation number Company/Organization name Name of the representative Location of the head office or the principal office Name of the person in charge Address of the person in charge Department name of the person in charge Phone number of the person in charge E-mail address
Others *This depends on the identity verification method.	<ul style="list-style-type: none"> DIPS2.0 account Individual Number Card Card reader or smartphone to read the information in the IC chip of an Individual Number Card Passport Driver's license Other IDs 	<ul style="list-style-type: none"> DIPS2.0 account gBizID Prime (member) account

Reception of the transferred UA

[The password to receive the UA]



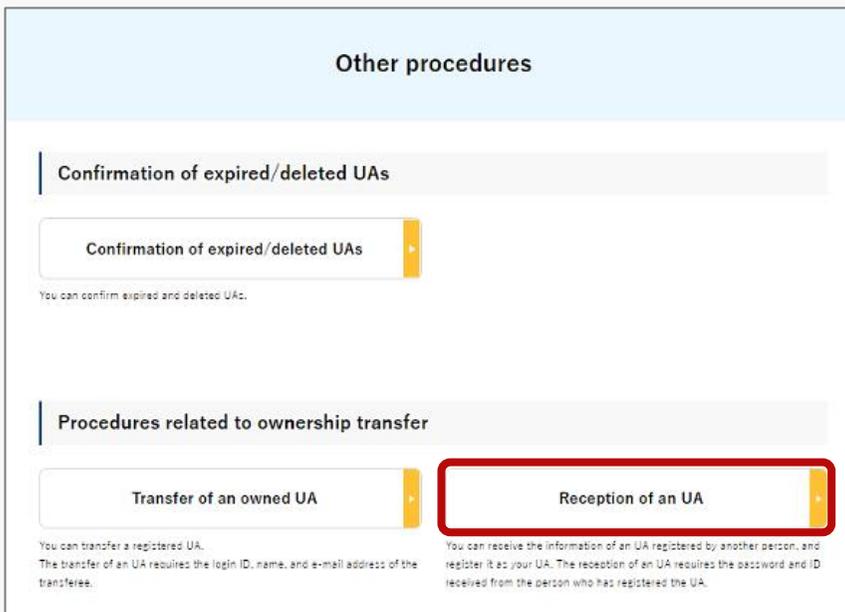
Main menu

If the owner performs the procedure by himself/herself, use the followings

Other procedures

You can confirm an expired UA or deleted UA, transfer a registered UA, configure the necessary settings for requesting an agent to perform any procedure, and perform other procedures.

A red box highlights the "Other procedures" button, and a blue arrow points downwards from the bottom of the menu.



Other procedures

Confirmation of expired/deleted UAs

Confirmation of expired/deleted UAs

You can confirm expired and deleted UAs.

Procedures related to ownership transfer

Transfer of an owned UA

Reception of an UA

You can transfer a registered UA. The transfer of an UA requires the login ID, name, and e-mail address of the transferee.

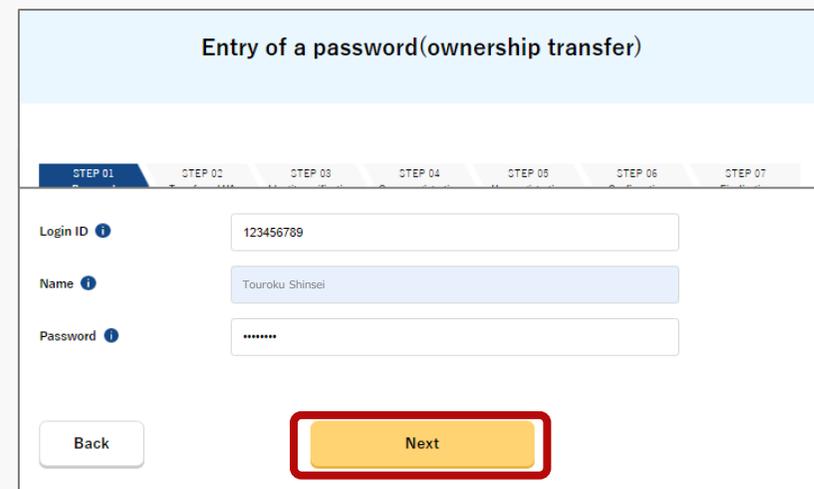
You can receive the information of an UA registered by another person, and register it as your UA. The reception of an UA requires the password and ID received from the person who has registered the UA.

A red box highlights the "Reception of an UA" button.

Select the "Other procedures" button in the frame of "If the owner performs the procedure by himself/herself, use the followings". The menu of other procedures opens. Press the "Reception of a UA" button.

The page to enter the password opens, Enter the password for the reception of the UA and press the "Next" button.

If the Login ID, Name and Password is correct, the page to confirm the transferred UA opens.



Entry of a password(ownership transfer)

STEP 01 | STEP 02 | STEP 03 | STEP 04 | STEP 05 | STEP 06 | STEP 07

Login ID **i**

Name **i**

Password **i**

Back **Next**

A red box highlights the "Next" button.

Reception of the transferred UA [Confirm the transferred UA]

Confirmation of the UA to be received

STEP 01 Password **STEP 02 Transferred UA** STEP 03 Identity verification STEP 04 Owner registration STEP 05 User registration STEP 06 Confirmation STEP 07 Finalization

If the UA to be received is correct, press the "Receive the UA" button.
If the UA to be received is wrong, contact the person who transfers it for confirmation.

UA information

Registration ID	011234567890
Manufacturing type	Manufactured UA /Altered UA 
UA image	UA image (Entire UA/Upper face) 機体上面01.png UA image (Front face) 機体前面01.png UA image (Side face) 機体側面01.png Image of the control device 操縦装置01.png
Requirements for registration	<ul style="list-style-type: none">✓ Any UA shall not have significant risk of impairing safety in the event of collision with a person or property on the ground.✓ Any UA shall not be extremely difficult to control flight by remote control or autopilot.

[Back](#) [Receive the UA](#)

Confirm the UA information with the owner of the UA to be received (transferred UA). If the UA to be received is wrong, contact the person who transfers it for confirmation.

If the UA to be received is correct, press the "Receive the UA" button.

The page of identity verification opens.

Reception of the transferred UA [Verify the identity]

Select the identity verification method and verify identity.

Selection of the identity verification method

STEP 01
Start

STEP 02
Owner registration

STEP 03
UA registration

STEP 04
User registration

STEP 05
Confirmation

STEP 06
Finalization

For registration of a new UA, verify the identity of the owner.
 Select an identity verification method from below and press the "Next" button.
 If you are a foreigner visiting Japan, select "Passport (eKYC)" and press the "Next" button.

Selection of the identity verification method

Individual Number Card [\[limited to an Individual Number Card issued in Japan\]](#)

IC card reader authentication 2D barcode authentication

Those who have an IC card reader and an NFC-compatible smartphone should select "IC card reader authentication" and "2D barcode authentication", respectively, and press the "Next" button.

As the fee for the application, you have to pay 900 yen per UA that is applied for.
 To apply for registration of multiple UAs at the same time, you have to pay the total amount of 900 yen for the first UA and 800 yen per UA for the second and later UAs.

*In identity verification using the My Number Card, use Myportal AP. If you have not installed Myportal AP, confirm the [procedure to install Myportal AP](#).

*To confirm whether your smartphone is compatible with NFC, see [here](#).

Driver's License (eKYC) [\[limited to a driver's license issued in Japan\]](#)

eKYC (electronic Know Your Customer) is an identity verification method completed online.
 It is available only for those who have a smartphone.
 Select this and press the "Next" button, and then a 2D barcode will be displayed. Read the 2D barcode using the camera function of your smartphone and shoot the front side of the driver's license, etc. following the instructions shown on the screen.

As the fee for the application, you have to pay 1,450 yen per UA that is applied for.
 To apply for registration of multiple UAs at the same time, you have to pay the total amount of 1,450 yen for the first UA and 1,050 yen per UA for the second and later UAs.

*It is not available for PC and tablet terminals. To use eKYC, see [here](#).

Passport (eKYC) [\[If you are a foreigner visiting Japan, select this\]](#)

eKYC (electronic Know Your Customer) is an identity verification method completed online.
 It is available only for those who have a smartphone.
 Select this and press the "Next" button, and then a 2D barcode will be displayed. Read the 2D barcode using the camera function of your smartphone and shoot your passport information page, etc. following the instructions shown on the screen.

After shooting is completed, the owner information entry screen will be displayed. On that screen, upload an image of the ID which shows the name, address, and birth date as the items of "ID."

As the fee for the application, you have to pay 1,500 yen per airframe that is applied for.

*It is not available for PC and tablet terminals. To use eKYC, see [here](#).

Other IDs (mailing documents) [\[limited to those who live in Japan\]](#)

Select this and press the "Next" button, and then the screen to enter the owner information will be displayed.
 After that, enter the UA information and the user information and make an application, and then submit the ID to the specified destination by mail.

As the fee for the application, you have to pay 1,500 yen per airframe that is applied for.

For an individual account, four types of identity verification methods are available: "Individual Number Card," "driver's license," "passport," and "mailing of a document."

For a corporation account, identity verification with gBizID Prime is available.

For details of the identity verification method, confirm the manual of the [identity verification methods](#) or the explanation shown on the page. The reception of the transferred UA does not require any fee.

Select an identity verification method and press the "Next" button. An external site or app opens depending on the selected identity verification method. Verify identity according to the explanation shown on the external site or app. The procedure is also described in the manual of the [identity verification methods](#).

When identity verification is completed, the page to enter the owner information opens.

Reception of the transferred UA [The owner information of the UA]

Enter the information of the new owner of the UA (information of the transferee of the UA).

Entry of the owner information

STEP 01 Start **STEP 02 Owner registration** STEP 03 UA registration STEP 04 User registration STEP 05 Confirmation STEP 06 Finalization

Enter the owner information of the UA to be registered.
In each item, the account information and the information of Individual Number Card or gBizID are entered as the initial values.
If you select identity verification with the password, fill in each item and upload an image of the ID with which your name and address are visible in the item of "ID".

Name

Reading

Address Country/Region Prefecture

Birth date Year Month Day

Phone Number Country/Region

E-mail address

ID 1 [IdentityVerificationDocument1.jpg](#)

ID 2 *Not selected

To register a UA with a corporation account, you have to enter the corporation number and the name of the representative as well as the name, address, department name, phone number, and e-mail address of the person in charge of drone registration.

If you select identity verification with the password, upload an image of the ID with which your name, address, and birth date are visible in the item of "ID" for ID 2.

If you have selected "Other IDs (mailing documents)" as the identity verification method, it will be necessary to mail an ID.

After completing the entry, select the "Enter the user information" button.

The page to enter the user information opens.

Reception of the transferred UA [The user information of the UA]

Enter the user information of the UA.

Entry of the user information

STEP 01 Start STEP 02 Owner registration STEP 03 UA registration **STEP 04 User registration** STEP 05 Confirmation STEP 06 Finalization

If the owner is the same as the user, select the "Yes" button for the following question and press the "Confirm the entered information" button.
If the owner is different from the user, select the "No" button for the following question and enter the information of the user.
To register multiple new UAs, it is necessary to enter the user information of each UA. Enter the user information of the UAs shown on the screen, and then press the "Enter the user information of another UA" button.

Is the owner the same as the user?

See the information of another UA ?

User type ? Individual Company/Organization

Name ?

Reading ?

If the user of the UA is the same as the owner, you can select "Yes" for the following question for the item "Is the owner the same as the user?" to omit the entry.

After completing the entry, press the "Confirm the entered information" button.

The page to confirm the owner, UA, and user information opens.

Reception of the transferred UA

[Confirm the registration information and make a reception notification]

Confirmation of the owner, UA, and user information

STEP 01 Password STEP 02 Transferred UA STEP 03 Identity verification STEP 04 Owner registration STEP 05 User registration **STEP 06 Confirmation** STEP 07 Finalization

Confirm the owner information, UA information, and user information to be updated, and then press the "Apply for change" button. If there is any error in the entered contents, press the "Correct" button at the bottom of each information category and correct the contents.

Owner information

Name	申請 登録
Reading	シンセイ トウロク
Address	Japan Hokkaido
Birth date	2021/04/10
Phone Number	+81 0123456789
E-mail address	
ID 1	本人確認書類 1.pdf
ID 2	本人確認書類 2.pdf
ID 3	本人確認書類 3.pdf
Power of attorney	委任状.pdf

UA 1

• UA information

Confirm each of the owner, UA, and user information. If there is any correction in the information of the owner and user, press each correction button to open the form and make the correction. You cannot correct the UA information in a reception notification.

If the information is correct, press the "Apply for transferee" button.

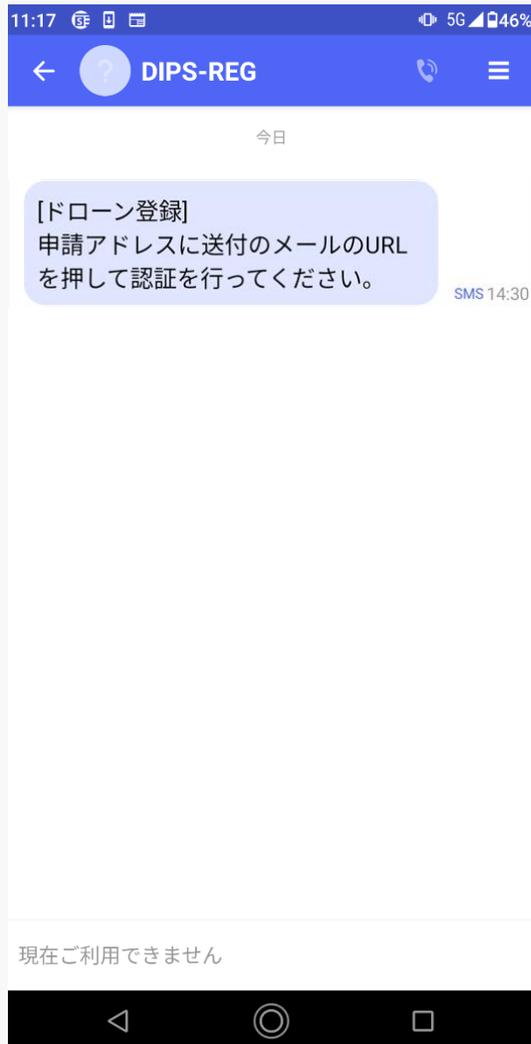
The confirmation email and text message are sent to the email address and phone number of the person who registered as the owner. If there is no problem, press the "OK" button.

*No arrival confirmation URL will be sent in a text message. Check your email and authenticate.

*If you reapply, no text message will be sent.

Reception of the transferred UA

[Arrival confirmation]



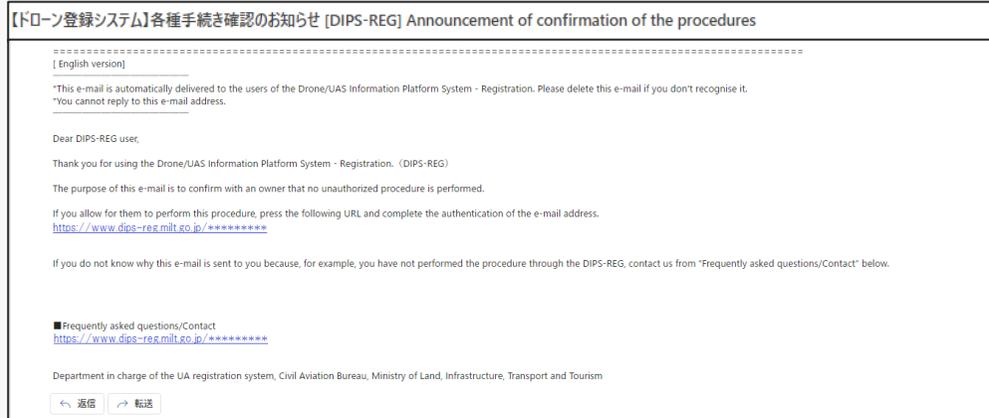
If the phone number registered as the owner is a device that can receive text messages, we will also send a text message about the arrival confirmation procedure.

*Arrival confirmation is not implemented by SMS.

*The source of the SMS is "DIPS-REG."

Reception of the transferred UA

[Arrival confirmation]



An arrival confirmation e-mail will be sent to the e-mail address registered as the owner. If the owner makes a notification, confirm the e-mail immediately and proceed to the arrival confirmation procedure.

*The notification processing is held until arrival confirmation is completed, so continue the operation up to arrival confirmation.

Open the arrival confirmation e-mail and confirm the destination of the e-mail. If the destination is the owner and the notification procedure is in progress, press the URL for arrival confirmation to complete the authentication of the e-mail address.

In the case of identity verification with an Individual Number Card, after the completion of arrival confirmation, enter the "security code of the digital certificate for signature (6 to 16 digits)" and the "security code of the electric certificate for user certification (four digits)."

After the completion of arrival confirmation, the notification contents are confirmed. If there is any defect in the notification contents, a notification may be sent to the e-mail address registered for the account.



Reception of the transferred UA

[Arrival confirmation]

【ドローン登録システム】各種手続き確認のお知らせ [DIPS-REG] Announcement of confirmation of the procedures

[English version]

*This e-mail is automatically delivered to the users of the Drone/UAS Information Platform System - Registration. Please delete this e-mail if you don't recognise it.
*You cannot reply to this e-mail address.

Dear DIPS-REG user,

Thank you for using the Drone/UAS Information Platform System - Registration. (DIPS-REG)

The purpose of this e-mail is to confirm with an owner that no unauthorized procedure is performed.

If you allow for them to perform this procedure, press the following URL and complete the authentication of the e-mail address.

https://www.dips-reg.mlit.go.jp/+*****

If you do not know why this e-mail is sent to you because, for example, you have not performed the procedure through the DIPS-REG, contact us from "Frequently asked questions/Contact" below.

■Frequently asked questions/Contact

https://www.dips-reg.mlit.go.jp/+*****

Department in charge of the UA registration system, Civil Aviation Bureau, Ministry of Land, Infrastructure, Transport and Tourism

[返信](#) [転送](#)

*In the case of applying via a smartphone, your application might be led to a fail if it takes over about 10 seconds to open other applications for e-mail and so on on that smartphone .

*If you are into that situation, please check e-mail as soon as possible, check it via other devices (such as a personal computers, tablets and so on) or apply via a personal computer.



Request for registration to
an agent

Request for registration to an agent

Start the request for registration to an agent



Issue the password for the agent setting

Press the "Other procedures" button in the main menu to open the menu of other procedures, and press the "Reception of a UA" button.



Confirm the password for agent setting

Open the e-mail and confirm that the destination is correct.



The request for registration to an agent is completed

Notify the agent of the notified password and the necessary information.

Requesting registration of a UA to an agent.

Only the owner can perform this procedure.

When the procedure is completed, a password is notified to an applicant.

Registration of a UA by an agent requires the above-mentioned password as well as an ID, a power of attorney, information on the owner of the UA, information on the UA, and information on the user of the UA.

Notify this information when requesting an agent to make an application.

Items necessary for the request for registration to an agent

The items necessary for the procedure depend on whether the applicant is an individual or a corporation, the procedure contents, and the identity confirmation method.

Confirm them and proceed to the procedure.

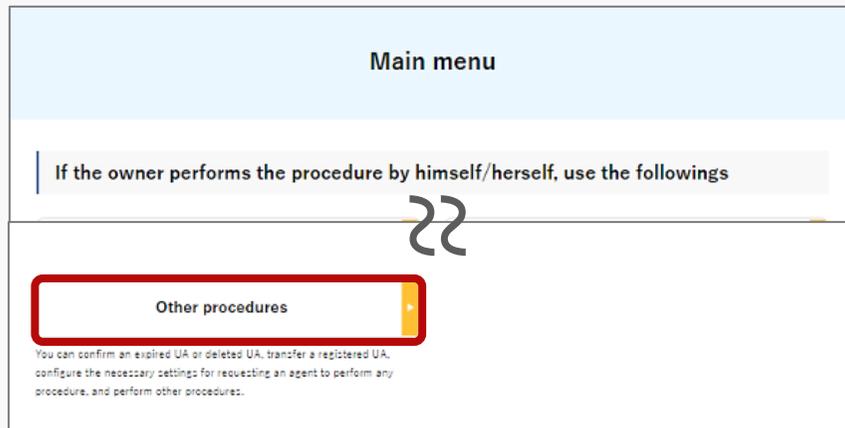
	Individual	Corporation
Necessary items	<ul style="list-style-type: none">• DIPS2.0 account	

Notes on the request for registration to an agent

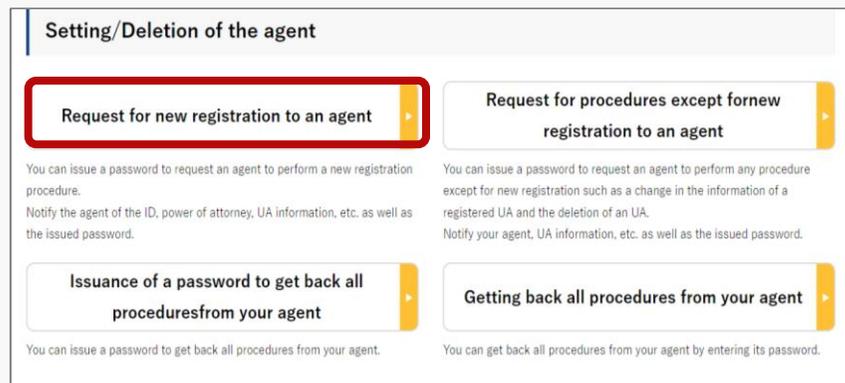
- A request for a procedure to an agent requires a power of attorney. Create one and give it to the agent.
- To request an agent to perform a procedure which requires identity verification, the only available identity verification method is mailing an ID. For details, see the [manual of identity verification methods](#).
- When an agent performs this procedure, be arranged to be able to contact the agent by the owner immediately. At the end of the procedure, an e-mail for owner confirmation is sent to the e-mail address of the owner and the owner has to confirm the arrival of the e-mail.
- While requesting an agent to perform the procedure, the information of the UA applicable to the request cannot be viewed.
- If you request an agent to perform the procedure, all authorities for the procedures of the UA will be transferred to the agent. Therefore, make a request to a reliable person.
- A request to an agent is not canceled unless it is canceled by the owner of the UA.

Request for registration to an agent

[Issue the password for the agent setting]



On the main menu, press the “Other procedures” button in the heading of “If the owner performs the procedure by himself/herself, use the followings.”



The menu of other procedures opens. Press the “Request for registration to an agent” button in the heading of “Setting/Deletion of the agent.”

A confirmation dialog is displayed. If there is no problem, press the “OK” button.

An e-mail describing the password for agent setting is sent to the e-mail address of the account of the applicant.

Request for registration to an agent

[Confirm the password for agent setting]

【ドローン登録システム】各種手続き確認のお知らせ [DIPS-REG] Announcement of confirmation of the procedures

[English version]

*This e-mail is automatically delivered to the users of the Drone/UAS Information Platform System - Registration.
Please delete this e-mail if you don't recognise it.
*You cannot reply to this e-mail address.

Dear DIPS-REG user,

Thank you for using the Drone/UAS Information Platform System - Registration(DIPS-REG).

The password for agent setting was issued.

Please notify the agent of the following password for agent setting, your login ID, and your name of the DIPS-REG.
*Carefully handle it because it is a password to set an agent.

The agent can start registration of new UAs by entering the password for agent setting, your login ID, and your name of the DIPS-REG in the DIPS-REG.

The agent setting procedure shall be completed within three months from today.

After three months, the password for agent setting is disabled and you cannot make an application.

■ Password for agent setting

■ Top page

https://www.dips-reg.mlit.go.jp/*****

■ Frequently asked questions/Contact

https://www.dips-reg.mlit.go.jp/*****

Department in charge of the UA registration system, Civil Aviation Bureau, Ministry of Land, Infrastructure, Transport and Tourism

Open the e-mail and confirm that the destination is correct. If there is no problem, notify the agent of the notified password and the necessary information including the ID, the power of attorney, and owner/UA/user information.



Request for procedures except
for registration to an agent

Request for procedures except for registration to an agent

Start the request for procedures other than registration to an agent



Open the list of owned UAs

Open the menu of other procedures, and press the "Request for another procedure than registration to an agent" button.



Select the UA

Select the UA for which you will request an agent to perform the procedure among the owned UAs.



Issue a password for the request of the procedure

The password necessary for the agent to get authorities to perform the procedure is issued.



Confirm the password for agent setting

Open the e-mail and confirm that the destination is correct.



The request for procedures other than registration to an agent is completed

Notify the agent of the notified password and the necessary information.

Requesting an agent to perform a procedure for other than registration of a UA.

Only the owner can perform this procedure.

When the procedure is completed, a password is notified to an applicant.

A procedure by an agent requires the above-mentioned password as well as an ID, a power of attorney, information on the owner of the UA, information on the UA, information on the user of the UA, etc. depending on the procedure contents.

Notify this information when requesting an agent to make an application.

Items necessary for the request for procedures except for registration to an agent

The items necessary for the procedure depend on whether the applicant is an individual or a corporation, the procedure contents, and the identity confirmation method.

Confirm them and proceed to the procedure.

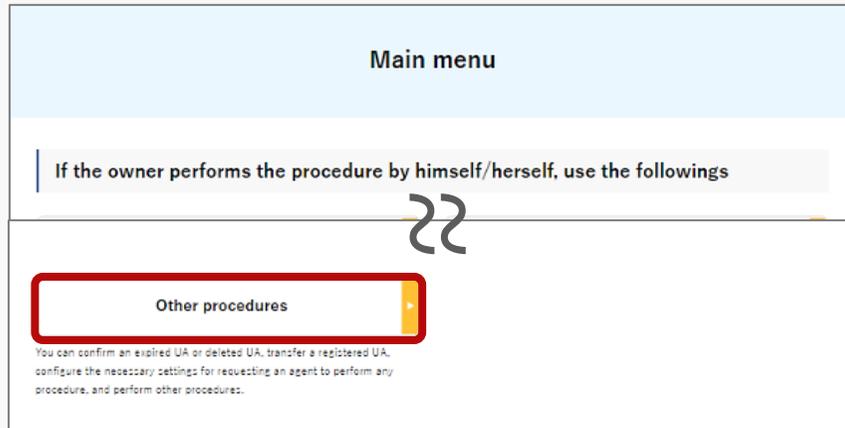
	Individual	Corporation
Necessary items	<ul style="list-style-type: none">• DIPS2.0 account	

Notes on the request for procedures except for registration to an agent

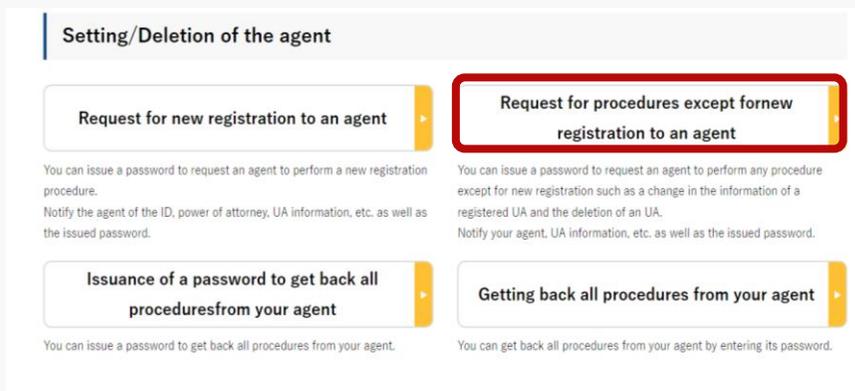
- A request for a procedure to an agent requires a power of attorney. Create one and give it to the agent.
- To request an agent to perform a procedure which requires identity verification, the only available identity verification method is mailing an ID. For details, see the [manual of identity verification methods](#).
- When an agent performs a procedure, be prepared to be able to contact the agent immediately. At the end of the procedure, an e-mail for owner confirmation is sent to the e-mail address of the owner and the owner has to confirm the arrival of the e-mail.
- While requesting an agent to perform the procedure, the information of the UA applicable to the request cannot be viewed.
- If you request an agent to perform the procedure, all authorities for the procedures of the UA will be transferred to the agent. Therefore, make a request to a reliable person.
- A request to an agent is not canceled unless it is canceled by the owner of the UA.

Request for procedures except for registration to an agent

[Open the list of owned UAs]



On the main menu, press the “Other procedures” button in the heading of “If the owner performs the procedure by himself/herself, use the followings.”



The menu of other procedures opens. Press the “Request for procedures except for registration to an agent” button in the heading of “Setting/Deletion of the agent.”

A list of the owned UAs registered is displayed. Registration ID, UA manufacturer name and UA model allows you to perform a partial match search.

Request for procedures except for registration to an agent

[Select the UA]

Issuance of a password to request for any procedures except for new registration to an agent

Select the UA subject which your agent will handle and press the "Next" button.

You can NOT request your agent for new registration.

Go back and enter "Request for new registration to an agent."

Registration ID ⓘ

UA manufacturer name ⓘ

UA model ⓘ

Search

	Registration ID	UA manufacturer name	UA model	Name of the user	Application permission	End date of the effective period	
<input checked="" type="radio"/>	AAA00001	(EN)DJI	(EN)PHANTO M 1	サンプル	-	2023/01/01	Details
<input type="radio"/>	AAA00002	AAAcg1	A01	サンプル	-	2023/01/01	Details

1

Back

Next

Select the UA for which you will request an agent to perform the procedure among the owned UAs registered.

To confirm the detailed information of the owned UA, press the "Details" button to open the details page.

After selecting the UA, press the "Next" button.

The confirmation page opens.

Request for procedures except for registration to an agent

[Issue a password for the request of the procedure]

Confirmation of the UA which your agent will handle

STEP 01 Confirmation STEP 02 Finalization

After your confirmation of the UA which your agent will handle, press the "Issue a password" button.

Registration ID	UA manufacturer name	UA model	Name of the user	Application permission holder	End date of the effective period
AAA00001	(E)/DJI	(E)/PHANTOM 1	サンプル	○	2023/1/1

[Back](#) [Issue a password](#)

Confirm the UA for which you will request an agent to perform a procedure. If there is no error, press the "Issue a password" button.

Completion of the procedure

STEP 01 Confirmation STEP 02 Finalization

The password notification e-mail was just sent.
Be sure to notify your login ID, your name and the password in the notification e-mail to your agent.

Confirmation of the application status
You can confirm the application status with "Confirmation of the application status" on the main menu screen. Please use it if necessary.

[To the menu screen](#)

The page of procedure completion opens and then the password for the agent to get the authorities to perform the procedure is issued to the e-mail address of the owner.

Notify the agent of the password as well as an ID, a power of attorney, information on the owner of the UA, information on the UA, information on the user of the UA, etc. depending on the procedure contents.

Request for procedures except for registration to an agent

[Confirm the password for agent setting]

【ドローン登録システム】各種手続き確認のお知らせ [DIPS-REG] Announcement of confirmation of the procedures

Dear DIPS-REG user,

Thank you for using the Drone/UAS Information Platform System - Registration(DIPS-REG).

The password for agent setting was issued.
Please notify the agent of the following password for agent setting, your login ID, and your name of the DIPS-REG.
*Carefully handle it because it is a password to set an agent.

The agent can start a procedure to change the owner or other procedures by entering the password for agent setting, your login ID, and your name of the DIPS-REG in the DIPS-REG.

The agent setting procedure shall be completed within three months from today.
After three months, the password for agent setting is disabled and you cannot make an application.

To cancel an agent setting procedure, access the following URL.

- Application reception number

- Password for agent setting

- Top page
https://www.dips-reg.mlit.go.jp/*****
- Frequently asked questions/Contact
https://www.dips-reg.mlit.go.jp/*****

Department in charge of the UA registration system, Civil Aviation Bureau, Ministry of Land, Infrastructure, Transport and Tourism

Open the e-mail and confirm that the destination is correct. If there is no problem, notify the agent of the notified password and the necessary information including the ID, the power of attorney, and owner/UA/user information.



Getting back all procedures
from your agent

Getting back all procedures from your agent

The owner of the UA cancels the request for procedures to an agent.

Start the cancellation of a request to an agent

Open the list of UAs in the middle of requests

open the menu of other procedures, and press the "Issuance of a password to get back all procedures from your agent" button.

Select the UA whose request is to be canceled

The UAs for which an agent application is being requested to an agent are displayed. Select the UA whose request is to be canceled.

Issue a password for cancellation

You can issue the password necessary to cancel the request to an agent.

Open the password authentication screen

Open the menu of other procedures, and press the "Getting back all procedures from your agent" button.

Perform password authentication for cancellation

Perform authentication using the password for cancellation notified to the e-mail address of the owner.

Cancel a request to an agent

Confirm the UA for which a request to an agent is to be canceled. If there is no error, cancel the agent setting.

Arrival confirmation

Open the arrival confirmation e-mail and press the URL for arrival confirmation.

The cancellation of a request to an agent is completed

A registration completion notification is sent to the e-mail address of the account of the applicant.

Only the owner of the UA can perform this procedure.

Select the UA for which the request is to be canceled, issue a password for cancellation, and execute cancellation using the issued password.

Items necessary for the getting back all procedures from your agent

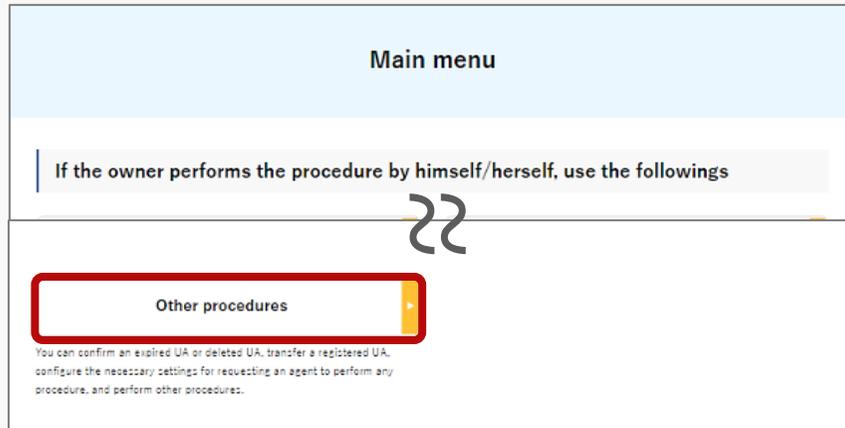
The items necessary for the procedure depend on whether the applicant is an individual or a corporation, the procedure contents, and the identity confirmation method.

Confirm them and proceed to the procedure.

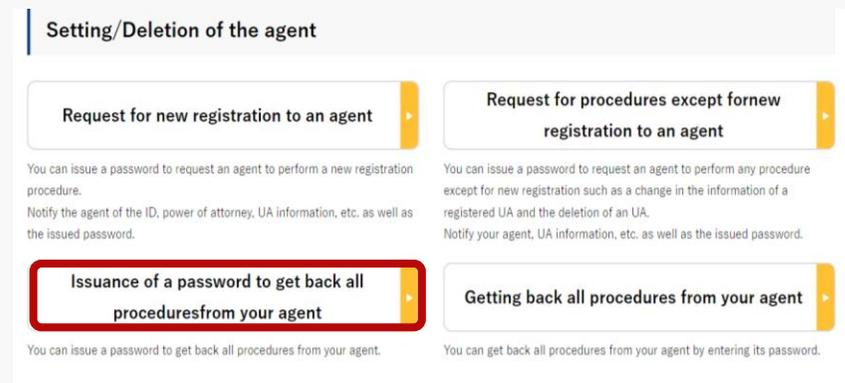
	Individual	Corporation
Necessary items	<ul style="list-style-type: none">• DIPS2.0 account	

Getting back all procedures from your agent

[Open the list of UAs in the middle of requests]



On the main menu, the owner of the UA presses the “Other procedures” button in the heading of “If the owner performs the procedure by himself/herself, use the followings.”



The menu of other procedures opens. Press the “Issuance of a password to get back all procedures from your agent” button in the heading of “Setting/Deletion of the agent.”

A list of for which an agent application is being requested to an agent is displayed.

Registration ID, UA manufacturer name and UA model allows you to perform a partial match search.

Getting back all procedures from your agent

[Select the UA whose request is to be canceled]

Issuance of a password for cancellation of a request to an agent

You can issue a password to cancel the agent handling.
Select the UA subject to cancel and press the "Next" button.

Registration ID ⓘ UA manufacturer name ⓘ UA model ⓘ

Search

	Registration ID	UA manufacturer name	UA model	Name of the user	Application permission	End date of the effective period	
<input checked="" type="radio"/>	AAA00001	(EN)DJI	(EN)PHANTO M 1	サンプル	-	2023/01/01	Details
<input type="radio"/>	AAA00002	AAAcg1	A01	サンプル	-	2023/01/01	Details

1

Back **Next**

Select the UA whose request is to be canceled from the list of UAs for which an agent application is being requested to an agent.

To confirm the detailed information of the owned UA, press the "Details" button to open the details page.

After selecting the UA, press the "Next" button.

The confirmation page opens.

Getting back all procedures from your agent [Issue a password for cancellation]

Confirmation to cancelan agent handling

STEP 01
Confirmation to cancel an agent handlingSTEP 02
Finalization

After your confirmation of the UA to cancel your agent handling, press the "Issue a password" button

Registration ID	UA manufacturer name	UA model	Name of the user	Application permission holder	End date of the effective period
AAA00001	(EN)DJJ	(EN)PHANTOM 1	サンプル 太郎	○	2023/1/1

BackIssue a password

Confirm the UA for which you will cancel the request to an agent. If there is no error, press the "Issue a password" button.

The password notification e-mail was just sent.
To cancel your agent handling, go back and enter "Cancellation of the agent handling".

Confirmation of the application status
You can confirm the application status with "Confirmation of the application status" on the main menu screen. Please use it if necessary.

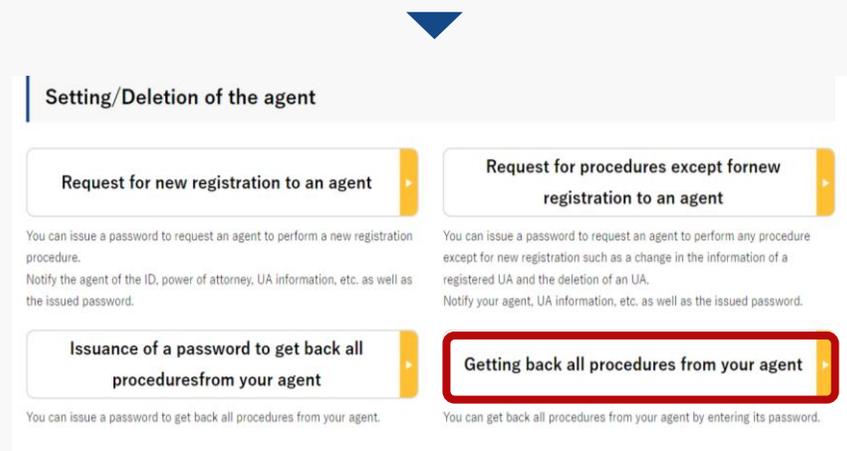
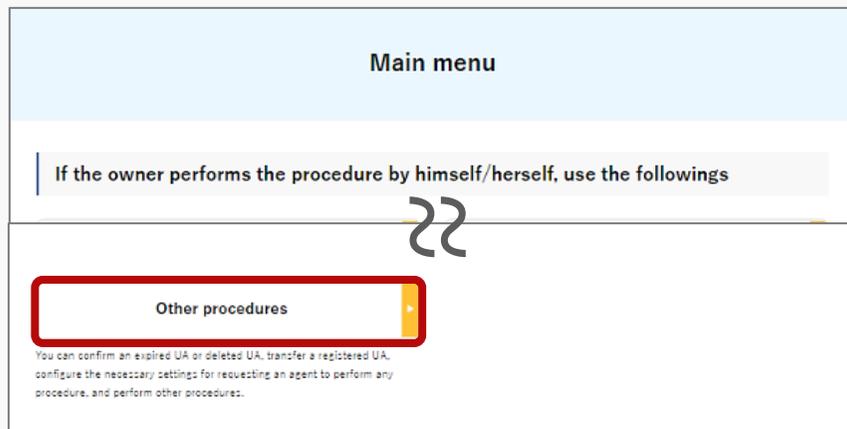
To the menu screen

The password necessary for the cancellation of the request to the agent is issued and notified to the e-mail address of the owner of the UA.

Confirm the password and proceed to the cancellation procedure.

Getting back all procedures from your agent

[Open the password authentication screen]



On the main menu, the owner of the UA presses the “Other procedures” button in the heading of “If the owner performs the procedure by himself/herself, use the followings.”

The menu of other procedures opens. Press the “Getting back all procedures from your agent” button in the heading of “Setting/Deletion of the agent.”

The page for password authentication opens.

Getting back all procedures from your agent

[Perform password authentication for cancellation]

Entry of password to cancel your agent



Enter your login ID, name and the notification password to cancel your agent handling, and press "Next" button.

Login ID ⓘ

Name ⓘ

Password ⓘ

Back

Next

The owner of the UA enters the password for cancellation notified to his/her e-mail address and presses the "Next" button.

If the password is correct, the page to confirm the UA for which a request is to be canceled.

Getting back all procedures from your agent

[Cancel a request to an agent]

Confirmation of the UA to cancel your agent

STEP 01
Password STEP 02
Transferred UA STEP 03
Finalization

After confirmation of the UA subject, press the "Next" button.

Owner information

Name	サンプル 太郎
Reading	サンプル タロウ
Remote ID Type	Yes (built-in)
Remote ID Manufacturer	-
Remote ID Model	-
Remote ID Serial Number	-
Application of the remote ID mounting obligation	Applicable
Alteration	Not altered

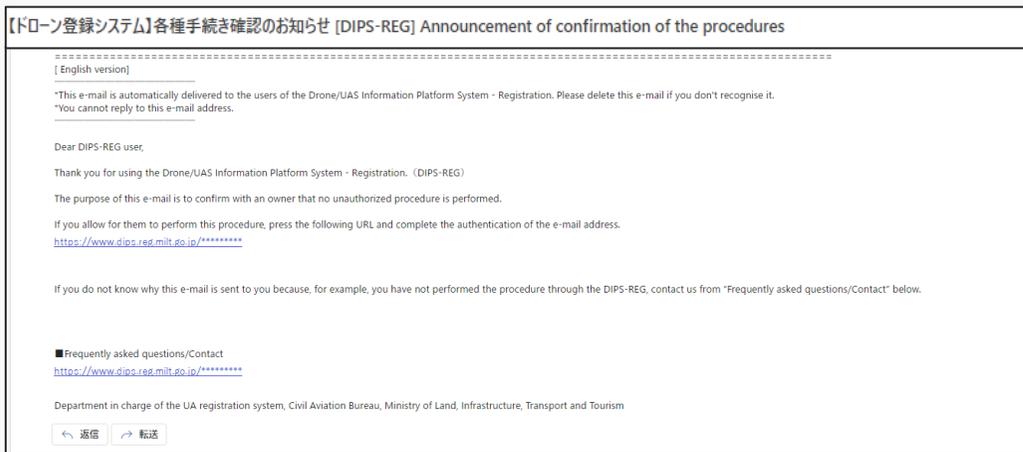
Back Cancel the agent

Confirm the owner and UA information of the UA for which a request to an agent is to be canceled. If there is no error, press the "Cancel the agent" button.

The procedure completion screen opens and the arrival confirmation e-mail is sent to the e-mail address of the owner. Open the e-mail and confirm arrival.

Getting back all procedures from your agent

[Arrival confirmation]



Open the arrival confirmation e-mail and confirm that the destination is correct. If there is no problem, press the URL for arrival confirmation.

After arrival confirmation, the cancellation of the request is completed.

*In the case of applying via a smartphone, your application might be led to a fail if it takes over about 10 seconds to open other applications for e-mail and so on on that smartphone .

*If you are into that situation, please check e-mail as soon as possible, check it via other devices (such as a personal computers, tablets and so on) or apply via a personal computer.

