
Reception of a UA

Reception of the transferred UA

Receiving the transferred UA.

Start the reception of a UA

Enter the password to receive the UA

Press the "Other procedures" button in the main menu and the "Reception of a UA" button in the menu of other procedures.

Confirm the transferred UA

Confirm the owner of the transferred UA and the information of the UA. If there is no error, press the "Receive the UA" button.

Verify the identity

Select the identity verification method and verify identity.

Enter the owner information of the UA

Enter the owner information of the UA to be registered.

Enter the user information

Enter the user information of the UA.

Confirm the registration information and make a reception notification

If the registration information is correct, press the "Apply for update" button.

Arrival confirmation

Open the arrival confirmation e-mail and press the URL for arrival confirmation.

The reception of a UA is completed

You can drop an application by selecting the "Drop" button on the details screen of the notification status.

The transferee has to perform this procedure by himself/herself. It is necessary to log in to the DIPS2.0, so open an account if you have not.

The procedure requires the password for the reception of the UA. Confirm it with the former owner.

Identity verification is required in the middle of this procedure. For the identity verification method, confirm the manual of the [identity verification methods](#).

It is required to enter the information of the transferee of the UA (owner of the UA) and the user (person who will actually fly the UA), so prepare the necessary information at hand referring to this manual.

Items necessary for the reception of the transferred UA

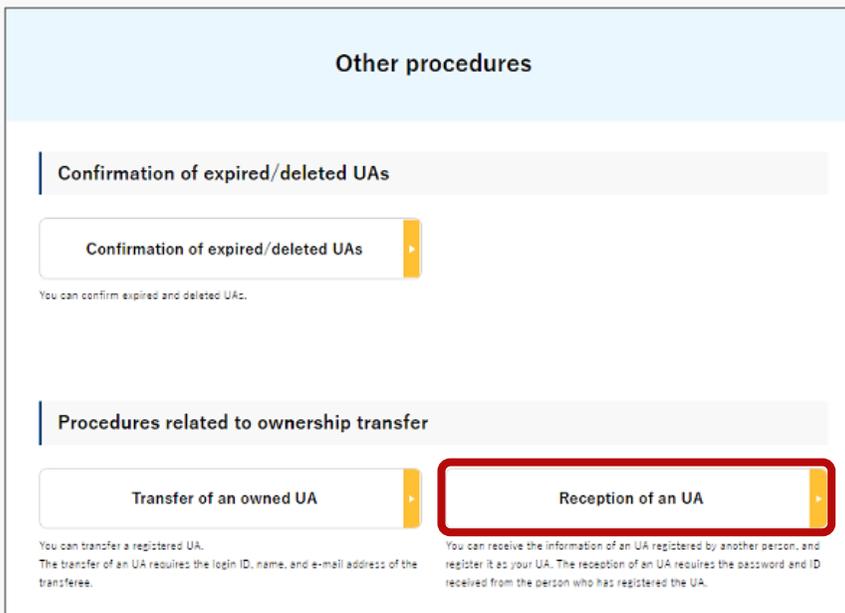
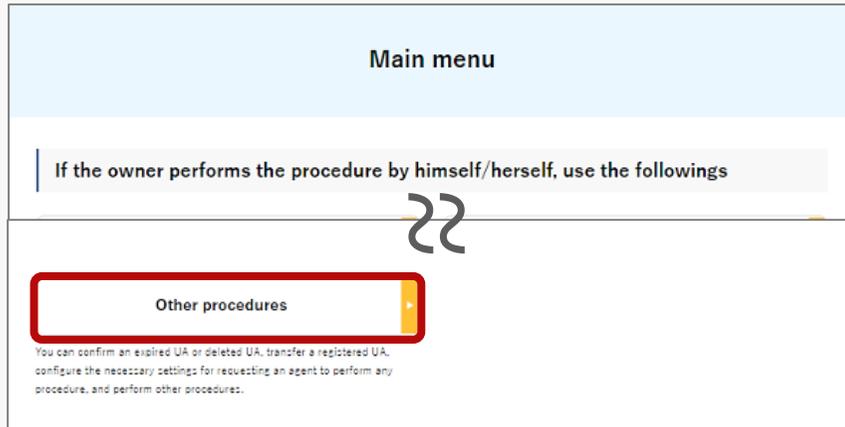
The items necessary for the procedure depend on whether the applicant is an individual or a corporation, the procedure contents, and the identity confirmation method.

Confirm them and proceed to the procedure.

	Individual	Corporation
Owner information	<ul style="list-style-type: none"> Name Address Birth date Phone number E-mail address 	<ul style="list-style-type: none"> Corporation number Company/Organization name Name of the representative Location of the head office or the principal office Name of the person in charge Address of the person in charge Department name of the person in charge Phone number of the person in charge E-mail address
User information	<ul style="list-style-type: none"> Name Address Phone number E-mail address 	<ul style="list-style-type: none"> Corporation number Company/Organization name Name of the representative Location of the head office or the principal office Name of the person in charge Address of the person in charge Department name of the person in charge Phone number of the person in charge E-mail address
Others *This depends on the identity verification method.	<ul style="list-style-type: none"> DIPS2.0 account Individual Number Card Card reader or smartphone to read the information in the IC chip of an Individual Number Card Passport Driver's license Other IDs 	<ul style="list-style-type: none"> DIPS2.0 account gBizID Prime (member) account

Reception of the transferred UA

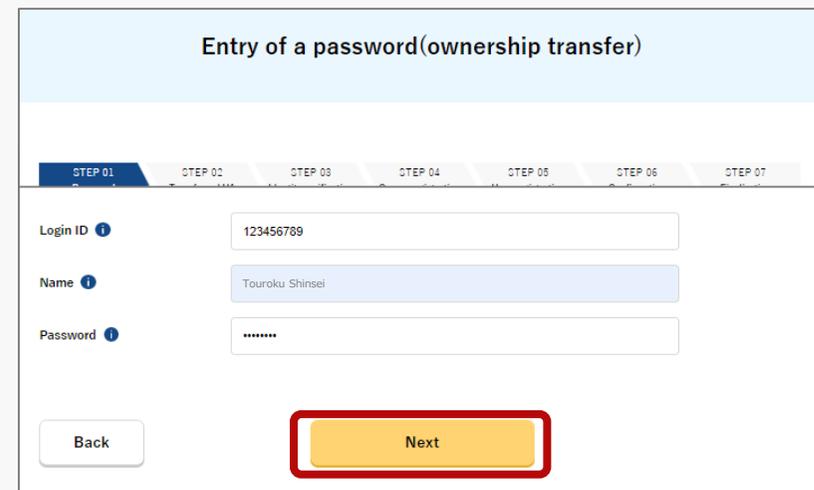
[The password to receive the UA]



Select the "Other procedures" button in the frame of "If the owner performs the procedure by himself/herself, use the followings". The menu of other procedures opens. Press the "Reception of a UA" button.

The page to enter the password opens, Enter the password for the reception of the UA and press the "Next" button.

If the Login ID, Name and Password is correct, the page to confirm the transferred UA opens.



Reception of the transferred UA

[Confirm the transferred UA]

Confirmation of the UA to be received

STEP 01 Password **STEP 02 Transferred UA** STEP 03 Identity verification STEP 04 Owner registration STEP 05 User registration STEP 06 Confirmation STEP 07 Finalization

If the UA to be received is correct, press the "Receive the UA" button.
If the UA to be received is wrong, contact the person who transfers it for confirmation.

UA information

Registration ID	011234567890
Manufacturing type	Manufactured UA /Altered UA
UA image	UA image (Entire UA/Upper face) 機体上面01.png UA image (Front face) 機体前面01.png UA image (Side face) 機体側面01.png Image of the control device 操縦装置01.png
Requirements for registration	<ul style="list-style-type: none">✓ Any UA shall not have significant risk of impairing safety in the event of collision with a person or property on the ground.✓ Any UA shall not be extremely difficult to control flight by remote control or autopilot.

BackReceive the UA

Confirm the UA information with the owner of the UA to be received (transferred UA). If the UA to be received is wrong, contact the person who transfers it for confirmation.

If the UA to be received is correct, press the "Receive the UA" button.

The page of identity verification opens.

Reception of the transferred UA

[Verify the identity]

Select the identity verification method and verify identity.

Selection of the identity verification method

STEP 01
Start

STEP 02
Owner registration

STEP 03
UA registration

STEP 04
User registration

STEP 05
Confirmation

STEP 06
Finalization

For registration of a new UA, verify the identity of the owner.
 Select an identity verification method from below and press the "Next" button.
 If you are a foreigner visiting Japan, select "Passport (eKYC)" and press the "Next" button.

Selection of the identity verification method

Individual Number Card [I limited to an Individual Number Card issued in Japan](#)

IC card reader authentication 2D barcode authentication

Those who have an IC card reader and an NFC compatible smartphone should select "IC card reader authentication" and "2D barcode authentication", respectively, and press the "Next" button.

As the fee for the application, you have to pay 900 yen per UA that is applied for.
 To apply for registration of multiple UAs at the same time, you have to pay the total amount of 900 yen for the first UA and 800 yen per UA for the second and later UAs.

*In identity verification using the My Number Card, use Myportal AP. If you have not installed Myportal AP, confirm the [procedure to install Myportal AP](#).

*To confirm whether your smartphone is compatible with NFC, see [here](#).

Driver's License (eKYC) [I limited to a driver's license issued in Japan](#)

eKYC (electronic Know Your Customer) is an identity verification method completed online.
 It is available only for those who have a smartphone.
 Select this and press the "Next" button, and then a 2D barcode will be displayed. Read the 2D barcode using the camera function of your smartphone and shoot the front side of the driver's license, etc. following the instructions shown on the screen.

As the fee for the application, you have to pay 1,450 yen per UA that is applied for.
 To apply for registration of multiple UAs at the same time, you have to pay the total amount of 1,450 yen for the first UA and 1,050 yen per UA for the second and later UAs.

*It is not available for PC and tablet terminals. To use eKYC, see [here](#).

Passport (eKYC) [If you are a foreigner visiting Japan, select this](#)

eKYC (electronic Know Your Customer) is an identity verification method completed online.
 It is available only for those who have a smartphone.
 Select this and press the "Next" button, and then a 2D barcode will be displayed. Read the 2D barcode using the camera function of your smartphone and shoot your passport information page, etc. following the instructions shown on the screen.

After shooting is completed, the owner information entry screen will be displayed. On that screen, upload an image of the ID which shows the name, address, and birth date as the items of "ID."

As the fee for the application, you have to pay 1,500 yen per a frame that is applied for.

*It is not available for PC and tablet terminals. To use eKYC, see [here](#).

Other IDs (mailing documents) [I limited to those who live in Japan](#)

Select this and press the "Next" button, and then the screen to enter the owner information will be displayed.
 After that, enter the UA information and the user information and make an application, and then submit the ID to the specified destination by mail.

As the fee for the application, you have to pay 1,500 yen per a frame that is applied for.

For an individual account, four types of identity verification methods are available: "Individual Number Card," "driver's license," "passport," and "mailing of a document."

For a corporation account, identity verification with gBizID Prime is available.

For details of the identity verification method, confirm the manual of the [identity verification methods](#) or the explanation shown on the page. The reception of the transferred UA does not require any fee.

Select an identity verification method and press the "Next" button. An external site or app opens depending on the selected identity verification method. Verify identity according to the explanation shown on the external site or app. The procedure is also described in the manual of the [identity verification methods](#).

When identity verification is completed, the page to enter the owner information opens.

Reception of the transferred UA

[The owner information of the UA]

Enter the information of the new owner of the UA
(information of the transferee of the UA).

Entry of the owner information

STEP 01 Start → **STEP 02 Owner registration** → STEP 03 UA registration → STEP 04 User registration → STEP 05 Confirmation → STEP 06 Finalization

Enter the owner information of the UA to be registered.
In each item, the account information and the information of Individual Number Card or gBizID are entered as the initial values.
If you select identity verification with the password, fill in each item and upload an image of the ID with which your name and address are visible in the item of "ID".

Name

Reading

Address
Country/Region: Prefecture:

Birth date Year Month Date

Phone Number +81

E-mail address

ID 1 [IdentityVerificationDocument1.jpg](#)

ID 2 *Not selected

To register a UA with a corporation account, you have to enter the corporation number and the name of the representative as well as the name, address, department name, phone number, and e-mail address of the person in charge of drone registration.

If you select identity verification with the password, upload an image of the ID with which your name, address, and birth date are visible in the item of "ID" for ID 2.

If you have selected "Other IDs (mailing documents)" as the identity verification method, it will be necessary to mail an ID.

After completing the entry, select the "Enter the user information" button.

The page to enter the user information opens.

Reception of the transferred UA

[The user information of the UA]

Enter the user information of the UA.

Entry of the user information

STEP 01 Start STEP 02 Owner registration STEP 03 UA registration **STEP 04 User registration** STEP 05 Confirmation STEP 06 Finalization

If the owner is the same as the user, select the "Yes" button for the following question and press the "Confirm the entered information" button.
If the owner is different from the user, select the "No" button for the following question and enter the information of the user.
To register multiple new UAs, it is necessary to enter the user information of each UA. Enter the user information of the UAs shown on the screen, and then press the "Enter the user information of another UA" button.

Is the owner the same as the user?

See the information of another UA ?

User type ? Individual Company/Organization

Name ?

Reading ?

If the user of the UA is the same as the owner, you can select "Yes" for the following question for the item "Is the owner the same as the user?" to omit the entry.

After completing the entry, press the "Confirm the entered information" button.

The page to confirm the owner, UA, and user information opens.

Reception of the transferred UA

[Confirm the registration information and make a reception notification]

Confirmation of the owner, UA, and user information

STEP 01 Password STEP 02 Transferred UA STEP 03 Identity verification STEP 04 Owner registration STEP 05 User registration **STEP 06 Confirmation** STEP 07 Finalization

Confirm the owner information, UA information, and user information to be updated, and then press the "Apply for change" button. If there is any error in the entered contents, press the "Correct" button at the bottom of each information category and correct the contents.

Owner information

Name	申請 登録
Reading	シンセイ トウロク
Address	Japan Hokkaido
Birth date	2021/04/10
Phone Number	+81 0123456789
E-mail address	
ID 1	本人確認書類 1.pdf
ID 2	本人確認書類 2.pdf
ID 3	本人確認書類 3.pdf
Power of attorney	委任状.pdf

UA 1

• UA information

Confirm each of the owner, UA, and user information. If there is any correction in the information of the owner and user, press each correction button to open the form and make the correction. You cannot correct the UA information in a reception notification.

If the information is correct, press the "Apply for transferee" button.

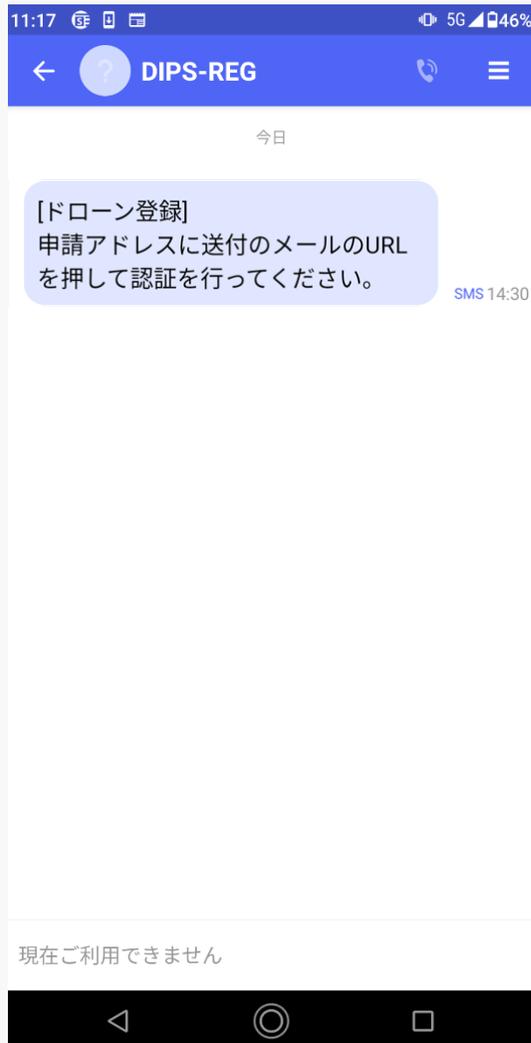
The confirmation email and text message are sent to the email address and phone number of the person who registered as the owner. If there is no problem, press the "OK" button.

*No arrival confirmation URL will be sent in a text message. Check your email and authenticate.

*If you reapply, no text message will be sent.

Reception of the transferred UA

[Arrival confirmation]



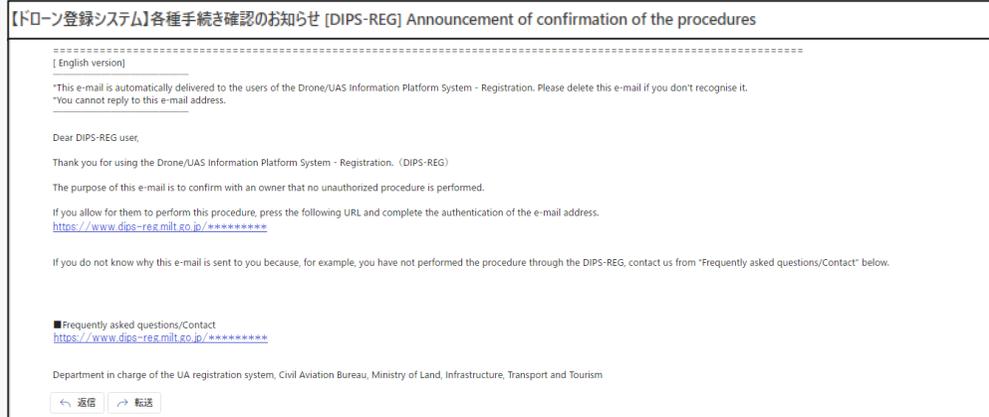
If the phone number registered as the owner is a device that can receive text messages, we will also send a text message about the arrival confirmation procedure.

*Arrival confirmation is not implemented by SMS.

*The source of the SMS is "DIPS-REG."

Reception of the transferred UA

[Arrival confirmation]



An arrival confirmation e-mail will be sent to the e-mail address registered as the owner. If the owner makes a notification, confirm the e-mail immediately and proceed to the arrival confirmation procedure.

*The notification processing is held until arrival confirmation is completed, so continue the operation up to arrival confirmation.

Open the arrival confirmation e-mail and confirm the destination of the e-mail. If the destination is the owner and the notification procedure is in progress, press the URL for arrival confirmation to complete the authentication of the e-mail address.

In the case of identity verification with an Individual Number Card, after the completion of arrival confirmation, enter the "security code of the digital certificate for signature (6 to 16 digits)" and the "security code of the electric certificate for user certification (four digits)."

After the completion of arrival confirmation, the notification contents are confirmed. If there is any defect in the notification contents, a notification may be sent to the e-mail address registered for the account.



Reception of the transferred UA [Arrival confirmation]

【ドローン登録システム】各種手続き確認のお知らせ [DIPS-REG] Announcement of confirmation of the procedures

=====

[English version]

*This e-mail is automatically delivered to the users of the Drone/UAS Information Platform System - Registration. Please delete this e-mail if you don't recognise it.
*You cannot reply to this e-mail address.

Dear DIPS-REG user,

Thank you for using the Drone/UAS Information Platform System - Registration. (DIPS-REG)

The purpose of this e-mail is to confirm with an owner that no unauthorized procedure is performed.

If you allow for them to perform this procedure, press the following URL and complete the authentication of the e-mail address.

https://www.dips-reg.mlit.go.jp/+*****

If you do not know why this e-mail is sent to you because, for example, you have not performed the procedure through the DIPS-REG, contact us from "Frequently asked questions/Contact" below.

■Frequently asked questions/Contact

https://www.dips-reg.mlit.go.jp/+*****

Department in charge of the UA registration system, Civil Aviation Bureau, Ministry of Land, Infrastructure, Transport and Tourism

[← 返信](#) [→ 転送](#)

*In the case of applying via a smartphone, your application might be led to a fail if it takes over about 10 seconds to open other applications for e-mail and so on on that smartphone .

*If you are into that situation, please check e-mail as soon as possible, check it via other devices (such as a personal computers, tablets and so on) or apply via a personal computer.

