
Registration of a UA

Registration

Applying for the registration of a UA to the DIPS-REG.

Start a registration application

Start a registration application

Select the "Registration" button on the main menu screen.

Verify the identity

Select the identity verification method and verify identity.

Enter the owner information

Enter the owner information of the UA to be registered.

Enter the UA information

Enter the information of the UA and remote ID equipment to be registered.

Enter the user information

Enter the user information of the UA.

Confirmation of the owner, UA, and user information

Confirm the entered owner information, UA information, and user information, and apply for registration.

Arrival confirmation

Open the arrival confirmation e-mail and press the URL for arrival confirmation.

Confirms the application contents

The JCAB confirms the application contents.

Identity verification is required in the middle of this procedure. The procedure requires a fee. The fee depends on the identity verification method. For the identity verification method and fee, confirm the manual of the [identity verification methods](#).

Registration requires the owner information, UA information (UA model, UA serial number, etc.), Information on the remote ID equipment, and user information of the UA. Confirm the items necessary for registration with the manual and prepare the information at hand.

Registration requires a fee. For the payment method and the fee amount, see [here](#). *When you click the link, an external site will open.

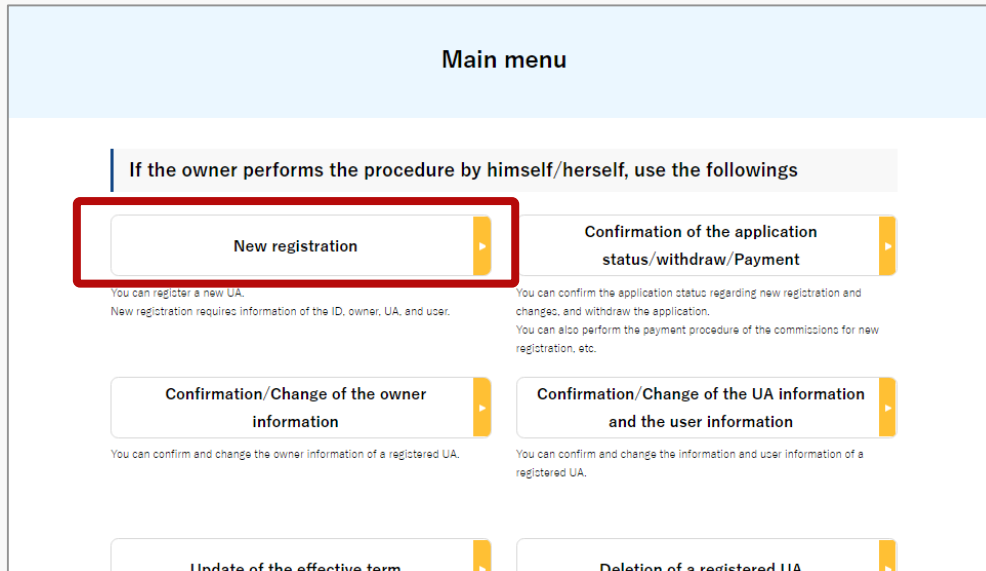
As for the online application, you can make applications of 20 UAs of the same owner at one time.

Items necessary for UA registration

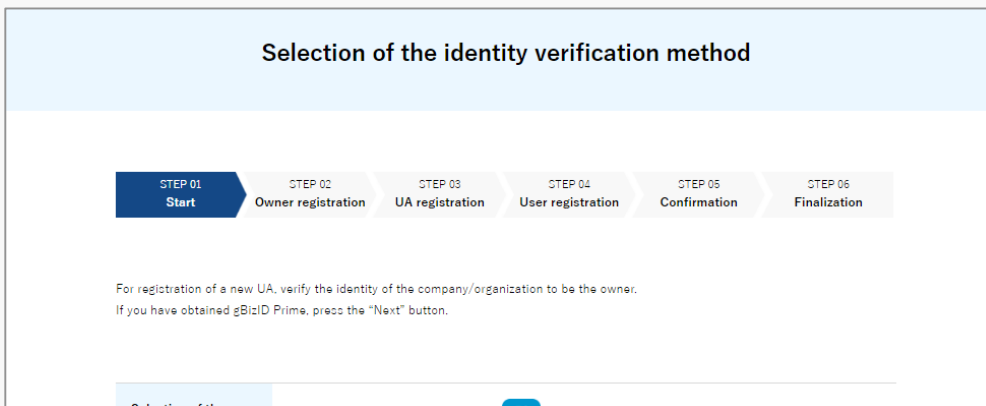
The items necessary for the procedure depend on whether the applicant is an individual or a corporation, the procedure contents, and the identity confirmation method. Confirm them and proceed to the procedure.

	Individual	Corporation
Owner information	<ul style="list-style-type: none"> Name Address Birth date Phone number E-mail address 	<ul style="list-style-type: none"> Corporation number Company/Organization name Name of the representative Location of the head office or the principal office Name of the person in charge Address of the person in charge Department name of the person in charge Phone number of the person in charge E-mail address
UA information	<ul style="list-style-type: none"> UA manufacturer name UA model UA category UA serial number Presence of the remote ID <p>[Altered UAs and amateur-built UAs require the following information as well]</p> <ul style="list-style-type: none"> Weight Maximum Takeoff Weight Size Description of alteration *For altered UAs Images of the UA (Entire UA/Upper face, front face, side face, and control device) 	<p>[The following information is also required if the remote ID is external]</p> <ul style="list-style-type: none"> UA manufacturer name of the remote ID equipment Type of the remote ID equipment UA serial number of the remote ID equipment
User information	<ul style="list-style-type: none"> Name Address Phone number E-mail address 	<ul style="list-style-type: none"> Corporation number Company/Organization name Name of the representative Location of the head office or the principal office Name of the person in charge Address of the person in charge Department name of the person in charge Phone number of the person in charge E-mail address
Others	<ul style="list-style-type: none"> DIPS2.0 account Individual Number Card Card reader or smartphone to read the information in the IC chip of an Individual Number Card Passport Driver's license Other IDs <p>*This depends on the identity verification method.</p>	<ul style="list-style-type: none"> DIPS2.0 account gBizID Prime (member) account

Registration [Start a registration application]



On the main menu page, press the “Registration” button in the heading of “If the owner performs the procedure by himself/herself, use the followings.”



Proceed to the screen to select the identity verification method.

Registration [Verify the identity]

Select the identity verification method and verify identity.

Selection of the identity verification method

STEP 01
Start

STEP 02
Owner registration

STEP 03
UA registration

STEP 04
User registration

STEP 05
Confirmation

STEP 06
Finalization

For registration of a new UA, verify the identity of the owner.
Select an identity verification method from below and press the "Next" button.
If you are a foreigner visiting Japan, select "Passport (eKYC)" and press the "Next" button.

Selection of the identity verification method

Individual Number Card [Limited to an Individual Number Card issued in Japan](#)

☐ IC card reader authentication ☐ 2D barcode authentication

Those who have an IC card reader and an NFC-compatible smartphone should select "IC card reader authentication" and "2D barcode authentication", respectively, and press the "Next" button.

As the fee for the application, you have to pay 900 yen per UA that is applied for.
To apply for registration of multiple UAs at the same time, you have to pay the total amount of 900 yen for the first UA and 800 yen per UA for the second and later UAs.

*In identity verification using the My Number Card, use Mynasportal AP. If you have not installed Mynasportal AP, confirm the [procedure to install Mynasportal AP](#).

*To confirm whether your smartphone is compatible with NFC, see [here](#).

☒ **Driver's License (eKYC)** [Limited to a driver's license issued in Japan](#)

eKYC (electronic Know Your Customer) is an identity verification method completed online.
It is available only for those who have a smartphone.
Select this and press the "Next" button, and then a 2D barcode will be displayed. Read the 2D barcode using the camera function of your smartphone and shoot the front side of the driver's license, etc. following the instructions shown on the screen.

As the fee for the application, you have to pay 1,450 yen per UA that is applied for.
To apply for registration of multiple UAs at the same time, you have to pay the total amount of 1,450 yen for the first UA and 1,200 yen per UA for the second and later UAs.

*It is not available for PC and tablet terminals. To use eKYC, see [here](#).

☐ **Passport (eKYC)** [If you are a foreigner visiting Japan, select this](#)

eKYC (electronic Know Your Customer) is an identity verification method completed online.
It is available only for those who have a smartphone.
Select this and press the "Next" button, and then a 2D barcode will be displayed. Read the 2D barcode using the camera function of your smartphone and shoot your passport information page, etc. following the instructions shown on the screen.

After shooting is completed, the owner information entry screen will be displayed. On that screen, upload an image of the ID which shows the name, address, and birth date as the "face of ID."

As the fee for the application, you have to pay 1,500 yen per a frame that is applied for.

*It is not available for PC and tablet terminals. To use eKYC, see [here](#).

☐ **Other IDs (mailing documents)** [Limited to those who live in Japan](#)

Select this and press the "Next" button, and then the screen to enter the owner information will be displayed.
After that, enter the UA information and the user information and make an application, and then submit the ID to the specified destination by mail.

For an individual account, four types of identity verification methods are available: "Individual Number Card," "driver's license," "passport," and "mailing of a document."

The conditions of use, the procedure, and the fee for the application depend on the method. For details of the identity verification method, confirm the manual of the [identity verification methods](#) or the explanation shown on the page.

For a corporation account, identity verification with gBizID Prime (member) is available. For the procedure and the fee for the application, confirm the manual of the [identity verification methods](#) or the explanation shown on the page.

Select an identity verification method and press the "Next" button. An external site or app opens depending on the selected identity verification method. Verify identity according to the explanation shown on the external site or app. The procedure is also described in the manual of the [identity verification method](#).

When identity verification is completed, the page to enter the owner information opens.

Registration [The owner information]

Enter the owner information of the UA to be registered.

Entry of the owner information

STEP 01
Start

STEP 02
Owner registration

STEP 03
UA registration

STEP 04
User registration

STEP 05
Confirmation

STEP 06
Finalization

Enter the owner information of the UA to be registered.
In each item, the account information and the information of Individual Number Card or gBizID are entered as the initial values.
If you select identity verification with the password, fill in each item and upload an image of the ID with which your name and address are visible in the item of "ID".

Name ⓘ

Reading ⓘ

Address ⓘ
Country/Region Prefecture

Birth date ⓘ
2021 Year 4 Month 10 Date

Phone Number ⓘ
Country/Region +81 09012345678

E-mail address ⓘ

ID 1 ⓘ [IdentityVerificationDocument1.jpg](#)

ID 2 ⓘ Select *Not selected

Back Enter the UA information

In each item, the account information, the card face information of the Individual Number Card (if identity verification with an Individual Number Card is selected), and the information of gBizID (if identity verification with gBizID is selected) are entered as the initial values.

If you select identity verification with the password, upload an image of the ID with which your name, address, and birth date are visible in the item of "ID" for ID 2.

After completing the entry, press the "Enter the UA information" button. The entry screen for the UA information opens.

Registration [The UA information]

Enter the information of the UA to be registered.

Entry of the UA information

STEP 01
Start

STEP 02
Owner registration

STEP 03
UA registration

STEP 04
User registration

STEP 05
Confirmation

STEP 06
Finalization

Enter the information of the UA to be registered.
To register multiple UAs, press the "Enter other UA information" button and enter the information of the other UAs.

Select "Manufactured UA / Altered UA" or "Amateur-Built UA / Others".

Manufactured UA / Altered UA

Amateur-Built UA / Others

UA manufacturer name

UA model

UA category

UA serial number

Presence of a remote ID

Alteration

Back

Enter other UA information

Enter the user information

The information to be entered depends on the UA type. To register a manufactured UA or a manufactured and altered UA, select the "Manufactured UA / Altered UA" button. For an amateur-built UA, select the "Amateur-built UA / Others" button.

Enter all information in the displayed items.

Involved in a registration obligation of an UA, a remote ID feature must be included in the UA to transmit ID information remotely and wirelessly, in addition to the physical indication of the registration ID to the UA.

When changing your registration information of remote ID equipment, apply for change.

You can register up to 20 UAs at one time. To register multiple UAs, press the "Enter other UA information" button. The entry form switches and you can enter the information of another UA.

After completing the entry, select the "Enter the user information" button. The entry screen for the user information opens.

Registration [The user information]

Enter the user information of the UA.

Entry of the user information

STEP 01
Start

STEP 02
Owner registration

STEP 03
UA registration

STEP 04
User registration

STEP 05
Confirmation

STEP 06
Finalization

If the owner is the same as the user, select the "Yes" button for the following question and press the "Confirm the entered information" button.


If the owner is different from the user, select the "No" button for the following question and enter the information of the user.


To register multiple new UAs, it is necessary to enter the user information of each UA. Enter the user information of the UAs shown on the screen, and then press the "Enter the user information of another UA" button.


Is the owner the same as the user?

Yes

No

See the information of another UA 


Select 

User type 

☒ Individual

☐ Company/Organization

Back



Confirm the entered information

If the owner is the same as the user, select the "Yes" button for the question "Is the owner the same as the user?".

If the user is different from the owner, select the "No" button for the question "Is the owner the same as the user?" and enter the user information.

If you have entered information of multiple UAs on the entry page of the UA information, it will be necessary to enter the user information for each UA. Enter the user information of one UA, and then press the "Enter the user information of another UA" button and enter the user information of all UAs to be registered.

After completing the entry, press the "Confirm the entered information" button.

The confirmation screen of the owner, UA, and user information opens.

Registration [Confirmation of the owner, UA, and user information]

Confirm the entered owner information, UA information, and user information, and apply for registration.

Confirmation of the owner, UA, and user information

STEP 01
Start
STEP 02
Owner registration
STEP 03
UA registration
STEP 04
User registration
STEP 05
Confirmation
STEP 06
Finalization

Confirm the owner information, UA information, and user information to be updated, and then press the "Apply for change" button. If there is any error in the entered contents, press the "Correct" button at the bottom of each information category and correct the contents.

Owner information

Name	Toroku Shinsei
Reading	シンセイ トウロク
Address	1-2-3, Tokyo, Japan
Birth date	2021/04/10
Phone Number	+81 0123456789
E-mail address	
ID 1	本人確認書類1.pdf
ID 2	本人確認書類2.pdf
ID 3	本人確認書類3.pdf
Power of attorney	委任状.pdf

Back

Apply for registration

Correct the owner

If there is any error in the entered contents, press the "Correct" button at the bottom of each information category and correct the contents.

If there is no error in the entered contents, press the "Apply for registration" button. The confirmation email and text message are sent to the email address and phone number of the person who registered as the owner. If there is no problem, press the "OK" button.

An arrival confirmation e-mail will be sent to the e-mail address registered as the owner. Confirm the e-mail immediately and proceed to the arrival confirmation procedure.

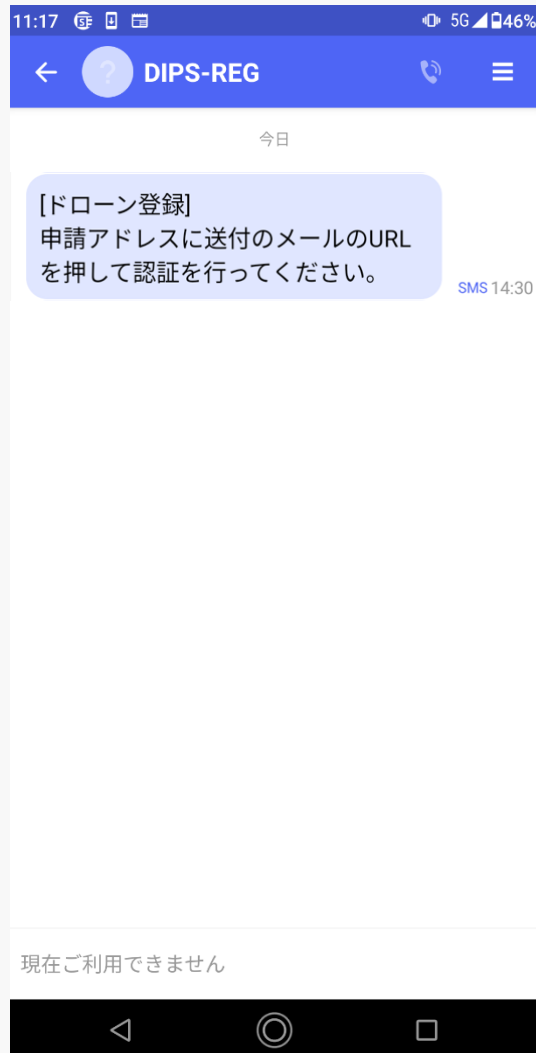
*The application processing is held until arrival confirmation is completed, so continue the operation up to arrival confirmation.

*No arrival confirmation URL will be sent in a text message. Check your email and authenticate.

*If you reapply, no text message will be sent.

If you have used an Individual Number Card for identity verification, it will be necessary to read the Individual Number Card for authentication. A dialog opens. Confirm the explanation shown on the dialog and press the "OK" button.

Registration [Arrival confirmation]



If the phone number registered as the owner is a device that can receive text messages, we will also send a text message about the arrival confirmation procedure.

*Arrival confirmation is not implemented by SMS.

*The source of the SMS is "DIPS-REG."

Registration [Arrival confirmation]

Open the arrival confirmation e-mail and confirm the destination of the e-mail. If the destination is the owner and the application procedure is in progress, press the URL for arrival confirmation to complete the authentication of the e-mail address.

【ドローン登録システム】各種手続き確認のお知らせ [DIPS-REG] Announcement of confirmation of the procedures

Dear DIPS-REG user,

Thank you for using the Drone/UAS Information Platform System - Registration. (DIPS-REG)

The purpose of this e-mail is to confirm with an owner that no unauthorized procedure is performed.

If you allow for them to perform this procedure, press the following URL and complete the authentication of the e-mail address.

https://www.dips-reg.mlit.go.jp/*****

If you do not know why this e-mail is sent to you because, for example, you have not performed the procedure through the DIPS-REG, contact us from "Frequently asked questions/Contact" below.

■Frequently asked questions/Contact

https://www.dips-reg.mlit.go.jp/*****

Department in charge of the UA registration system, Civil Aviation Bureau, Ministry of Land, Infrastructure, Transport and Tourism

[返信](#) [転送](#)

In the case of identity verification with an Individual Number Card, enter the "security code of the digital certificate for signature (6 to 16 digits)" and the "security code of the electric certificate for user certification (four digits)."

When arrival confirmation is completed, the application operation is completed.

Then, the JCAB confirms the application contents. After the confirmation is finished, the fee payment number and the URL for payment are sent to the e-mail address registered for the account.

When you receive the notification, confirm the contents and pay the fee.

If there is any defect in the application contents, a notification may be sent to the e-mail address registered for the account.

The application status can be confirmed on the page of the list of application statuses.



Registration [Arrival confirmation]

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[返信](#) [転送](#)

*In the case of applying via a smartphone, your application might be led to a fail if it takes over about 10 seconds to open other applications for e-mail and so on on that smartphone .

*If you are into that situation, please check e-mail as soon as possible, check it via other devices (such as a personal computers, tablets and so on) or apply via a personal computer.

