
Update of the effective term

Update of the effective term

Updating effective term of a UA for which a registration ID has been issued.

Start the update of the effective term

Open the list of owned UAs

Press the "Update of the effective term" button in the main menu.

Select the UA whose expiration date is to be updated

Select the UA whose effective term is to be updated from the list of UAs and proceed to the update of the effective term.

Verify the identity

Select the identity verification method and verify identity.

Enter the owner information of the UA

Enter the owner information of the UA and press the "To the confirmation screen" button.

Confirm the registration information and apply for renewal

If there is no error in the registration information, make an update application.

Arrival confirmation

Open the arrival confirmation e-mail and press the URL for arrival confirmation.

The update of the effective term is completed

A registration completion notification is sent to the e-mail address of the account of the applicant.

Identity verification is required in the middle of this procedure. The procedure requires a fee. The fee depends on the identity verification method. For the identity verification method and fee, confirm the manual of the [identity verification methods](#).

You can change the owner information, UA information, and user information together with the update.

Items necessary for the update of the effective term

The items necessary for the procedure depend on whether the applicant is an individual or a corporation, the procedure contents, and the identity confirmation method.

Confirm them and proceed to the procedure.

	Individual	Corporation
Owner information *If there is any change	<ul style="list-style-type: none"> Name Address Birth date Phone number E-mail address 	<ul style="list-style-type: none"> Corporation number Company/Organization name Name of the representative Location of the head office or the principal office Name of the person in charge Address of the person in charge Department name of the person in charge Phone number of the person in charge E-mail address
UA information *If there is any change	<ul style="list-style-type: none"> UA manufacturer name UA model UA category UA serial number Presence of the remote ID 	[Altered UAs and amateur-built UAs require the following information as well] <ul style="list-style-type: none"> Weight Maximum Takeoff Weight Size Description of alteration *For altered UAs Images of the UA (Entire UA/Upper face, front face, side face, and control device) [The following information is also required if the remote ID is external] <ul style="list-style-type: none"> UA manufacturer name of the remote ID equipment Type of the remote ID equipment UA serial number of the remote ID equipment
User information *If there is any change	<ul style="list-style-type: none"> Name Address Phone number E-mail address 	<ul style="list-style-type: none"> Corporation number Company/Organization name Name of the representative Location of the head office or the principal office Name of the person in charge Address of the person in charge Department name of the person in charge Phone number of the person in charge E-mail address
Others *This depends on the identity verification method.	<ul style="list-style-type: none"> DIPS2.0 account Individual Number Card Card reader or smartphone to read the information in the IC chip of an Individual Number Card Passport Driver's license Other IDs 	<ul style="list-style-type: none"> DIPS2.0 account gBizID Prime (member) account

Update of the effective term [Open the list of owned UAs]

Main menu

If the owner performs the procedure by himself/herself, use the followings

New registration	Confirmation of the application status/withdraw/Payment
You can register a new UA. New registration required information of the ID, owner, UA, and user.	You can confirm the application status regarding new registration and changes, and withdraw the application. You can also perform the payment procedure of the commissions for new registration, etc.
Confirmation/Change of the owner information	Confirmation/Change of the UA information and the user information
You can confirm and change the owner information of a registered UA.	You can confirm and change the information and user information of a registered UA.
Update of the effective term	Deletion of a registered UA
You can update the effective term of a registered UA.	You can delete a registered UA.
Other procedures	
You can confirm an expired UA or deleted UA, transfer a registered UA, configure the necessary settings for requesting an agent to perform any procedure, and perform other procedures.	

Press the “Update of the effective term” button in the frame of “If the owner performs the procedure by himself/herself, use the followings”.

A list of the owned UAs registered is displayed. Registration ID, UA manufacturer name , UA model and Name of the user allows you to perform a partial match search.

Update of the effective term

[Select the UA whose expiration date is to be updated]

Confirmation/Update application of the effective period

Select all

	Registration ID	UA manufacturer name	UA model	Name of the owner	Name of the user	End date of the effective period	
<input checked="" type="checkbox"/>	JU222A941EA9	otmaker	stmodel	個人 太郎	個人 太郎	2025/10/24	Details
<input checked="" type="checkbox"/>	JU222A468F49	otmaker	stmodel	個人 太郎	個人 太郎	2025/10/24	Details

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Update the effective period



Confirmation/renewal application of the UA whose effective term you will renew

Registration ID	UA manufacturer name	UA model	Name of the owner	Name of the user	End date of the effective period
JU222A941EA9	otmaker	stmodel	個人 太郎	個人 太郎	2025/10/24
JU222A468F49	otmaker	stmodel	個人 太郎	個人 太郎	2025/10/24

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Verify the identity

Select all UAs whose effective terms are to be updated from the list of the owned UAs registered.

To confirm the detailed information of the owned UA, press the “Details” button to open the details page.

Select all UAs to be updated and press the “Update the effective period” button.

The confirmation page of the selected UA opens. Confirm the contents. If there is no problem, press the “Verify the identity” button.

The page of identity verification opens.

Update of the effective term [Verify the identity]

Select the identity verification method and verify identity.

Selection of the identity verification method

STEP 01
Start
STEP 02
Identity verification
STEP 03
Alteration registration
STEP 04
Confirmation
STEP 05
Finalization

For registration of a new UA, verify the identity of the owner.
 Select an identity verification method from below and press the "Next" button.
 If you are a foreigner visiting Japan, select "Passport (eKYC)" and press the "Next" button.

Selection of the identity verification method

Individual Number Card [Limited to an Individual Number Card issued in Japan](#)

IC card reader authentication 2D barcode authentication

Those who have an IC card reader and an NFC-compatible smartphone should select "IC card reader authentication" and "2D barcode authentication", respectively, and press the "Next" button.

As the fee for the application, you have to pay 900 yen per UA that is applied for.

To apply for registration of multiple UAs at the same time, you have to pay the total amount of 900 yen for the first UA and 890 yen per UA for the second and later UAs.

*In identity verification using the Individual Number Card, use Mynasportal APP if you have not installed Mynasportal APP, confirm [the procedure to install Mynasportal APP](#).

*To confirm whether your smartphone is compatible with NFC, see [here](#). (An external site will open)

Driver's License (eKYC) [Limited to a driver's license issued in Japan](#)

eKYC (electronic Know Your Customer) is an identity verification method completed online.

It is available only for those who have a smartphone.

Select this and press the "Next" button, and then a 2D barcode will be displayed. Read the 2D barcode using the camera function of your smartphone and shoot the front side of the driver's license, etc. following the instructions shown on the screen.

As the fee for the application, you have to pay 1,450 yen per UA that is applied for.

To apply for registration of multiple UAs at the same time, you have to pay the total amount of 1,450 yen for the first UA and 1,050 yen per UA for the second and later UAs.

*It is not available for PC and tablet terminals. To use eKYC, see [here](#).

Passport (eKYC) [If you are a foreigner visiting Japan, select this](#)

eKYC (electronic Know Your Customer) is an identity verification method completed online.

It is available only for those who have a smartphone.

Select this and press the "Next" button, and then a 2D barcode will be displayed. Read the 2D barcode using the camera function of your smartphone and shoot your passport information page, etc. following the instructions shown on the screen.

After shooting is completed, the owner information entry screen will be displayed. On that screen, upload an image of the ID which shows the name, address, and birth date as the items of "ID."

As the fee for the application, you have to pay 1,450 yen per UA that is applied for.

To apply for registration of multiple UAs at the same time, you have to pay the total amount of 1,450 yen for the first UA and 1,050 yen per UA for the second and later UAs.

*It is not available for PC and tablet terminals. To use eKYC, see [here](#).

Other IDs (mailing documents) [Limited to those who live in Japan](#)

Select this and press the "Next" button, and then the screen to enter the owner information will be displayed.

After that, enter the UA information and the user information and make an application, and then submit the ID to the [specified destination by mail](#).

For an individual account, four types of identity verification methods are available: "Individual Number Card," "driver's license," "passport," and "mailing of a document."

The conditions of use, the procedure, and the fee for the application depend on the method. For details of the identity verification method, confirm the manual of the [identity verification methods](#) or the explanation shown on the page.

For a corporation account, identity verification with gBizID Prime is available. For the procedure and the fee for the application, confirm the manual of the [identity verification methods](#) or the explanation shown on the page.

Select an identity verification method and press the "Next" button. An external site or app opens depending on the selected identity verification method. Verify identity according to the explanation shown on the external site or app. The procedure is also described in the manual of the [identity verification method](#).

When identity verification is completed, the page to enter the owner information opens.

Update of the effective term [The owner information]

Entry of the owner information

STEP 01 Start STEP 02 Identity verification **STEP 03 Alteration registration** STEP 04 Confirmation STEP 05 Finalization

Enter the owner information of the UA to be registered.
In each item, the account information and the information of Individual Number Card or gBizID are entered as the initial values.
If you select identity verification with the password, fill in each item and upload an image of the ID with which your name and address are visible in the item of "ID".

※Enter the same name and address as on your driver's license.

Name

Reading

Address

Birth date Year Month Date

Phone number

E-mail address

ID 1 [IdentityVerificationDocument1.jpg](#)

ID 2 [IdentityVerificationDocument2.jpg](#)

Enter the owner information of the UA.

To register a UA with a corporation account, you have to enter the corporation number and the name of the representative as well as the name, address, department name, phone number, and e-mail address of the person in charge of drone registration.

After completing the entry, select the "To the confirmation screen" button.

The page to confirm the owner, UA, and user information opens.

* If you choose the driver's license (eKYC) as identity verification method, Please enter the same name and address as on your driver's license.

Update of the effective term

[Confirm the registration information and apply for renewal]

Confirmation of the owner, UA, and user information

STEP 01
Start
STEP 02
Identity verification
STEP 03
Alteration registration
STEP 04
Confirmation
STEP 05
Finalization

Confirm the owner information, UA information, and user information to be updated, and then press the "Apply for update" button.
If there is any change in the UA information or user information, press the "Correct the UA" button or the "Correct the user" button to make correction.

Owner information

Name	申請 太郎
Reading	シンセイ タロウ
Address	Japan Tokyo 渋谷区代々木三丁目
Birth date	2021/04/10
Phone number	+81 09012345678
E-mail address	sample@mail.co.jp
ID 1	IdentityVerificationDocument1.jpg
ID 2	IdentityVerificationDocument2.jpg

UA 1

Confirm each of the owner, UA, and user information. If there is any correction or change, press the correction button of each item to open the correction form and make the correction or the change.

Involved in a registration obligation of an UA, a remote ID feature must be included in the UA to transmit ID information remotely and wirelessly, in addition to the physical indication of the registration ID to the UA.

When changing your registration information of remote ID equipment, apply for change.

If the registration information is correct, press the "Apply for update" button.

The confirmation email and text message are sent to the email address and phone number of the person who registered as the owner. If there is no problem, press the "OK" button.

An arrival confirmation e-mail will be sent to the e-mail address registered as the owner. Confirm the e-mail immediately and proceed to the arrival confirmation procedure.

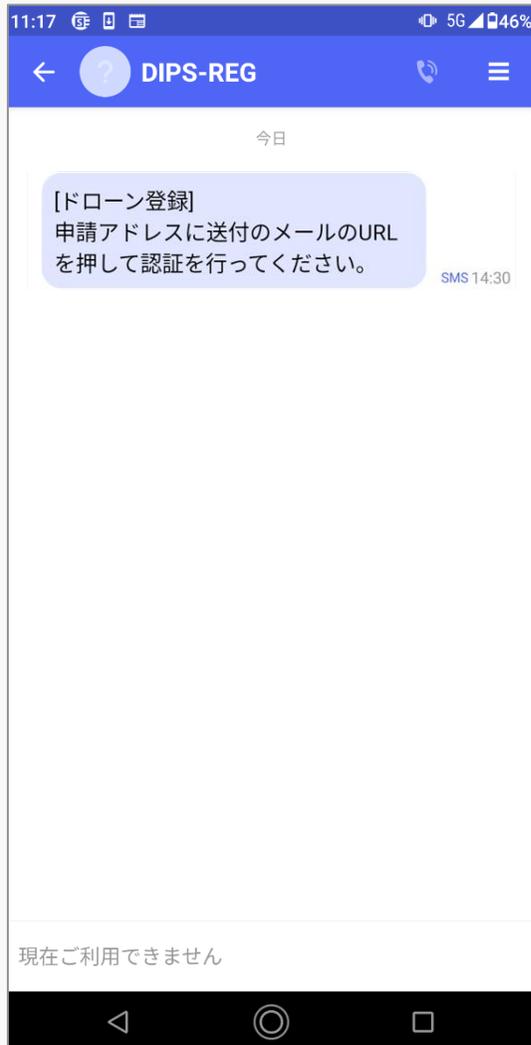
*The application processing is held until arrival confirmation is completed, so continue the operation up to arrival confirmation.

*No arrival confirmation URL will be sent in a text message. Check your email and authenticate.

*If you reapply, no text message will be sent.

If you have used an Individual Number Card for identity verification, it will be necessary to read the Individual Number Card for authentication. A dialog opens. Confirm the explanation shown on the dialog and press the "OK" button.

Update of the effective term [Arrival confirmation]

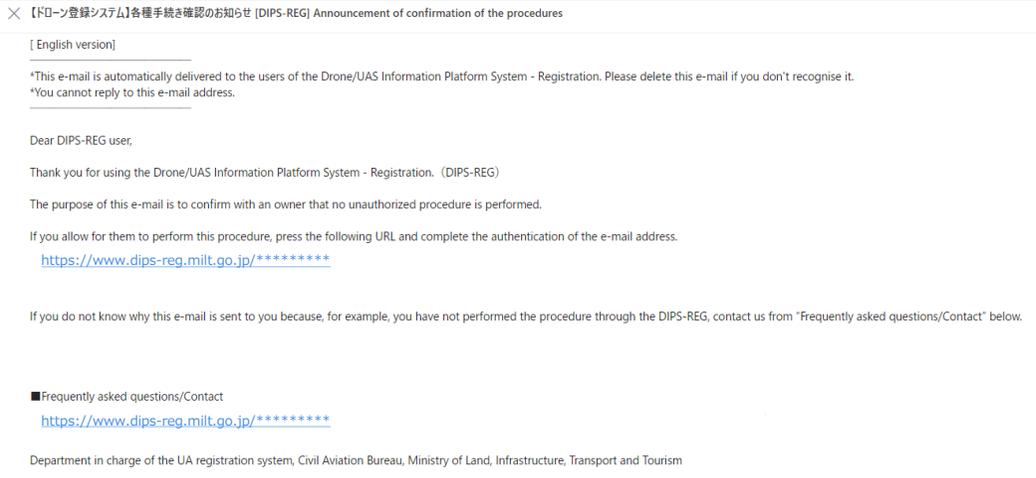


If the phone number registered as the owner is a device that can receive text messages, we will also send a text message about the arrival confirmation procedure.

*Arrival confirmation is not implemented by SMS.

*The source of the SMS is "DIPS-REG."

Update of the effective term [Arrival confirmation]



Open the arrival confirmation e-mail and confirm the destination of the e-mail. If the destination is the owner and the application procedure is in progress, press the URL for arrival confirmation to complete the authentication of the e-mail address.

In the case of identity verification with an Individual Number Card, enter the "security code of the digital certificate for signature (6 to 16 digits)" and the "security code of the electric certificate for user certification (four digits)."

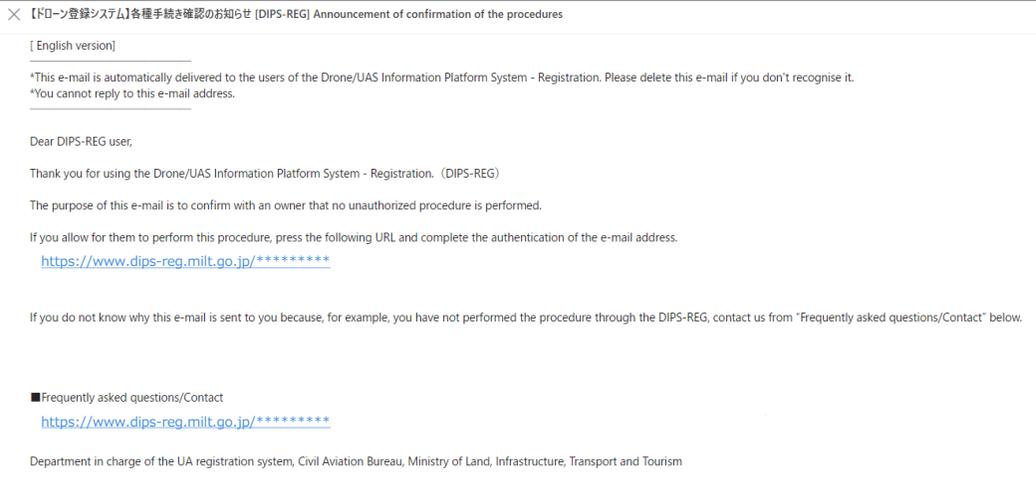
After the completion of arrival confirmation, the application contents are confirmed. After the confirmation is finished, the fee payment number and the URL for payment are sent to the e-mail address registered for the account.

When you receive the notification, confirm the contents and pay the fee.

If there is any defect in the application contents, a notification may be sent to the e-mail address registered for the account.



Update of the effective term [Arrival confirmation]



*In the case of applying via a smartphone, your application might be led to a fail if it takes over about 10 seconds to open other applications for e-mail and so on on that smartphone .

*If you are into that situation, please check e-mail as soon as possible, check it via other devices (such as a personal computers, tablets and so on) or apply via a personal computer.

